



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 1, 2023

Shelley Hyde
Managing Partner
PrintMPro, LTD.
2621 Lone Star Drive
Dallas, TX 75212

Re: RFP No. 2022-119 – Annual Contract for Printing and Processing of Tax Statements

Dear Ms. Hyde:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The original contract was for the period of July 5, 2022, through July 4, 2023. The effective dates for the first renewal option will run from July 5, 2023, through July 4, 2024.

Tarrant County Purchasing Department hereby extends an invitation to PrintMPro, LTD. to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on June 15, 2022. PrintMPro, LTD. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through July 4, 2024.

☒ Yes, PrintMPro, LTD. will accept the offer to extend the same contract pricing and discounts through July 4, 2024. **Please include a current 1295 Form with your response.**

☐ No, PrintMPro, LTD. will NOT accept the offer to extend the same contract pricing and discounts through July 4, 2024.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Caleb Rojo

Caleb Rojo, Senior Buyer
Tarrant County
817-884-1150

Shelley Hyde

Shelley Hyde, Managing Partner
PrintMPro, LTD.

March 20, 2023

Date



TARRANT COUNTY PURCHASING DEPARTMENT

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Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 1, 2023

McKenzie Parker
Sales & Marketing
VariVerge LLC
8949 Diplomacy Row
Dallas, TX 75247

Re: RFP No. 2022-119 – Annual Contract for Printing and Processing of Tax Statements

Dear Ms. Parker:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The original contract was for the period of July 5, 2022, through July 4, 2023. The effective dates for the first renewal option will run from July 5, 2023, through July 4, 2024.

Tarrant County Purchasing Department hereby extends an invitation to VariVerge LLC to accept the first option for an additional one (1) year period as the secondary vendor for this bid as awarded on June 15, 2022. VariVerge LLC acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through July 4, 2024.

☒ Yes, VariVerge LLC will accept the offer to extend the same contract pricing and discounts through July 4, 2024. **Please include a current 1295 Form with your response.**

☐ No, VariVerge LLC will NOT accept the offer to extend the same contract pricing and discounts through July 4, 2024.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No

If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Caleb Rojo

Caleb Rojo, Senior Buyer
Tarrant County
817-884-1150

McKenzie Parker

McKenzie Parker, Sales & Marketing
VariVerge LLC

03/07/2023

Date



TARRANT COUNTY TAX OFFICE

100 E. Weatherford, Room 105 • Fort Worth, Texas 76196-0301 • 817-884-1100

taxoffice@tarrantcounty.com

In God We Trust

WENDY BURGESS
Tax Assessor-Collector

May 25, 2022

Caleb Rojo
Senior Buyer
Purchasing Department
1001 E. Weatherford St.
Fort Worth, TX 76196

Dear Mr. Rojo,

This letter is regarding RFP No. 2022-119 for the Tax Assessor Collectors annual contract for printing and processing tax statements.

We have completed our evaluation of the proposals received and are please to recommend that the contract be awarded to the following vendor: **PrintMailPro**.

Please feel free to contact me if you have any questions.

A handwritten signature in black ink that reads "Wendy Burgess".

Wendy Burgess, PCC, CTOP, PCAC, CSTA
Tax Assessor Collector

Memorandum

To: Amelia Rice
Dept: Tax Assessor-Collector
From: Caleb Rojo, Sr. Buyer, Purchasing Department
Date: 2/24/2023

Re: Renewal of RFP 2022-119, Printing and Processing of Tax Statements

The above referenced contract will expire on July 5, 2023. This contract included three (3) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence July 5, 2023 and would expire July 4, 2024.


If you wish to exercise this option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item and email this form back to me by March 3, 2023:

PrintMailPro
VariVerge LLC

☒ Yes, I wish to continue the current contract with the above mentioned vendors for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

☐ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE:  DATE: 3/2/2023

RFP 2022-119 Printing & Processing of Tax Statements

Evaluation Criteria	Max Points	Primary			Secondary		Alternate	
		PrintMailPro, LTD. Dallas, TX HUB - Yes	The Master's Touch, LLC Spokane, WA HUB - No	VariVerge, LLC Dallas, TX HUB - No	*OneSource Buffalo Grove, IL HUB - No			
Vendor Qualifications and Experience	20	19.50	19.00	18.00	13.50			
Project Approach and Management	30	26.63	22.88	19.88	15.75			
References	10	7.33	6.67	7.33	4.50			
Sample of Work	10	9.00	8.50	8.50	6.50			
Price Proposal	30	14.29	15.12	14.66	30.00			
Total Score	100	76.75	72.17	68.37	70.25			

*OneSource is not willing to accept a Secondary or Alternate award.
Print World submitted a no-bid.