

Memorandum

To: Bennie Medlin, Director and Chief Juvenile Probation Officer
Dept.: Juvenile Services
From: Elizabeth Pietzsch, CPCM, Tarrant County Purchasing
Re: Choice Partners – Commercial Food Items, Contract #22/036TP-02

The above referenced contract will expire on July 31, 2023. This contract includes options to renew with the vendor for three (3) additional twelve (12) month terms. The first Renewal term will commence October 1, 2023 and would expire July 31, 2024.

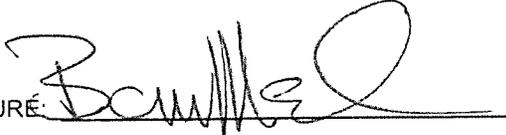
If you wish to exercise this first option with the vendor listed below for twelve (12) more months, please check the appropriate boxes and email this form back to me on or before close of business Thursday, June 15, 2023.

Labatt Food Service

- Yes, I wish to continue the current contract with the above-mentioned vendor(s) for the initial one (1) year term of this contract.

522011 / 10000-2024 / 2610410000/ NRG
(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

- No, I do not wish to continue the current contract with the above-mentioned vendor(s) for the following reason(s).
-
-

SIGNATURE: 

DATE: 6/13/23



March 6, 2023

Subject: Contract Renewal for 22/036TP Commercial Food Distributor for Harris County Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **July 31, 2023**. This contract has four (4) one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **August 1, 2023**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <https://hcdeebid.ionwave.net/CurrentSourcingEvents.aspx> by **April 11, 2023 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

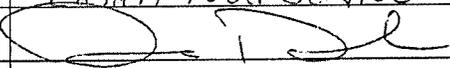
If you have any questions or concerns, or need to discuss this contract renewal please contact Trisha Prestigiacomio at 713-696-0742 or e-mail to Trisha@choicepartners.org.

Sincerely,


 Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus Amezcua
 Jesus Amezcua (May 12, 2023 15:40 CDT)
 Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

| | |
|------------------------|---|
| Corporate Name: | Labatt Food Service |
| Authorized Signature: |  |
| Print Name: | Jay DeIorio |
| Title: | Bid Coordinator |
| Date: | 04/06/23 |
| Address: | 4500 Industry Park Dr |
| City, State, Zip Code: | San Antonio, TX, 78218 |
| Phone: | 210-661-4216 |
| Email Address: | jdeiorio@labattfood.com |



Supplier Scoring Summary

22/036TP Addendum 1 - Commercial Food Distributor - Commercial Food Distributor Evaluation

| Supplier | Total Score | | Price | Market Basket | Other Line Item Pricing | Fixed Fee Schedule | Vendor's Experience & References (3) | Work History | Quality of products/food | Amount of line items received | QA/QC | Technical Infrastructure | Service Representative | Ability to perform | Impact on ability to cook | Financial Capability | Financials | Years in business | Location in Texas | Marketing Plan | Samples | Detailed Plan with samples |
|---------------------------|-------------|-------|-------|---------------|-------------------------|--------------------|--------------------------------------|--------------|--------------------------|-------------------------------|-------|--------------------------|------------------------|--------------------|---------------------------|----------------------|------------|-------------------|-------------------|----------------|---------|----------------------------|
| | 100 | Score | | | | | | | | | | | | | | | | | | | | |
| Labatt Food Service | 1 | 91.58 | 27 | 9 | 2 | 15 | 10 | 5 | 3 | 5 | 2 | 5 | 3 | 2 | 3 | 2 | 2 | 2 | 2 | 2 | 3 | 3 |
| Gordon Food Service, Inc. | 2 | 84.31 | 25 | 7 | 5 | 11 | 10 | 5 | 3 | 5 | 2 | 3 | 3 | 2 | 3 | 2 | 2 | 2 | 1 | 2 | 2 | 3 |
| Masters Distribution | 3 | 46.88 | 8 | 4 | 3 | 13 | 9 | 0 | 0 | 1 | 1 | 3 | 3 | 2 | 3 | 2 | 2 | 0 | 0 | 0 | 0 | 0 |
| | | 74.10 | | | | | | | | | | | | | | | | | | | | |

EVALUATORS:

- Baxter, Sandra - Director, Bryan ISD
- Davis, Rashonda - Child Nutrition, Aristoi Academy
- Evans, Teresa - Director, Crosby ISD
- Green, Robert - Director, Sheldon ISD
- Hooper, Vanessa - Asst. Director, Harmony
- Jimenez, Vanessa - Field Manager, Uplift Education
- Juarez, Veronica - Child Nutrition Manager, Baker Ripley
- Lacour, Jennie - The Rhodes School
- Lofgren, Elizabeth - Dietetic Supervisor, Spring Branch ISD
- Martinez, Mario - Culinary Ops. Manager, Houston Food Bank
- Montalbo, Nancy - Director, Splendora ISD
- Niles, Monica - Nutrition Coordinator, Harris County Department of Education
- Ona, Laura - Area Supervisor, Alief ISD
- Phelps, Ashley - Asst. Director, Humble ISD
- Russa, Joe - Director, Huffman ISD
- Vo, Thao - Galena Park ISD
- Wilkins, Ralph - Coordinator, La Porte ISD

Three Hundred eight (308) invitations were sent to prospective bidders.

Non-Responsive - 0
 Non-Awarded - 1
 Total Responses - 3

Award Threshold is 70.
 All contracts are in accordance with TEC 44.031

It is recommended the following awards of annual contracts:

| CONTRACT | VENDOR |
|--------------|--|
| #22/036TP-01 | Gordon Food Service, Inc. |
| #22/036TP-02 | Labatt Institutional Supply Company dba Labatt Food Service, LLC |