



# AIA Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
 Tarrant County Elections Mercantile  
 Space  
 3333 Quorum Drive, Suite 280  
 Fort Worth, Texas

**CONTRACT INFORMATION:**  
 Contract For: General Construction

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 002

Date: August 12, 2022

Date: June 20, 2023

**OWNER:** *(Name and address)*  
 Tarrant County Facilities Management  
 100 W. Weatherford St., Room 460B  
 Fort Worth, Texas 76196

**ARCHITECT:** *(Name and address)*  
 Hahnfeld Hoffer Stanford  
 200 Bailey Avenue, Suite 200  
 Fort Worth, Texas 76107

**CONTRACTOR:** *(Name and address)*  
 Holt Construction Corp.  
 2900 Gateway Drive, Suite 625  
 Irving, Texas 75063

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

PCO #2 - (ASI #4) This ASI incorporates provisions to the height and configuration of the mobile storage system and the addition of a new secure wire cage for future vertical lift storage modules. Also includes empty conduits and addition/relocation of cameras and access control; refer to Exhibit 'A', attached hereto. (\$1,034.13).

PCO #4 - Due to unforeseen condition above ceiling, replace existing 10" duct with required 18" duct; refer to Exhibit 'B', attached hereto. (\$7,216.70).

PCO #5 - Install digital time clock and associated circuitry required to control 5 exhaust fans during normal business hours in Restrooms and Janitor's Closet; refer to Exhibit 'C', attached hereto. (\$2,406.23).

PCO #7 - Required circuitry changes for 5 overhead door motors (from 3 phase to single phase); refer to Exhibit 'D', attached hereto. (\$1,278.54).

The original Contract Sum was	\$ 3,001,329.00
The net change by previously authorized Change Orders	\$ -8,504.00
The Contract Sum prior to this Change Order was	\$ 2,992,825.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 11,935.60
The new Contract Sum including this Change Order will be	\$ 3,004,760.60

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be as stated in the Standard Form of Agreement Between Owner and Contractor.

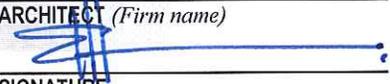
**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Hahnfeld Hoffer Stanford  
 ARCHITECT *(Firm name)*

Holt Construction Corp.  
 CONTRACTOR *(Firm name)*

Tarrant County Facilities Management  
 OWNER *(Firm name)*

  
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Eric L. Hahnfeld, AIA, Principal  
 PRINTED NAME AND TITLE

Christopher Asaro - President  
 PRINTED NAME AND TITLE

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 PRINTED NAME AND TITLE

June 20, 2023  
 DATE

June 21, 2023  
 DATE

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 DATE



**Holt Construction Corp.**  
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F: (845) 735-4570

**Project: 22-133 - 22-133 - Tarrant County - Elections Mercantile Space**  
3333 Quorum Drive, Suite 280  
Forth Worth, Texas

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## **PCO #2 - Per ASI #4 Revised**

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**Description:** This ASI incorporates revisions to the height and configuration of the Mobile Storage System and the addition of a new secure wire cage for future vertical lift storage modules. Revisions also include empty conduits and additional/relocation of cameras and access control.

**Cost Impact:** The Proposed Change Order due to ASI #4 totals the amount of \$1,034.13

**Time Impact:** Proposed Change Order will not have a time impact on the project.



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Phone: +14694530688

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Forth Worth, Texas

### Prime Contract Potential Change Order #002: CE #014 - ASI #4 Revised - Shelving, Electrical, Security

<b>TO:</b>	Tarrant County – Election Mercantile 3333 Quorum Drive, Suite 200 Forth Worth, Texas 76111	<b>FROM:</b>	Holt Construction Corp. 50 East Washington Ave Pearl River, New York 10965
<b>PCO NUMBER/REVISION:</b>	002 / 0	<b>CONTRACT:</b>	22-133. - Tarrant County - Elections Mercantile Space
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Diego Delgadillo (Holt Construction Corp.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	4/21/2023
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$1,034.13

POTENTIAL CHANGE ORDER TITLE: CE #014 - ASI #4 Revised - Shelving, Electrical, Security

CHANGE REASON: Design Changes

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

CE #014 - ASI #4 Revised - Shelving, Electrical, Security

Change order per ASI #4 Revised - Shelving, Electrical, Security, received via email.

- R & D Electrical
  - No cost change order
- ADT
  - All cameras pendant mounted at 13' AFF, except CAM 102 which is wall mounted.
  - Camera 102 will change from a Q3536-LVE to a Q3538-LVE
  - Cameras 120, 124 and 125 no longer in scope.
  - Relocate camera 103 per revised ASI #4R drawing.
  - Relocate cameras SB101, 102, 103 and 104 per revised drawings. Camera model change to Q3819-PVE.

**ATTACHMENTS:**

[Change Order Break Out - ASI #4R \(ADT\).xlsx](#) , [\\_Change Order Break Out - ASI #4R \(ADT\).pdf](#) , [\\_Change Order Request - ASI #4R \(ADT\).pdf](#)

#	Budget Code	Description	Amount
1	26--00-00,____,Sub Electrical	ASI #4R - Security Systems Change Order	\$0.00



#	Budget Code	Description	Amount
2	28--00-00.....Sub Security Systems	ASI #4R - Security Systems Change Order	\$919.24
<b>Subtotal:</b>			<b>\$919.24</b>
General Conditions (5.00% Applies to all line item types.):			\$45.96
Fee (4.00% Applies to all line item types.):			\$38.61
Insurance (2.00% Applies to all line item types.):			\$20.08
Bond (1.00% Applies to all line item types.):			\$10.24
<b>Grand Total:</b>			<b>\$1,034.13</b>

Eric Hahnfeld (Hahnfeld Hoffer & Stanford)

Tarrant County – Election Mercantile

Holt Construction Corp.

3333 Quorum Drive, Suite 200  
Forth Worth, Texas 76111

50 East Washington Ave  
Pearl River, New York 10965

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## **PCO #4 - Replace 10 in. Duct with 18 in. Duct**

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**Description:** Replace snap lock with 18" per RFI #3.

**Cost Impact:** The Proposed Change Order due to RFI #3 totals the amount of \$7,216.70

**Time Impact:** Proposed Change Order will not have a time impact on the project.



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Prime Contract Potential Change Order #004: CE #013 - Replace 10 in duct with 18 in duct

Table with 4 columns: Field Name, Value, Field Name, Value. Includes fields like TO, FROM, PCO NUMBER/REVISION, CONTRACT, REQUEST RECEIVED FROM, CREATED BY, STATUS, CREATED DATE, REFERENCE, PRIME CONTRACT CHANGE ORDER, FIELD CHANGE, LOCATION, ACCOUNTING METHOD, SCHEDULE IMPACT, PAID IN FULL, EXECUTED, SIGNED CHANGE ORDER RECEIVED DATE, TOTAL AMOUNT.

POTENTIAL CHANGE ORDER TITLE: CE #013 - Replace 10 in duct with 18 in duct

CHANGE REASON: Unforeseen Conditions / Field Conditions

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

CE #013 - Replace 10 in duct with 18 in duct
Replace Snap Lock with 18" per RFI#3.

ATTACHMENTS:

Staxmatic - Replace 10 in duct with 18 in duct.pdf

Table with 4 columns: #, Budget Code, Description, Amount. Includes line items for HVAC replacement and various fees (General Conditions, Fee, Insurance, Bond) and a Grand Total of \$7,216.70.

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50 East Washington Ave
Pearl River, New York 10965

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## **PCO #5 - Electrical CO Per RFI 15**

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**Description:** Based on consultant answer on RFI 15, a digital time clock is required to control 5 exhaust fans on restroom area such that exhaust fans shall be running during business operation hour.

**Cost Impact:** The Proposed Change Order due to RFI #15 totals the amount of \$2,406.23

**Time Impact:** Proposed Change Order will have a time impact on the project, depending on material delivery dates and approved documentation.



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## Prime Contract Potential Change Order #005: CE #018 - Electrical CO Per RFI 15

<b>TO:</b>	Tarrant County – Election Mercantile 3333 Quorum Drive, Suite 200 Forth Worth, Texas 76111	<b>FROM:</b>	Holt Construction Corp. 50 East Washington Ave Pearl River, New York 10965
<b>PCO NUMBER/REVISION:</b>	005 / 0	<b>CONTRACT:</b>	22-133. - Tarrant County - Elections <u>Mercantile Space</u>
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Diego Delgadillo (Holt Construction Corp.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	5/5/2023
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$2,406.23

**POTENTIAL CHANGE ORDER TITLE:** CE #018 - Electrical CO Per RFI 15

**CHANGE REASON:** Unforeseen Conditions / Field Conditions

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*  
CE #018 - Electrical CO Per RFI 15

- RFI#15 Exhaust Fans Power & Control Bid Summary
  - Supply/Install additional power to (4) additional exhaust fans
  - Supply/Install (1) new TorkDG100a single channel time clock
  - Supply/Install (4) ½ hp max motor rated switches and covers
  - Supply control programing (schedule provided by others)
  - All work to be done during normal work hours.

The existing exhaust fans were ceiling mounted and tied into the lighting circuit, the drawings stated that there was a roof top fan to be replaced and to reuse that circuit, so there was never an exhaust fan circuit or a roof top exhaust fan. The demolition of the two fans is irrelevant to this pricing.

**ATTACHMENTS:**

[PCO RFI#15 Exhaust Fans Power & Control.pdf](#) , [RFI#15 Exhaust Fans Power & Control Price.xls](#) , [RFI#15 Exhaust Fans Power & Control Bid Summary .pdf](#) , [RFI 15 - Exhaust Fans Control.pdf](#)

#	Budget Code	Description	Amount	General Conditions (5.00% Applies to all line item types.)	Fee (4.00% Applies to all line item types.)	Insurance (2.00% Applies to all line item types.)	Bond (1.00% Applies to all line item types.)	Subtotal
1	26--00-00._LAB..Sub Electrical - Labor.Subcontractor	RFI #15 Exhaust Fans Power & Control	\$1,153.46	\$57.67	\$48.45	\$25.19	\$12.85	\$1,297.62



#	Budget Code	Description	Amount	General Conditions (5.00% Applies to all line item types.)	Fee (4.00% Applies to all line item types.)	Insurance (2.00% Applies to all line item types.)	Bond (1.00% Applies to all line item types.)	Subtotal
2	26--00-00_MAT..Sub Electrical - Materials.Subcontractor	RFI #15 Exhaust Fans Power & Control	\$985.46	\$49.27	\$41.39	\$21.52	\$10.97	\$1,108.61
<b>Subtotal:</b>			<b>\$2,138.92</b>	<b>\$106.94</b>	<b>\$89.84</b>	<b>\$46.71</b>	<b>\$23.83</b>	<b>\$2,406.23</b>
<b>Grand Total:</b>								<b>\$2,406.23</b>

Eric Hahnfeld (Hahnfeld Hoffer & Stanford)

Tarrant County – Election Mercantile

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## PCO #7 - Electrical CO Per RFI 19

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**Description:** Based on RFI #19, motor for 5 overhead doors have been changed to single phase (120 volts) instead of 3 phase as the original design.

**Cost Impact:** The Proposed Change Order due to RFI #19 totals the amount of \$1,278.54

**Time Impact:** Proposed Change Order will have a time impact on the project, depending on material delivery dates and approved documentation.



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 Forth Worth, Texas

## Prime Contract Potential Change Order #007: CE #021 - Electrical CO Per RFI 19

<b>TO:</b>	Tarrant County – Election Mercantile 3333 Quorum Drive, Suite 200 Forth Worth, Texas 76111	<b>FROM:</b>	Holt Construction Corp. 50 East Washington Ave Pearl River, New York 10965
<b>PCO NUMBER/REVISION:</b>	007 / 0	<b>CONTRACT:</b>	22-133. - Tarrant County - Elections Mercantile Space
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Diego Delgadillo (Holt Construction Corp.)
<b>STATUS:</b>	Pending - In Review	<b>CREATED DATE:</b>	5/25/2023
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$1,278.54

**POTENTIAL CHANGE ORDER TITLE:** CE #021 - Electrical CO Per RFI 19

**CHANGE REASON:** Unforeseen Conditions / Field Conditions

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

CE #021 - Electrical CO Per RFI 19

- RFI #19 Overhead Doors Bid Summary
  - Supply/Install additional conductors to new panel per revised drawings
  - Supply/Install (5) new 20a breakers per new drawings
  - Supply/Install (5) ½ hp max motor rated switches and covers
  - Supply additional lift time for additional work
  - All work to be done during normal work hours

The deviation from the original design was based on the answer provided by the EOR. Electrical Sheet E-03 was updated. Referenced files included in the attachments.

**ATTACHMENTS:**

[RFI 19 - Overhead Door Requirements.pdf](#) , [\\_RFI #19 Overhead Doors Extention Price.pdf](#) , [\\_RFI #19 Overhead Doors Bid Summary \(R&D Elec.\).pdf](#) , [PCO RFI#19 Overhead Doors \(R&D Elec.\).pdf](#)

#	Budget Code	Description	Amount	General Conditions (5.00% Applies to all line item types.)	Fee (4.00% Applies to all line item types.)	Insurance (2.00% Applies to all line item types.)	Bond (1.00% Applies to all line item types.)	Subtotal
1	26--00-00,_LAB..Sub Electrical - Labor.Subcontractor	Electrical CO Per RFI 19	\$571.22	\$28.56	\$23.99	\$12.48	\$6.36	\$642.61

#	Budget Code	Description	Amount	General Conditions (5.00% Applies to all line item types.)	Fee (4.00% Applies to all line item types.)	Insurance (2.00% Applies to all line item types.)	Bond (1.00% Applies to all line item types.)	Subtotal
2	26--00-00._MAT..Sub Electrical - Materials.Subcontractor	Electrical CO Per RFI 19	\$565.28	\$28.26	\$23.74	\$12.35	\$6.30	\$635.93
<b>Subtotal:</b>			<b>\$1,136.50</b>	<b>\$56.82</b>	<b>\$47.73</b>	<b>\$24.83</b>	<b>\$12.66</b>	<b>\$1,278.54</b>
<b>Grand Total:</b>								<b>\$1,278.54</b>

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