



TARRANT COUNTY COMMISSIONERS COURT

G. K. MAENIUS
COUNTY ADMINISTRATOR

March 13, 2023

Purchasing Department
Attn: Emily J Salter
100 E. Weatherford Street
Fort Worth, TX 76196

Re: Fuel Card for Russell Schaffner

Dear Ms. Salter:

I am requesting approval for one (1) Fuel Card to be used by Russell Schaffner, Assistant County Administrator.

Mr. Schaffner frequently travels to and from Austin during the legislative session. Allowing Mr. Schaffner to have a fuel card will generate a cost savings to Tarrant County.

Sincerely,

A handwritten signature in black ink, appearing to read "GK Maenius", is written over a horizontal line.

GK Maenius
County Administrator