



Tarrant County Out-of-State Travel Request

7Department: Community Development	Name: Brad Hearne										
Conference/Seminar Name: To attend the Better Buildings, Better Plants Summit on April 10-13, 2023, in Washington, DC.											
Destination: Washington, DC	Dates: Departure: April 10, 2023 Return: April 15, 2023										
Project Expenditures: <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="padding: 2px;">Transportation:</td> <td style="padding: 2px;">\$ 445.00</td> </tr> <tr> <td style="padding: 2px;">Hotel/Motel: <small>\$296.66 per night for 3 nights*</small></td> <td style="padding: 2px;">\$ 890.00</td> </tr> <tr> <td style="padding: 2px;">Registration:</td> <td style="padding: 2px;">\$ 350.00</td> </tr> <tr> <td style="padding: 2px;">Other (specify): Per Diem</td> <td style="padding: 2px;">\$ 120.00</td> </tr> <tr> <td style="padding: 2px;">Total:</td> <td style="padding: 2px;">\$1,805.00</td> </tr> </table>	Transportation:	\$ 445.00	Hotel/Motel: <small>\$296.66 per night for 3 nights*</small>	\$ 890.00	Registration:	\$ 350.00	Other (specify): Per Diem	\$ 120.00	Total:	\$1,805.00	Rationale: For Mr. Hearne to attend the U S Department of Energy's summit to engage and explore emerging technologies and share innovative strategies in energy efficiency, decarbonization, water, and waste reduction. This conference will enhance Mr. Hearne's skillset in administering current and future programming. Additionally, it will allow for in-person problem-solving, workshops and building tours, and interactive sessions with industry experts and market leaders giving Mr. Hearne and Tarrant County a competitive edge.*The extra two days stay will be paid by employee and the flight was less expensive to return on Saturday instead of Thursday. Conference hotel is the most cost-reasonable and cost-efficient compared to other hotels in the area. Additionally, a rental car will not be required.
Transportation:	\$ 445.00										
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Total:	\$1,805.00										
**Additional Person(s):	Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>(List department, line item and amount)</u> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="padding: 2px;">Commitment #</td> <td style="padding: 2px;">Fund #</td> </tr> <tr> <td style="padding: 2px;">588291</td> <td style="padding: 2px;">Grant-2004</td> </tr> <tr> <td style="padding: 2px;">Grant # (if applicable)</td> <td style="padding: 2px;">Cost Center #</td> </tr> <tr> <td style="padding: 2px;">H0042-2024/IO#502162</td> <td style="padding: 2px;">5520010100</td> </tr> </table>	Commitment #	Fund #	588291	Grant-2004	Grant # (if applicable)	Cost Center #	H0042-2024/IO#502162	5520010100		
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588291	Grant-2004										
Grant # (if applicable)	Cost Center #										
H0042-2024/IO#502162	5520010100										

 Employee Signature	3-14-23 Date	Court Order No:	<input type="checkbox"/> Approved
 Supervisor/Department Head Signature	3-14-23 Date	Date:	<input type="checkbox"/> Disapproved

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Tarrant County Out-of-State Travel Request

Department: <p style="text-align: center;">Information Technology</p>	Name: <p style="text-align: center;">David Gaworski</p>										
Conference/Seminar Name: <p style="text-align: center;">ESRI User Conference 2023</p>											
Destination: <p style="text-align: center;">San Diego, CA</p>	Dates: <p style="text-align: center;">July 9 – 14, 2023</p>										
Project Expenditures: <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="padding: 2px;">Transportation:</td> <td style="text-align: right; padding: 2px;">\$ 618.79</td> </tr> <tr> <td style="padding: 2px;">Hotel/Motel: \$209.62 per night</td> <td style="text-align: right; padding: 2px;">\$ 1,048.10</td> </tr> <tr> <td style="padding: 2px;">Registration:</td> <td style="text-align: right; padding: 2px;">\$.00</td> </tr> <tr> <td style="padding: 2px;">Other (specify): Per Diem, mileage, taxi, baggage fees and parking</td> <td style="text-align: right; padding: 2px;">\$ 568.14</td> </tr> <tr> <td style="padding: 2px;">Total:</td> <td style="text-align: right; padding: 2px;">\$ 2,235.03</td> </tr> </table>	Transportation:	\$ 618.79	Hotel/Motel: \$209.62 per night	\$ 1,048.10	Registration:	\$.00	Other (specify): Per Diem, mileage, taxi, baggage fees and parking	\$ 568.14	Total:	\$ 2,235.03	Rationale: <p>This annual conference provides an opportunity to receive training directly from ESRI, its partners, and industry peers. Sessions offered include new feature announcements, configuration, administration, security, best practices, troubleshooting, and white paper discussions.</p> <p>**This training is key to further supporting GIS initiatives for the County. This training is vendor specific and cannot be obtained through other sources. The conference registration fee is included in our annual contract**</p> <p><i>Hotel rate is \$209.62/night (\$186.00 + 23.62)</i> <i>Hotel is within walking distance to conf.</i></p>
Transportation:	\$ 618.79										
Hotel/Motel: \$209.62 per night	\$ 1,048.10										
Registration:	\$.00										
Other (specify): Per Diem, mileage, taxi, baggage fees and parking	\$ 568.14										
Total:	\$ 2,235.03										
**Additional Person(s):	Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(List department, line item and amount)</i> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="padding: 2px;">Commitment #</th> <th style="padding: 2px;">Fund #</th> <th style="padding: 2px;">Cost Center #</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; padding: 2px;">588261</td> <td style="text-align: center; padding: 2px;">10000-2023</td> <td style="text-align: center; padding: 2px;">1810410000</td> </tr> </tbody> </table>	Commitment #	Fund #	Cost Center #	588261	10000-2023	1810410000				
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588261	10000-2023	1810410000									

<u>David Gaworski</u> <small>David Gaworski (Mar 7, 2023 14:31 CST)</small> Employee Signature _____ Date _____	Court Order No: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
<u>Christopher Nchopa-Ayafor</u> <small>Christopher Nchopa-Ayafor (Mar 9, 2023 10:16 CST)</small> Supervisor/Department Head Signature _____ Date _____	Date: _____	

Ramon Campos
Ramon Campos (Mar 7, 2023 15:41 CST)

Michael Webb
Michael Webb (Mar 9, 2023 09:53 CST)

Avdesh Gupta
Avdesh Gupta (Mar 8, 2023 08:32 CST)

Russell Scott
Russell Scott (Mar 9, 2023 09:59 CST)

Signature: Russell Scott
Russell Scott (Mar 16, 2023 09:48 CDT)

Email: RDScott2@tarrantcountytx.gov



Tarrant County Out-of-State Travel Request

Department: Medical Examiner's Office		Name: Connie Lewis <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: Southwestern Association of Toxicologists Annual Meeting													
Destination: Shreveport, LA		Dates: Departure: April 12-14, 2023 Return:											
Project Expenditures: <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="padding: 2px;">Transportation:</td> <td style="padding: 2px;">\$ 500</td> </tr> <tr> <td style="padding: 2px;">Hotel/Motel: \$85 per night for 2 rooms</td> <td style="padding: 2px;">\$ 350</td> </tr> <tr> <td style="padding: 2px;">Registration: \$180.00 per person</td> <td style="padding: 2px;">\$ 720</td> </tr> <tr> <td style="padding: 2px;">Other (specify): M&IE</td> <td style="padding: 2px;">\$ 480</td> </tr> <tr> <td style="padding: 2px;">Total:</td> <td style="padding: 2px;">\$ 2050</td> </tr> </table>		Transportation:	\$ 500	Hotel/Motel: \$85 per night for 2 rooms	\$ 350	Registration: \$180.00 per person	\$ 720	Other (specify): M&IE	\$ 480	Total:	\$ 2050	Rationale: Grant-funded training opportunity. The SAT annual meeting provides a regional perspective concerning forensic toxicology and includes; scientific presentations, workshops, and group discussions. the hotel conference rate is \$85.00/night before tax. Meeting registration is \$180/person. Travel will be by personal automobile.	
Transportation:	\$ 500												
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Other (specify): M&IE	\$ 480												
Total:	\$ 2050												
**Additional Person(s): Kei Osawa, Aria McCall, Beryl Landry		Funds Available in Department Budget? Yes <input type="checkbox"/> No <input type="checkbox"/> (List department, line item and amount) <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="padding: 2px;">Commitment #</th> <th style="padding: 2px;">Fund #</th> <th style="padding: 2px;">Cost Center #</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">M0109-2023</td> <td style="padding: 2px;">grant-2004</td> <td style="padding: 2px;">2310100000</td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #	M0109-2023	grant-2004	2310100000				
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Employee Signature:	Date: 3/3/23	Court Order No:	<input type="checkbox"/> Approved
Supervisor/Department Head Signature:	Date: 3/3/23	Date:	<input type="checkbox"/> Disapproved

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Tarrant County Out-of-State Travel Request

Department: <u>PUBLIC HEALTH - Emergency Preparedness</u>		Name: <u>Charsha Crump</u> <small>** If applicable, list additional names below.</small>																			
Conference/Seminar Name: <u>2023 Preparedness Summit</u>																					
Destination: <u>Atlanta, GA</u>		Dates: Departure: <u>4/23/2023</u> Return: <u>4/27/2023</u>																			
Project Expenditures: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td>Meals</td><td style="text-align: right;">\$</td><td style="text-align: right;">-</td></tr> <tr><td>Hotel/Motel:</td><td style="text-align: right;">\$</td><td style="text-align: right;">-</td></tr> <tr><td>Registration:</td><td style="text-align: right;">\$</td><td style="text-align: right;">-</td></tr> <tr><td>Transportation:</td><td style="text-align: right;">\$</td><td style="text-align: right;">-</td></tr> <tr><td>Other (specify):</td><td style="text-align: right;">\$</td><td style="text-align: right;">200.00</td></tr> <tr><td>Total:</td><td style="text-align: right;">\$</td><td style="text-align: right;">200.00</td></tr> </table>		Meals	\$	-	Hotel/Motel:	\$	-	Registration:	\$	-	Transportation:	\$	-	Other (specify):	\$	200.00	Total:	\$	200.00	Rationale: To strengthen community partnerships to support public health preparedness. Identify stakeholders that should be incorporated into flow and define information sharing needs. Coordinate with partners and share information, coordinate training and provide guidance to support community involvement with preparedness efforts. Registration fee, Hotel, air/train travel fee, baggage fee, ground transportation and per diem will be paid by National Association of County & City Health Officials. (NACCHO)	
Meals	\$	-																			
Hotel/Motel:	\$	-																			
Registration:	\$	-																			
Transportation:	\$	-																			
Other (specify):	\$	200.00																			
Total:	\$	200.00																			
**Additional Person(s): <u>Alfonso Chacon</u>		Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <small>(List department, line item and amount)</small> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <th style="width: 50%;">Commitment Account #</th> <th style="width: 50%;">Fund #</th> </tr> <tr> <td style="text-align: center;">588291</td> <td style="text-align: center;">Grant-2004</td> </tr> <tr> <th>Grant # (if applicable)</th> <th>Cost Center #</th> </tr> <tr> <td style="text-align: center;">F0044-2023 - \$100</td> <td style="text-align: center;">5100 710 000</td> </tr> <tr> <td style="text-align: center;">F0102-2023 - \$100</td> <td></td> </tr> </table>		Commitment Account #	Fund #	588291	Grant-2004	Grant # (if applicable)	Cost Center #	F0044-2023 - \$100	5100 710 000	F0102-2023 - \$100									
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<u>Charsha S. Crump</u> <u>3/7/2023</u> Employee Signature Date	Court Order No: <input type="checkbox"/> Approved
<u>Keerinder Taneja</u> <u>03/09/2023</u> <small>(Keerinder Taneja) (Mar 9, 2023 15:51 CST)</small> Supervisor/Department Head Signature Date	Date: <input type="checkbox"/> Disapproved

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