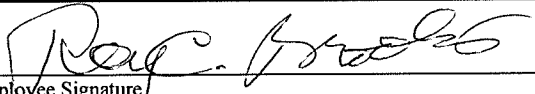




Tarrant County Out-of-State Travel Request

Department: Precinct 1- General	Name: Roy C. Brooks										
Conference/Seminar Name: Communities In Action: Building a Better Texas											
Destination: Washington, DC	Dates: July 19, 2023 July 19, 2023										
Project Expenditures: <table border="1"><tr><td>Transportation:</td><td>\$ 500.00</td></tr><tr><td>Hotel/Motel:</td><td>\$</td></tr><tr><td>Registration:</td><td>\$</td></tr><tr><td>Other:</td><td>\$</td></tr><tr><td>Total:</td><td>\$</td></tr></table>	Transportation:	\$ 500.00	Hotel/Motel:	\$	Registration:	\$	Other:	\$	Total:	\$	Rationale: <i>Communities in Action: Building a Better Texas</i> is part of a White House series that will feature local elected officials and community leaders working on behalf of their communities to create opportunities and improve people's everyday lives. The meeting will be held in-person at the White House and will highlight the Biden-Harris Administration's investments and impacts in communities across Texas. Commissioner Brooks will share the impact the Biden- Harris Administration has had in Tarrant County and on issues that matter most to Texans.
Transportation:	\$ 500.00										
Hotel/Motel:	\$										
Registration:	\$										
Other:	\$										
Total:	\$										
Additional Person(s):	Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"><thead><tr><th>Fund/Co. #</th><th>Account #</th><th>Center #</th></tr></thead><tbody><tr><td>588261</td><td>26100-2023</td><td>6110100000</td></tr></tbody></table>	Fund/Co. #	Account #	Center #	588261	26100-2023	6110100000				
Fund/Co. #	Account #	Center #									
588261	26100-2023	6110100000									

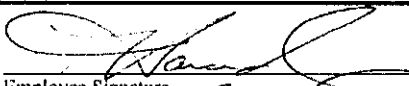

 Employee Signature	07-05-2023 Date	Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
_____ Supervisor/Department Head Signature	_____ Date		

This form is to be used for all out-of-state trips requiring advance approval by the Commissioners Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioners Court agenda.



Tarrant County Out-of-State Travel Request

Elections Administration		Name: Troy Havard											
		<i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: Election Center 38 th Annual National Conference													
Destination: Orlando, Florida		Dates: Departure: August 25, 2023 Return: August 30, 2023											
Project Expenditures:		Rationale:											
<table border="1"><tr><td>Transportation:</td><td>\$ 2,171.03</td></tr><tr><td>Hotel/Motel:</td><td>\$ 3,043.00</td></tr><tr><td>Registration:</td><td>\$ 3,194.00</td></tr><tr><td>Other: Per Diem</td><td>\$ 875.00</td></tr><tr><td>Total:</td><td>\$9,283.03</td></tr></table>		Transportation:	\$ 2,171.03	Hotel/Motel:	\$ 3,043.00	Registration:	\$ 3,194.00	Other: Per Diem	\$ 875.00	Total:	\$9,283.03	The conference is related to government and elections. Updates to state, city, and other elections and voter registration officials regarding legislation, regulations, court decisions, and Justice Department rulings which affect the conduct of voter registration or elections administration. Troy Havard will arrive August 25, 2023 to renew his Certified Elections/Registration Administrator certification.	
Transportation:	\$ 2,171.03												
Hotel/Motel:	\$ 3,043.00												
Registration:	\$ 3,194.00												
Other: Per Diem	\$ 875.00												
Total:	\$9,283.03												
Additional Person(s): Clinton Ludwig Patricia Benavides Grasiela Alvarado Elizabeth DiPaolo		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes No (List department, line item and amount)											
		<table border="1"><thead><tr><th>Fund/Co. #</th><th>Account #</th><th>Center #</th></tr></thead><tbody><tr><td>10000-2023 (\$3,918.00)</td><td>588261</td><td>1420000000</td></tr><tr><td>T7300-2023 (\$5,365.03)</td><td>588261</td><td>1420000000</td></tr></tbody></table>		Fund/Co. #	Account #	Center #	10000-2023 (\$3,918.00)	588261	1420000000	T7300-2023 (\$5,365.03)	588261	1420000000	
Fund/Co. #	Account #	Center #											
10000-2023 (\$3,918.00)	588261	1420000000											
T7300-2023 (\$5,365.03)	588261	1420000000											

 Employee Signature		06/28/2023 Date		Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
 Supervisor/Department Head Signature		06/28/2023 Date			

This form is to be used for all out-of-state trips requiring advance approval by the Commissioners Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioners Court agenda.



Tarrant County Out-of-State Travel Request

Department: Information Technology	Name: Seth Luther										
Conference/Seminar Name: VMware Explore Conference											
Destination: Las Vegas, NV	Dates: August 21-24, 2023										
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$ 387.00</td> </tr> <tr> <td>Hotel/Motel: August 20-25, 2023 (1 person)</td> <td>\$ 848.30</td> </tr> <tr> <td>Registration:</td> <td>\$ 1,895.00</td> </tr> <tr> <td>Other (specify): Per diem, mileage, parking, baggage fee, taxi</td> <td>\$ 562.87</td> </tr> <tr> <td>Total:</td> <td>\$ 3,693.17</td> </tr> </table>	Transportation:	\$ 387.00	Hotel/Motel: August 20-25, 2023 (1 person)	\$ 848.30	Registration:	\$ 1,895.00	Other (specify): Per diem, mileage, parking, baggage fee, taxi	\$ 562.87	Total:	\$ 3,693.17	Rationale: The VMware Explore conference delivers four days of technology and cloud transformation education, training, and access to industry experts specializing in technologies currently in use by Tarrant County. By attending in person, we will gain key insights into cloud-native platform operations, accelerate cloud transformation, and empower and secure the hybrid computing environment. This conference offers the education needed to boost our technology and architecture strategies to accelerate delivery of CloudFirst services. We will be able to connect with industry experts and engineers and gain key insights on improving county services, plus technologists from the world's most successful organizations to take multi-cloud migration strategies to the next level. This training is only being held in Las Vegas, NV. (Hotel: 109.00+14.17 (tax)+46.49 (resort fee) = \$169.66/night x 5 nights = \$848.30)
Transportation:	\$ 387.00										
Hotel/Motel: August 20-25, 2023 (1 person)	\$ 848.30										
Registration:	\$ 1,895.00										
Other (specify): Per diem, mileage, parking, baggage fee, taxi	\$ 562.87										
Total:	\$ 3,693.17										
**Additional Person(s):	Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> <tr> <td>588261</td> <td>10000-2023</td> <td>1810201000</td> </tr> </table>	Commitment #	Fund #	Cost Center #	588261	10000-2023	1810201000				
Commitment #	Fund #	Cost Center #									
588261	10000-2023	1810201000									

<u>Seth Luther</u> Seth Luther (Jun 14, 2023 11:23 CDT) Employee Signature _____ Date _____ <u>Christopher Nchopa-Ayafor</u> Christopher Nchopa-Ayafor (Jun 14, 2023 17:12 CDT) Supervisor/Department Head Signature _____ Date _____ <u>Russell Sr</u> Russell Sr (Jun 14, 2023 13:28 CDT)	Court Order No: Date: <div style="text-align: right;"> <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved </div>
--	---

Mark Bloodworth
Mark Bloodworth (Jun 14, 2023 11:23 CDT)

Rodney Crockett
Rodney Crockett (Jun 14, 2023 11:25 CDT)

Avdheshi Gupta
Avdheshi Gupta (Jun 14, 2023 09:54 AKDT)

Anthony Jackson
Anthony Jackson (Jun 14, 2023 13:23 CDT)



Tarrant County Out-of-State Travel Request

Department: PUBLIC HEALTH - Epidemiology-Health Information		Name: DANIELLE CARLTON <i>** If applicable, list additional names below.</i>																			
Conference/Seminar Name: Safe States 2023 Injury and Violence Prevention Annual Conference																					
Destination: Denver, Colorado		Dates: Departure: 9/10/2023 Return: 9/13/2023																			
Project Expenditures:		Rationale:																			
<table border="1"> <tr> <td>Meals</td> <td>\$</td> <td>170.00</td> </tr> <tr> <td>Hotel/Motel:</td> <td>\$</td> <td>691.03</td> </tr> <tr> <td>Registration:</td> <td>\$</td> <td>575.00</td> </tr> <tr> <td>Transportation:</td> <td>\$</td> <td>385.27</td> </tr> <tr> <td>Other (specify): Baggage Fee</td> <td>\$</td> <td>60.00</td> </tr> <tr> <td>Total:</td> <td>\$</td> <td>1,881.30</td> </tr> </table>		Meals	\$	170.00	Hotel/Motel:	\$	691.03	Registration:	\$	575.00	Transportation:	\$	385.27	Other (specify): Baggage Fee	\$	60.00	Total:	\$	1,881.30	<p>Safe States 2023 Injury and Violence Prevention Conference is a great opportunity to learn from and connect with hundreds of injury and violence professionals from all over the country. This event will cover numerous public health topics and provide tools and strategies to improve our local initiatives, injury and violence epidemiology and surveillance in Tarrant County. The knowledge and skills gained from this event will expand our understanding of how to address these topics in our community and improve Tarrant County health and advance health equity.</p> <p>Hotel: \$199 per night + tax=\$230.34 x 3 nights = \$691.03 total.</p>	
Meals	\$	170.00																			
Hotel/Motel:	\$	691.03																			
Registration:	\$	575.00																			
Transportation:	\$	385.27																			
Other (specify): Baggage Fee	\$	60.00																			
Total:	\$	1,881.30																			
**Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (List department, line item and amount)																			
		Commitment Account #	Fund #																		
		588261	T0400-2023																		
		Grant # (if applicable)	Cost Center #																		
		N/A	5100 601 000																		

<u>Danielle Carlton</u> <small>Employee Signature</small>		06/01/2023	Court Order No: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
<u>Yasmin Tania</u> <small>Supervisor/Department Head Signature</small>		06/08/2023	

This form is to be used for all out-of-state trips requiring advance approval by the Commissioners Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioners Court Agenda.

Updated: January 9, 2018



Tarrant County Out-of-State Travel Request

Department: Tarrant County Sheriff's Office		Name: Wesley McDuffie <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: National Association of Police Organizations													
Destination: Los Angeles, California		Dates: Departure: 07/15/2023 Return: 07/18/2023											
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$0.00</td> </tr> <tr> <td>Hotel/Motel:</td> <td>\$0.00</td> </tr> <tr> <td>Registration:</td> <td>\$0.00</td> </tr> <tr> <td>Other (specify):</td> <td>\$ 0.00</td> </tr> <tr> <td>Total:</td> <td>\$ 0.00</td> </tr> </table>		Transportation:	\$0.00	Hotel/Motel:	\$0.00	Registration:	\$0.00	Other (specify):	\$ 0.00	Total:	\$ 0.00	Rationale: To maintain and keep up with training on how to better serve the inmates and Employees of Tarrant County Sheriff Office. All expenses will be covered by (NAPO), National association of Police Organizations.	
Transportation:	\$0.00												
Hotel/Motel:	\$0.00												
Registration:	\$0.00												
Other (specify):	\$ 0.00												
Total:	\$ 0.00												
** Additional Person(s):		Funds Available in Department Budget? Yes <input type="checkbox"/> No <input type="checkbox"/> (List department, line item and amount) <table border="1"> <thead> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #							
Commitment #	Fund #	Cost Center #											

Wesley McDuffie Employee Signature	5/31/2023 Date	Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Roy Kurlan Supervisor/Department Head Signature	6-1-23 Date		

This form is to be used for all out-of-state trips requiring advance approval by the Commissioners Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioners Court agenda.

[Submit by Email](#)
[Print Form](#)


Tarrant County Out-of-State Travel Request

Department: Confinement/Chaplain		Name: Wesley McDuffie <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: International Conference of Police Chaplains													
Destination: Phoenix, Arizona		Dates: Departure: 07/18/2023 Return: 07/21/2023											
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$ 0.00</td> </tr> <tr> <td>Hotel/Motel:</td> <td>\$ 0.00</td> </tr> <tr> <td>Registration:</td> <td>\$ 0.00</td> </tr> <tr> <td>Other (specify):</td> <td>\$ 0.00</td> </tr> <tr> <td>Total:</td> <td>\$ 0.00</td> </tr> </table>		Transportation:	\$ 0.00	Hotel/Motel:	\$ 0.00	Registration:	\$ 0.00	Other (specify):	\$ 0.00	Total:	\$ 0.00	Rationale: To maintain and keep up with training on how to better serve the inmates and Employees of Tarrant County. The International Conference of Police Chaplains will cover all expenses.	
Transportation:	\$ 0.00												
Hotel/Motel:	\$ 0.00												
Registration:	\$ 0.00												
Other (specify):	\$ 0.00												
Total:	\$ 0.00												
**Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"> <thead> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #							
Commitment #	Fund #	Cost Center #											

Wesley McDuffie Employee Signature	5/31/2023 Date	Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Billie Wilson Supervisor/Department Head Signature	08-2023 Date		

This form is to be used for all out-of-state trips requiring advance approval by the Commissioners Court. Please submit this form as far in advance as possible. This form must be submitted to the Administrator's Office no later than 12:00 noon on Wednesday for inclusion on the following week's Commissioners Court agenda.