



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

April 3, 2023

Jamie Eichenlaub
NPC, Inc.
13710 Dunnings Hwy,
Claysburg, PA 16625

RE: RFP No. 2021-114, Annual Contract for Printing and Mailing of Absentee Ballots

Dear Jamie:

Referenced contract was for twelve (12) months with two (2) options to renew for an additional twelve (12) months each. The original contract was for the period of September 7, 2021 through September 6, 2022. The effective dates for the second and final renewal option will run from September 7, 2023 through September 6, 2024.

Tarrant County Purchasing Department hereby extends an invitation to your company to accept the renewal option for an additional one (1) year period as a vendor for this contract as awarded. Please mark the appropriate response below and provide your signature above your printed name. Prices must remain firm for the optional renewal period.

☒ Yes, we will accept the offer to extend the same contract pricing and discounts through September 6, 2024. Please include a current 1295 Form with your response.

☐ No, we will NOT accept the offer to extend the same contract pricing and discounts through September 6, 2024.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Gwen Peterson
Gwen Peterson, C.P.M., A.P.P.
Tarrant County
817-884-1145

Jamie
Eichenlaub
NPC, Inc.

Digitally signed by Jamie
Eichenlaub
Date: 2023.04.04 09:16:03
-04'00'

4/4/2023
Date



TARRANT COUNTY

PURCHASING DEPARTMENT

MELISSA LEE, C.P.M., A.P.P.
PURCHASING AGENT

CHRIS LAX, CPSM, CPSD, CPCP
ASSISTANT PURCHASING AGENT

DATE: APRIL 3, 2023
TO: HEIDER GARCIA OR TROY HAVARD
DEPT: ELECTIONS ADMINISTRATION
FROM: GWEN PETERSON, C.P.M., A.P.P., SENIOR BUYER
RE: RENEWAL OF RFP No. 2021-114, ANNUAL CONTRACT FOR PRINTING AND MAILING OF ABSENTEE BALLOTS

THE ABOVE REFERENCED CONTRACT EXPIRES ON SEPTEMBER 6, 2023. THIS CONTRACT INCLUDED TWO (2) OPTIONS TO RENEW WITH THE VENDOR FOR ADDITIONAL TWELVE (12) MONTHS TERMS. IF RENEWED, THE SECOND AND FINAL OPTION WILL COMMENCE ON SEPTEMBER 7, 2023, AND EXPIRE ON SEPTEMBER 6, 2024.

IF YOU WISH TO RENEW THIS CONTRACT, IT WILL BE NECESSARY TO HAVE A NEW CONTRACT IN PLACE BY SEPTEMBER 7, 2023.

PLEASE CHECK THE APPROPRIATE BOX BELOW.

THANK YOU.


☒ YES, I WISH TO RENEW THIS CONTRACT WITH NPC, INC.

FUNDS TO SUPPORT THIS CONTRACT WILL BE PROVIDED BY THE FOLLOWING ACCOUNTS:

521031-10000-2023-1420000000

☐ NO, I DO NOT WISH TO RENEW THIS CONTRACT WITH NPC, INC., FOR THE FOLLOWING REASONS:

DEPARTMENT SIGNATURE / DATE:

 4/3/23

RFP 2021-114,
Annual Contract for Printing and Mailing of Absentee Ballots

Criteria	Max Points	Action Printing Lubbock, TX HUB - No	Cathedral Corporation d/b/a Fidler Elections Services Rome, NY HUB - No	Elections Operating LLC d/b/a Plerus Kalamazoo, MI HUB - No	Secondary	
					Fort Orange Press, Inc. Albany, NY HUB - No COOP - No	Integrated Voting Systems, Inc. Dinuba, CA HUB - No
Ballot Printing and Packing: Compatibility	123.08	8.21	16.41	65.64	73.85	41.03
Ballot Printing and Packing: Packaging	200.00	13.33	120.00	66.67	120.00	66.67
Mailing: Mailing Services	200.00	13.33	120.00	93.33	120.00	80.00
Extras: Added Value	76.92	5.13	5.13	10.26	35.90	5.13
References	100.00	67.00	80.00	47.00	93.00	60.00
Proposed Price	300.00	181.31	153.26	248.83	166.15	266.83
Total Score	1000.00	288.31	494.80	531.73	608.90	519.66

Absolute Print Solutions and Print World submitted no-bids.

RFP 2021-114,
Annual Contract for Printing and Mailing of Absentee Ballots

Criteria	Max Points	Primary			
		NPC, Inc. Claysburg, PA HUB - No COOP - Yes	Robis Elections, Inc. Wheaton, IL HUB - No	Runbeck Election Services, Inc. Phoenix, AZ HUB - No	Taylor Print Impressions North Mankato, MN HUB - No
Ballot Printing and Packing: Compatibility	123.08	90.26	65.64	57.44	24.62
Ballot Printing and Packing: Packaging	200.00	133.33	53.33	106.67	40.00
Mailing: Mailing Services	200.00	160.00	120.00	106.67	53.33
Extras: Added Value	76.92	56.41	25.64	0.00	5.13
References	100.00	60.00	87.00	60.00	33.00
Proposed Price	300.00	300.00	124.65	201.14	127.40
Total Score	1000.00	800.00	476.26	531.92	283.48

Absolute Print Solutions and Print World submitted no-bids.