

MEMORANDUM OF AGREEMENT
Between the City of North Richland Hills and the Tarrant County Criminal District Attorney's Office
For Reimbursement of Overtime Salary Costs
Associated with the
North Texas Anti-Gang Center Task Force

I. PURPOSE

This Memorandum of Agreement, hereinafter referred to as "MOA," is made this 1st day of May, 2022 between the City of North Richland Hills, hereinafter referred to as "NRH," and the Tarrant County Criminal District Attorney's Office, hereinafter referred to as "CDA" for the purpose of reimbursement of overtime salary costs directly related to work performed by the CDA officer(s) in providing resources to assist the North Texas Anti-Gang Center Task Force, hereinafter referred to as "TAG."

II. CONDITIONS AND PROCEDURES

- A. CDA will be responsible for making payments of overtime to its officer(s) during the period of assignment to TAG. Subject to availability of funds and to the extent they are included in TAG's approved fiscal year budget, NRH will reimburse CDA for overtime payments made by CDA to its officer(s) assigned to TAG investigations/assignments, up to a maximum sum of \$10,000. Overtime costs will not include benefits such as paid annual leave, compensatory leave, sick leave, holiday leave or retirement. All reimbursable hours of overtime work covered under this MOA must be approved in advance by the TAG Administrator.
- B. CDA will submit all requests for reimbursable payments, together with the appropriate documentation as to time and activity reports, to the TAG Administrator by the 10th day of each subsequent month that the agency is seeking reimbursement. CDA will submit the request for reimbursement via email to TAGAdmin@texomahidta.org or mail to the following address: North Texas TAG, Attn: Scott McRory 6303 Commerce Dr. Suite 100, Irving, Texas 75063.
- C. Circumstances of this MOA deem CDA to be a single source provider of the services for their employees covered under this agreement.

III. DURATION

The term of this MOA shall be effective from the date in paragraph one and will remain in effect until August 31, 2023. This MOA may be modified or terminated by either one of the parties by mutual consent. Billing for all outstanding obligations must be received by NRH within 60 days of the date of termination of this agreement. NRH will be responsible only for obligations incurred by CCDA during the term of this MOA.

IN WITNESS WHEREOF, the following authorized representatives execute this agreement:

City of North Richland Hills

BY: Mark Hindman
Mark Hindman, City Manager

Date: MAY 12, 2023

Attest:

Traci Henderson
Traci Henderson, Assistant City Secretary

Approved as to Form:

Mareshia McGinnis
Mareshia McGinnis, City Attorney

Tarrant County

BY: _____
Tim O'Hare, County Judge

Date: _____

Phil Sorrells, Criminal District Attorney

Approved as to Form:

Craig Price
Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.