



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 28, 2023

Mignon Labranch
Occupational Health Centers Southwest, P.A.
2500 West Freeway Ste. 100
Fort Worth, TX 76102

Re: RFP No. 2021-070 – Annual Contract for Pre-Employment Physicals

Dear Mr. Labranch:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of July 20, 2021, through July 19, 2022. The effective dates for the second and final renewal option will run from July 20, 2023, through July 19, 2024.

Tarrant County Purchasing Department hereby extends an invitation to Occupational Health Centers Southwest, P.A. to accept the second and final option for an additional one (1) year period as the primary vendor for this bid as awarded on July 20, 2021. Occupational Health Centers Southwest, P.A. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through July 19, 2024.

☒ Yes, Occupational Health Centers Southwest, P.A. will accept the offer to extend the same contract pricing and discounts through July 19, 2024. **Please include a current 1295 Form with your response.**

☐ No, Occupational Health Centers Southwest, P.A. will NOT accept the offer to extend the same contract pricing and discounts through July 19, 2024.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Caleb Rojo

Caleb Rojo, Senior Buyer
Tarrant County
817-884-1150

DocuSigned by:

Robert G. Hassett, DO, MPH

Robert G. Hassett, DO, MPH
President, Treasurer & Corporate Secretary
Occupational Health Centers Southwest, P.A.

4/4/2023

Date

Memorandum

To: Rochelle Neal

Dept: Human Resources

From: Caleb Rojo, Sr. Buyer, Purchasing Department

Date: 3/23/2023

Re: Renewal of RFP 2021-070, Pre-Employment Physicals

The above referenced contract will expire on July 19, 2023. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The second and final renewal term would commence July 20, 2023, and would expire July 19, 2024.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me at CRojo@Tarrantcountytx.gov by March 31, 2023:

Occupational Health Centers of the Southwest dba Concentra Medical

☒ Yes, I wish to continue the current contract with the above mentioned vendor for the second and final renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

☐ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: _____

Rochelle Neal

DATE: 3/23/2023

2021-070 RFP for Pre-Employment Physicals

		Occupational Health Centers Southwest, P.A. dba Concentra Medical Centers Ft. Worth, TX HUB-No CO-OP-Yes	KGI Holdings LLC Houston, TX HUB-No Co-Op-Yes	Metroplex Medical Centres-FW Ft. Worth, TX HUB-No	Capitol Medical Service, LLC Austin, TX HUB-No
Evaluation Criteria	Max Score				
Qualifications and Experience	50	48	24	21	18
References	10	4.7	2.7	4.1	1.4
Price	40	31.9	40.0	33.7	25.3
Total	100	84.6	66.7	58.8	44.7

Primary: Occupational Health Centers Southwest, P.A. dba Concentra Medical Centers

Secondary: KGI Holdings LLC