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TARRANT COUNTY

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THOMAS A. WILDER
DISTRICT CLERK

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MARY LOUISE HENOLSON
COUNTY CLERK

BY 

No. _____

ADMINISTRATIVE ORDER
BY THE DISTRICT JUDGES
OF
TARRANT COUNTY, TEXAS
APPOINTING COUNTY AUDITOR
EFFECTIVE JULY 8, 2023
AND
SETTING COMPENSATION
OF THE AUDITOR AND ASSISTANTS
THROUGH THE END OF CURRENT 2023 FISCAL YEAR

Whereas on the 17th day of May, 2023, the District Judges having jurisdiction in Tarrant County, Texas, met in a special meeting pursuant to the procedures set out in Texas Local Government Code § 84.003, to appoint a County Auditor into the unexpired two-year term of office beginning April 27 of the current odd-numbered year and continuing for two years thereafter until April 26 of the following odd-numbered year [following the term anniversary for the Auditor set first by Commissioners Court Order Number 5206 in the year 1905 and recorded in the official records of the Tarrant County Commissioners Court]; and

Whereas, the District Judges have, as required by law, carefully investigated and considered the qualifications of the candidate for appointment as Tarrant County Auditor, and have found said candidate to be a competent accountant with at least two years' experience in auditing and accounting, thoroughly competent in public business details, and a person of unquestionably good moral character and intelligence, and to meet all requirements of law; and

Whereas a majority of all the District Judges having jurisdiction in Tarrant County, Texas, did vote to appoint **Kimberly M. Buchanan** as Tarrant County Auditor by a vote of 16 to 5, with 15 being a majority of all the District Judges having jurisdiction in Tarrant County;

Now therefore be it known that the District Judges do hereby APPOINT **Kimberly M. Buchanan** as the AUDITOR of Tarrant County, Texas, for the unexpired term concluding April 26, 2025, said Auditor to continue with all power and duties intact through such term and thereafter until such time as their successor is appointed and qualified, unless they shall first vacate or be removed from office.

The Auditor shall, prior to taking office, give bond in the amount of \$ 5,000.00 (five thousand dollars), as set by the District Judges in conformity with Texas Local Government Code § 84.007, said bond to be approved by said Judges. Provided, however, that the Auditor may present to the District Judges a Certificate of Self-Insurance in Lieu of Bond.

Order Appointing County Auditor – 2023 through April 26, 2025
And Setting Compensation of Auditor and Assistants through September 30, 2023



CERTIFIED COPY
ATTEST May 17, 2023

THOMAS A. WILDER
DISTRICT CLERK

TARRANT COUNTY, TEXAS
BY: Margo Lawson
DEPUTY
MARGO LAWSON

Tarrant County pursuant to its “Self-Insuring Certain Officers and Employees Policy” as most recently amended or, if the District Judges have set the Auditor’s bond at more than \$ 5,000, the Auditor may present a Certificate of Self-Insurance granted by action of the Commissioners Court, which Certificate in either event shall satisfy the statutory requirement of bond for 90 days from this appointment order. Prior to the end of the 90-day period set out in the County’s Self-Insuring policy, the Auditor shall present for the District Judges’ approval a bond that complies with the statute and this Order. Provided, however, that if the Commissioners Court shall decide to grant County Self-Insurance to the Auditor for a longer period than 90 days, in the amount set by the District Judges, said Self-Insurance shall satisfy the requirement of bond, and the Auditor shall obtain and provide to the District Judges a Certificate thereof.

The constitutional Statement of Appointed Officer and Oath of Office and the Additional Written Oath required by Texas Local Government Code § 84.007, any Certificate of Self-Insurance, and any bond shall be executed in due course by the Auditor as required by law and an original or a true copy shall be kept with the papers of the Auditor’s office.

The new Auditor shall not take the Oath of Office as Auditor prior to July 8, 2023, the date of the end of the current Auditor’s service to the County.

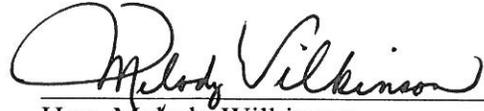
AND FURTHER, the District Judges did, publicize and hold a public hearing to set the compensation and salary of the new Auditor and the Auditor’s assistants, as required by Texas Local Government Code § 152.905 for the remainder of the fiscal year ending September 30, 2023; and the District Judges did, by majority vote, set the compensation and salary of the Auditor and the Auditor’s assistants through the end of the current fiscal year at the amount and types of compensation currently being paid to the departing Auditor and the assistants pursuant to the prior compensation order, and the current 2023 Fiscal Year Commissioners Court approved Budget and the county’s salary administration guidelines and compensation plan. The Auditor’s compensation in FY 2023 is \$ 211,895.32 in annualized salary paid biweekly, plus \$ 9,600.00 annualized car allowance paid bimonthly (on the first and second paychecks of each month), and the auditor shall also receive vacation, sick, personal, and other paid time off and benefits the same as a permanent full-time county employee with similar years of service to the County as the Auditor has to the County as a county officer or county employee. Likewise, the compensation of the assistant auditors is set to continue as currently being provided pursuant to the prior compensation order as currently Budgeted and being administered to said assistant auditors.

The compensation for the coming 2024 Fiscal Year beginning October 1, 2023, shall be set by separate order and is subject to increase, decrease, or such other changes as may be made by Order of the District Judges.

The District Clerk shall record this action and certify it to the Commissioners Court by forwarding a certified copy of this Order to the County Clerk so that the same will be received by the County Clerk and received and filed with the papers of the Tarrant County Commissioners Court and at such other proper places as the County Clerk shall determine.

It is so ORDERED.

Signed this 17th day of May, 2023.

A handwritten signature in black ink, reading "Melody Wilkinson". The signature is written in a cursive style with a large initial "M".

Hon. Melody Wilkinson
District Judge/
Local Administrative Judge
Tarrant County, Texas