



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

May 23, 2023

Miranda Emery
Smith Temporaries, Inc. d/b/a Cornerstone Staffing
2301 Mustang Drive, Suite 100
Grapevine, TX 76051

Re: RFP No. 2020-148 – Annual Contract for Payroll Services for Temporary Labor

Dear Ms. Emery:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The effective dates for the third and final renewal option will run from September 1, 2023 through August 31, 2024.

Tarrant County Purchasing Department hereby extends an invitation to Smith Temporaries, Inc. d/b/a Cornerstone Staffing to accept the third and final option for an additional one (1) year period as the primary vendor for this bid. Smith Temporaries, Inc. d/b/a Cornerstone Staffing acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through August 31, 2024.

Yes, Smith Temporaries, Inc. d/b/a Cornerstone Staffing will accept the offer to renew this contract.
Please include a current 1295 Form with your response.

No, Smith Temporaries, Inc. d/b/a Cornerstone Staffing will NOT accept the offer to renew this contract.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Brad Richards, Senior Buyer
Tarrant County
817-884-1057

Miranda Emery

Miranda Emery
Smith Temporaries, Inc. d/b/a Cornerstone Staffing

5/24/2023
Date



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May 23, 2023

Isha Sharma
22nd Century Technologies, Inc.
8251 Greensboro Dr.
McLean, VA 22102

Re: RFP No. 2020-148 – Annual Contract for Payroll Services for Temporary Labor

Dear Ms. Sharma:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The effective dates for the third and final renewal option will run from September 1, 2023 through August 31, 2024.

Tarrant County Purchasing Department hereby extends an invitation to 22nd Century Technologies, Inc. to accept the third and final option for an additional one (1) year period as the secondary vendor for this bid. 22nd Century Technologies, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through August 31, 2024.

Yes, 22nd Century Technologies, Inc. will accept the offer to renew this contract. **Please include a current 1295 Form with your response.**

No, 22nd Century Technologies, Inc. will NOT accept the offer to renew this contract.

Are any other governmental entities currently utilizing this contract? Yes No

If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Brad Richards, Senior Buyer
Tarrant County
817-884-1057

A handwritten signature in cursive script that reads "Isha Sharma".

Isha Sharma
22nd Century Technologies, Inc.

5/23/2023

Date



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Assistant Purchasing Agent

May 23, 2023

Laveena Yadav
Diskriter, Inc.
2840 Library Rd. Suite 300
Pittsburgh, PA 15234

Re: RFP No. 2020-148 – Annual Contract for Payroll Services for Temporary Labor

Dear Ms. Yadav:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The effective dates for the third and final renewal option will run from September 1, 2023 through August 31, 2024.

Tarrant County Purchasing Department hereby extends an invitation to Diskriter, Inc. to accept the third and final option for an additional one (1) year period as the alternate vendor for this bid. Diskriter, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through August 31, 2024.

Yes, Diskriter, Inc. will accept the offer to renew this contract. **Please include a current 1295 Form with your response.**

No, Diskriter, Inc. will NOT accept the offer to renew this contract.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Brad Richards, Senior Buyer
Tarrant County
817-884-1057



Laveena Yadav
Diskriter, Inc.

05/23/2023
Date



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Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

May 23, 2023

Sue Beets
AD-A-Staff, Inc.
702 Hunters Row Ct.
Mansfield, TX 76063

Re: RFP No. 2020-148 – Annual Contract for Payroll Services for Temporary Labor

Dear Ms. Beets:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The effective dates for the third and final renewal option will run from September 1, 2023 through August 31, 2024.

Tarrant County Purchasing Department hereby extends an invitation to AD-A-Staff, Inc. to accept the third and final option for an additional one (1) year period as the alternate vendor for this bid. AD-A-Staff, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through August 31, 2024.

Yes, AD-A-Staff, Inc. will accept the offer to renew this contract. Please include a current 1295 Form with your response.

No, AD-A-Staff, Inc. will NOT accept the offer to renew this contract.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Brad Richards, Senior Buyer
Tarrant County
817-884-1057

Sue Beets
AD-A-Staff, Inc.

5/23/23
Date

Memorandum

To: Troy Havard
Dept.: Elections Administration
From: Brad Richards, Senior Buyer, Purchasing Department
Date: 05/22/2023

Re: Renewal of RFP No 2020-148, Annual Contract for Payroll Services for Temporary Labor

The above referenced contract will expire on August 31, 2023. This contract included three (3) options to renew with the vendors for additional twelve (12) month terms. The third and final renewal term would commence September 1, 2023 and would expire August 31, 2024.

If you wish to exercise this option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item and email this form back to me by May 31, 2023.

Primary Smith Temporaries, Inc. d/b/a Cornerstone Staffing
Secondary 22nd Century Technologies, Inc.
Alternate Diskriter, Inc.
Alternate AD-A-Staff, Inc.

Yes, I wish to continue the current contract with the above-mentioned vendors for the third renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

575611-10000-2023-1420000000

No, I do not wish to continue the current contract with the above-mentioned vendors for the following reason(s).

SIGNATURE:  DATE: 6/8/2023

**RFP 2020-148 ANNUAL CONTRACT FOR PAYROLL SERVICES FOR TEMPORARY LABOR
BEST AND FINAL OFFER EVALUATION SCORES**

Criteria	PRIMARY		SECONDARY	ALTERNATE 1	ALTERNATE 2
	Smith Temporaries, Inc. d/b/a CornerStone Staffing Grapevine, TX HUB-No	18	22nd Century Technologies, Inc McLean, VA HUB-Yes	Diskriter, Inc Pittsburgh, PA HUB-No	AD-A-Staff, Inc Mansfield, TX HUB-Yes
Vendor Qualifications and Experience	25	18	14	14	13
Financial Stability	10	5	5	5	5
Proposed Approach and Management	15	8	7	7	6
Employee Benefits Offered to Temporary Staff	10	7	8	6	4
References	10	5	5	5	5
Cost	30	28	30	29	29
Total	100	71	69	66	62

AWARD

PRIMARY: SMITH TEMPORARIES INC d/b/a CORNERSTONE STAFFING

SECONDARY: 22ND CENTURY TECHNOLOGIES, INC

ALTERNATE 1: DISKRITER, INC

ALTERNATE 2: AD-A-STAFF, INC

**RFP 2020-148 - ANNUAL CONTRACT FOR PAYROLL SERVICES FOR TEMPORARY LABOR
INITIAL EVALUATION SCORES**

Criteria	Max Score	22nd Century Technologies, Inc. McLean, VA HUB-Yes	A-1 Personnel of Houston, Inc. Houston, TX HUB-Yes	AD-A-Staff, Inc. Manfield, TX HUB-Yes	Howroyd Wright Employment Agency, Inc. d/b/a AppleOne Employment Services Glendale, CA HUB-No	Atrium Payroll Service, LLC New York, NY HUB-Yes	Cogent Infotech Corp. Irving, TX HUB-Yes
Vendor Experience and Qualifications	25	14	15	13	11	10	13
Financial Stability	10	5	5	5	5	5	5
Proposed Approach and Management	15	7	6	6	5	5	8
Employee Benefits Offered to Temporary Staff	10	8	3	4	5	7	5
Reference	10	5	5	5	5	5	5
Cost	30	29	26	30	24	27	26
Total	100	68	60	63	55	59	62

**RFP 2020-148 - ANNUAL CONTRACT FOR PAYROLL SERVICES FOR TEMPORARY LABOR
INITIAL EVALUATION SCORES**

Criteria	Max Score	Smith Temporaries, Inc. d/b/a CornerStone Staffing Grapevine, TX HUB-Yes	Diskriter, Inc. Pittsburgh, PA HUB-Yes	Vidhwan, Inc. d/b/a e-Solutions San Jose, CA HUB-No	Express Employmentals Professionals Fort Worth, TX HUB-Yes	SearchPros Staffing Sacramento, CA HUB-Yes	Tryfacta, Inc. Pleasanton, CA HUB-Yes
Vendor Experience and Qualifications	25	18	14	9	10	10	11
Financial Stability	10	5	5	5	5	5	5
Proposed Approach and Management	15	8	7	6	5	7	7
Employee Benefits Offered to Temporary Staff	10	7	6	6	4	4	4
Reference	10	5	5	5	5	5	5
Cost	30	25	26	28	25	26	24
Total	100	68	63	59	54	57	56