



Tarrant County Out-of-State Travel Request

Department: Administrator's Office		Name: William Wessel <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: International Association of Emergency Managers Annual Conference 2023													
Destination: Long Beach, CA		Dates: Departure: 11/05/2023 - 11/08/2023 Return:											
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$ 354.00</td> </tr> <tr> <td>Hotel/Motel: Per Night 181.00</td> <td>\$ 543.00</td> </tr> <tr> <td>Registration:</td> <td>\$ 917.00</td> </tr> <tr> <td>Other (specify): Per Diem</td> <td>\$ 160.00</td> </tr> <tr> <td>Total:</td> <td>\$ 1974.00</td> </tr> </table>		Transportation:	\$ 354.00	Hotel/Motel: Per Night 181.00	\$ 543.00	Registration:	\$ 917.00	Other (specify): Per Diem	\$ 160.00	Total:	\$ 1974.00	Rationale: Attending the 2023 International Association of Emergency Managers annual conference in Long Beach, California. This conference will allow Tarrant County staff to hear presentations from some of the leading experts across all phases of emergency management. Staff will learn best practices and information regarding various emergency management functions.	
Transportation:	\$ 354.00												
Hotel/Motel: Per Night 181.00	\$ 543.00												
Registration:	\$ 917.00												
Other (specify): Per Diem	\$ 160.00												
Total:	\$ 1974.00												
**Additional Person(s): Esmeralda Sanchez		Funds Available in Department Budget? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (List department, line item and amount) <table border="1"> <tr> <td>Commitment #</td> <td>Fund #</td> <td>Cost Center #</td> </tr> <tr> <td>588291</td> <td>M0040-2024</td> <td>1120100000</td> </tr> </table>		Commitment #	Fund #	Cost Center #	588291	M0040-2024	1120100000				
Commitment #	Fund #	Cost Center #											
588291	M0040-2024	1120100000											

Employee Signature: <i>William Wessel</i> Date: 5/24/23	Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature: <i>[Signature]</i> Date: 05-24-23		

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Tarrant County Out-of-State Travel Request

Department: County Criminal Court #7		Name: Georgia Haynes <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: The 50th Annual Conference and Training Institute (NABCJ)													
Destination: Birmingham, Alabama		Dates: Departure: July 14, 2023 - July 20, 2023 Return:											
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$ 374.00</td> </tr> <tr> <td>Hotel/Motel: \$135.78 per night</td> <td>\$ 814.65</td> </tr> <tr> <td>Registration:</td> <td>\$ 425.00</td> </tr> <tr> <td>Other (specify):</td> <td>\$</td> </tr> <tr> <td>Total:</td> <td>\$ 1,613.65</td> </tr> </table>		Transportation:	\$ 374.00	Hotel/Motel: \$135.78 per night	\$ 814.65	Registration:	\$ 425.00	Other (specify):	\$	Total:	\$ 1,613.65	Rationale: I am a lifetime member of the organization and committee member on the nominations committee. During this conference we will be holding National Elections. Attending this National Conference will allow me to complete my required training hours while also gaining insight and techniques to utilize in my current position of employment.	
Transportation:	\$ 374.00												
Hotel/Motel: \$135.78 per night	\$ 814.65												
Registration:	\$ 425.00												
Other (specify):	\$												
Total:	\$ 1,613.65												
**Additional Person(s):		Funds Available in Department Budget? X Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"> <thead> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> </thead> <tbody> <tr> <td>10000-2023</td> <td>588261</td> <td>4220700000</td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #	10000-2023	588261	4220700000				
Commitment #	Fund #	Cost Center #											
10000-2023	588261	4220700000											

Employee Signature: <u>Georgia Haynes</u> Date: <u>4/13/23</u>		Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature: <u>Eri Stan</u> Date: <u>4/13/23</u>			

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Tarrant County Out-of-State Travel Request

Department: Tarrant County Housing		Name: Wayne Pollard											
Conference/Seminar Name: Southwest NAHRO 83 rd Annual Conference													
Destination: Albuquerque, NM		Dates: Departure: June 26, 2023 Return: June 30, 2023											
Project Expenditures: <table border="1"><tr><td>Transportation:</td><td>\$ 737.59</td></tr><tr><td>Hotel/Motel:</td><td>\$ 736.17</td></tr><tr><td>Registration:</td><td>\$ 400.00</td></tr><tr><td>Other: Transfer Per diem</td><td>\$ 220.00</td></tr><tr><td>Total:</td><td>\$ 2,093.76</td></tr></table>		Transportation:	\$ 737.59	Hotel/Motel:	\$ 736.17	Registration:	\$ 400.00	Other: Transfer Per diem	\$ 220.00	Total:	\$ 2,093.76	Rationale: Tarrant County Housing Assistance Office (TCHAO), has been a member of the Southwest National Association of Housing Redevelopment Officials (SW NAHRO) for over 17 years. Wayne Pollard is the Director of the TCHAO and is requesting to attend SW NAHRO Annual Conference to fulfill his duties as a member of SW NAHRO's Executive Board. Wayne also serves on the following Committees: Bylaws Committee – Chairman Housing Committee member, Finance Committee member This conference will offer the latest changes from HUD by providing classes such as: Definitive Guide for New and Seasoned Executive Directors. NSPIRE (National Standards for Physical Inspection Real Estate) HUD changes in Inspection requirements. Fair Housing: Review of New AFFH Rule & Overview of Recent Findings. Multi-Family: HOTMA (Housing Opportunity Through Moderation Act) Overview.	
Transportation:	\$ 737.59												
Hotel/Motel:	\$ 736.17												
Registration:	\$ 400.00												
Other: Transfer Per diem	\$ 220.00												
Total:	\$ 2,093.76												
Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"><tr><td>Fund/Co. #</td><td>Account #</td><td>Center #</td></tr><tr><td>588291</td><td>Grant-2004 R0014-2023</td><td>5590100000</td></tr></table>		Fund/Co. #	Account #	Center #	588291	Grant-2004 R0014-2023	5590100000				
Fund/Co. #	Account #	Center #											
588291	Grant-2004 R0014-2023	5590100000											

Employee Signature <i>Wayne Pollard</i>	Date 5/19/23	Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature <i>James A. McClinton</i>	Date 5-15-23		

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Tarrant County Out-of-State Travel Request

Department: Public Health		Name: Richard Duh <i>** If applicable, list additional names below.</i>													
Conference/Seminar Name: Council of State and Territorial Epidemiologists 2023 Annual Conference: Epidemiology Elevated															
Destination: Salt Lake City, UT		Dates: Departure: 6/24/23 Return: 6/29/23													
Project Expenditures: <table border="1"><tr><td>Meals</td><td>\$ 1,000.00</td></tr><tr><td>Hotel/Motel:</td><td>\$ 4,224.99</td></tr><tr><td>Registration:</td><td>\$ 3,485.00</td></tr><tr><td>Transportation:</td><td>\$ 3,058.81</td></tr><tr><td>Other: Baggage</td><td>\$ 300.00</td></tr><tr><td>Total:</td><td>\$ 12,068.80</td></tr></table> <p>Hotel: Multiple rates per night due to availability range from \$179 to \$229 per night, plus 13.82% tax per night = average rate per night of \$234.72 (18 nights total between 5 employees = \$4224.99 Total hotel.</p>		Meals	\$ 1,000.00	Hotel/Motel:	\$ 4,224.99	Registration:	\$ 3,485.00	Transportation:	\$ 3,058.81	Other: Baggage	\$ 300.00	Total:	\$ 12,068.80	Rationale: <p>Staff from both the Tarrant County Public Health (TCPH) Epidemiology Division and the Informatics Division will learn best practices related to their respective fields. More specifically, the epidemiology team will become familiar with new research and cutting-edge techniques used to build methodological skills and improve current activities. In addition, this team will meet with professional counterparts to discuss future collaborations to ensure TCPH's needs are known to federal agencies to remain at the forefront of national dialogue. The informatics team has been part of the Data Science Team Training (DSTT) Program, and two (2) members of the team will present the project at the conference. All skills and knowledge gained from this conference will be shared with division peers upon this groups return.</p>	
Meals	\$ 1,000.00														
Hotel/Motel:	\$ 4,224.99														
Registration:	\$ 3,485.00														
Transportation:	\$ 3,058.81														
Other: Baggage	\$ 300.00														
Total:	\$ 12,068.80														
Russell Jones, Rasneet Kumar, Coulter Galvan, Rony Cazares and Patrick Rekieta		Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO													
Funding Breakdown															
<p>EPI</p> <p>Russ Jones \$2,665.11 – 588261/T0400-2023/5100601000/NRG Richard Duh \$745.00 – 588261/GRANT-2004/5100602000/F0034-2023 \$1,591.07 – 588291/GRANT-2004/5100602000/F0034-2023</p> <p>INFORMATICS</p> <p>Coulter Galvan \$685.00 - 588261/Grant-2004/5100016000/F0111-2023 \$1,665.54 - 588291/Grant-2004/5100016000/F0111-2023 Rony Cazares \$685.00 - 588261/Grant-2004/5100016000/ F0111-2023 \$1,684.54 - 588291/Grant-2004/5100016000/ F0111-2023 Patrick Rekieta \$685.00 - 588261/Grant-2004/5100016000/ F0111-2023 \$1,662.54 - 588291/Grant-2004/5100016000/ F0111-2023</p>															
<u>Richard Duh</u> Richard Duh (May 25, 2023 13:08 CDT)		05/25/2023													
Employee Signature		Date													
<u>Veerinder Taneja</u> Veerinder Taneja (May 25, 2023 13:12 CDT)		05/25/2023													
Director/Deputy Director's Signature		Date													
		Court Order No:	<input type="checkbox"/>												
		Date:	<input type="checkbox"/>												
			Approved												
			Denied												



Tarrant County Out-of-State Travel Request

Department: Tarrant County Sheriff Office		Name: Calvin Bond <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: Senior Management Institute for Police													
Destination: Boston, Massachusetts		Dates: Departure: July 09, 2023 Return: July 28, 2023											
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$290.59</td> </tr> <tr> <td>Hotel/Motel:</td> <td>\$</td> </tr> <tr> <td>Registration:</td> <td>\$9,950.00</td> </tr> <tr> <td>Other (specify): Luggage, meals</td> <td>\$165.00</td> </tr> <tr> <td>Total:</td> <td>\$10,405.59</td> </tr> </table>		Transportation:	\$290.59	Hotel/Motel:	\$	Registration:	\$9,950.00	Other (specify): Luggage, meals	\$165.00	Total:	\$10,405.59	Rationale: Senior Chief Deputy Calvin Bond applied for and was accepted to attend the 2023 Senior Management Institute for Police. This is an intense three week program that provides senior police executives with intensive training in the latest management concepts and practices used in business and government. It also features discussions of the most challenging issues facing law enforcement executives today. The program brings together a faculty from top universities, successful law enforcement chief executives, and subject matter experts from the private sector. Lodging and some meals throughout program are provided.	
Transportation:	\$290.59												
Hotel/Motel:	\$												
Registration:	\$9,950.00												
Other (specify): Luggage, meals	\$165.00												
Total:	\$10,405.59												
**Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"> <thead> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> </thead> <tbody> <tr> <td>588261</td> <td>24200-2023</td> <td>2110010000</td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #	588261	24200-2023	2110010000				
Commitment #	Fund #	Cost Center #											
588261	24200-2023	2110010000											

Employee Signature: Calvin C. Bond <i>[Signature]</i> Date: 5/9/23		Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature: <i>[Signature]</i> Date: 5/9/23			

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Tarrant County Out-of-State Travel Request

Department: Sheriff's Office		Name: Kevin W. Turner **If applicable, list additional names below.											
Conference/Seminar Name: Beyond Words Convening- Defining victim-centered/trauma informed													
Destination: Denver, CO		Dates: Departure: 6/27/2023 Return: 6/30/2023											
Project Expenditures: <table border="1"> <tr> <td>Transportation:</td> <td>\$318.00</td> </tr> <tr> <td>Hotel/Motel: 263.76</td> <td>\$791.28</td> </tr> <tr> <td>Registration:</td> <td>\$0</td> </tr> <tr> <td>Other (specify): Per diem</td> <td>\$170.00</td> </tr> <tr> <td>Total:</td> <td>\$1,279.28</td> </tr> </table>		Transportation:	\$318.00	Hotel/Motel: 263.76	\$791.28	Registration:	\$0	Other (specify): Per diem	\$170.00	Total:	\$1,279.28	Rationale: A convening of task force disciplines from across the country to analysis, define, and develop a plan to implement the best practices of victim-centered/trauma-informed approaches in human trafficking investigations. The Office for Victims of Crime, the awarding agency on the human trafficking grant, supports and encourages attendance. Funding for travel is the federal human trafficking grant.	
Transportation:	\$318.00												
Hotel/Motel: 263.76	\$791.28												
Registration:	\$0												
Other (specify): Per diem	\$170.00												
Total:	\$1,279.28												
**Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1"> <thead> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> </thead> <tbody> <tr> <td>588261</td> <td>L0019-2023 Grant 2004</td> <td>2110430000</td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #	588261	L0019-2023 Grant 2004	2110430000				
Commitment #	Fund #	Cost Center #											
588261	L0019-2023 Grant 2004	2110430000											

Kevin W. Turner Employer Signature Date: 5/4/2023	Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Bill E. Weyh Supervisor/Department Head Signature Date: 5-9-2023		

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