



Tarrant County Out-of-State Travel Request

Department: <p style="text-align: center;">HIV Administrative Agency</p>	Name: <p style="text-align: center;">Jonathan Ford</p> <p style="font-size: small;">** If applicable, list additional names below.</p>																		
Conference/Seminar Name: <p style="text-align: center;">Housing as Healthcare Learning Community</p>																			
Destination: <p style="text-align: center;">Denver, Colorado</p>	Dates: Departure: March 21, 2023 Return: March 23, 2023																		
Project Expenditures: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 60%;">Transportation:</td><td style="width: 10%;">\$</td><td style="width: 30%; text-align: right;">0.00</td></tr> <tr><td>Hotel:</td><td>\$</td><td style="text-align: right;">0.00</td></tr> <tr><td>Registration:</td><td>\$</td><td style="text-align: right;">0.00</td></tr> <tr><td>Per Diem:</td><td>\$</td><td style="text-align: right;">0.00</td></tr> <tr><td>Other (specify):*</td><td>\$</td><td style="text-align: right;">0.00</td></tr> <tr><td>Total:</td><td>\$</td><td style="text-align: right;">0.00</td></tr> </table>	Transportation:	\$	0.00	Hotel:	\$	0.00	Registration:	\$	0.00	Per Diem:	\$	0.00	Other (specify):*	\$	0.00	Total:	\$	0.00	Rationale: <p style="font-size: small;">Since January 2022, your jurisdiction has been working together with other EHE jurisdictions and with Housing Works subject matter experts to develop a housing strategy to meet unmet housing needs of people with HIV (PWH) in your communities. This work includes gathering information on housing needs and resources as well as cultivating existing and building new partnerships with HIV specific and non-HIV specific community stakeholders.</p>
Transportation:	\$	0.00																	
Hotel:	\$	0.00																	
Registration:	\$	0.00																	
Per Diem:	\$	0.00																	
Other (specify):*	\$	0.00																	
Total:	\$	0.00																	
**Additional Person(s):	Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <small>(List department, line item and amount)</small> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width: 40%;">Commitment Account #</th> <th style="width: 60%;">Fund #</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">588291</td> <td style="text-align: center;">Grant-2004</td> </tr> <tr> <th style="width: 30%;">Grant # (if applicable)</th> <th style="width: 30%;">Cost Center #</th> <th style="width: 40%;">Cost</th> </tr> <tr> <td style="text-align: center;">E0024-2024</td> <td style="text-align: center;">1132000000</td> <td style="text-align: center;">\$ -</td> </tr> <tr> <td style="text-align: center;">E0024-2024</td> <td style="text-align: center;">1132100000</td> <td style="text-align: center;">\$ -</td> </tr> <tr> <td style="text-align: center;">E0024-2024</td> <td style="text-align: center;">1132300000</td> <td style="text-align: center;">\$ -</td> </tr> </tbody> </table> <p style="font-size: x-small; margin-top: 10px;">All travel costs will be paid for or reimbursed by CAI's Technical Assistance Provider - Innovation Network.</p>	Commitment Account #	Fund #	588291	Grant-2004	Grant # (if applicable)	Cost Center #	Cost	E0024-2024	1132000000	\$ -	E0024-2024	1132100000	\$ -	E0024-2024	1132300000	\$ -		
Commitment Account #	Fund #																		
588291	Grant-2004																		
Grant # (if applicable)	Cost Center #	Cost																	
E0024-2024	1132000000	\$ -																	
E0024-2024	1132100000	\$ -																	
E0024-2024	1132300000	\$ -																	

 <small>Employee Signature</small>	Date: 2/22/23	Court Order No:	<input type="checkbox"/> Approved
 <small>Supervisor/Department Head Signature</small>	Date: 2/22/2023	Date:	<input type="checkbox"/> Disapproved

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Updated: Aug 2011



Tarrant County Out-of-State Travel Request

Department: CRIMINAL DISTRICT ATTORNEY	Name: Kyle Pisula <i>**If applicable, list additional names below.</i>										
Conference/Seminar Name: Basic Computer Forensics Examiner Training Program											
Destination: Orlando, Florida	Dates: Departure: 4/23/23 Return: 5/5/23										
Project Expenditures: <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width:70%;">Transportation: Flight</td> <td style="width:30%; text-align: right;">\$460</td> </tr> <tr> <td>Hotel/Motel:</td> <td style="text-align: right;">\$2,455.70</td> </tr> <tr> <td>Registration:</td> <td style="text-align: right;">\$3,795.00</td> </tr> <tr> <td>Other (specify): PER DIEM</td> <td style="text-align: right;">\$620</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">\$7,330.70</td> </tr> </table> <p style="font-size: small; margin-top: 5px;">Buena Vista Suites is a partner hotel of the official hotel, which was at full occupancy, for the Basic Computer Forensic Examiner Training and is in close proximity to the conference site. The average nightly hotel rate is \$167.90 plus taxes and hotel fees and the location will avoid the need for additional transportation fees to and from the conference.</p>	Transportation: Flight	\$460	Hotel/Motel:	\$2,455.70	Registration:	\$3,795.00	Other (specify): PER DIEM	\$620	Total:	\$7,330.70	Rationale: IACIS is recognized as an international leader in information systems and technology academics with respects to the field of digital forensics. IACIS offers a rigorous certification process that once obtained is recognized and respected within the digital forensics community. It is highly recommended for any new DFATS Investigator who will be performing digital forensic exams on computer-based media to attend the training and become IACIS CFCE certified. IACIS offers one two-week conference per year for the Basic Computer Forensics Examiner training. We are seeking to send CDA investigator Kyle Pisula to the training, which will be funded using Grant funds from our Internet Crimes Against Children (ICAC) award for FY23.
Transportation: Flight	\$460										
Hotel/Motel:	\$2,455.70										
Registration:	\$3,795.00										
Other (specify): PER DIEM	\$620										
Total:	\$7,330.70										
**Additional Person(s):	Funds Available in Department Budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount) <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th style="width:30%;">Commitment #</th> <th style="width:40%;">Fund #</th> <th style="width:30%;">Cost Center #</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">588261</td> <td style="text-align: center;">GRANT-2004 / M0046-2021</td> <td style="text-align: center;">4510400000</td> </tr> </tbody> </table>	Commitment #	Fund #	Cost Center #	588261	GRANT-2004 / M0046-2021	4510400000				
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588261	GRANT-2004 / M0046-2021	4510400000									

<table style="width:100%;"> <tr> <td style="width:50%; border-bottom: 1px solid black;"> </td> <td style="width:50%; text-align: center; border-bottom: 1px solid black;"> 2/23/23 Date </td> </tr> <tr> <td style="width:50%; border-bottom: 1px solid black;"> </td> <td style="width:50%; text-align: center; border-bottom: 1px solid black;"> 2-23-23 Date </td> </tr> </table>		2/23/23 Date		2-23-23 Date	Court Order No: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date:
	2/23/23 Date				
	2-23-23 Date				

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Tarrant County Out-of-State Travel Request

Department: Medical Examiner	Name: Uvonna Alexander <i>**If applicable, list additional names below.</i>												
Conference/Seminar Name: International Symposium on Human Identification													
Destination: Denver, Colorado	Dates: Departure: 9/16/23-9/22/23 Return:												
<table border="1" style="width:100%; border-collapse: collapse;"> <tr><td colspan="2">Project Expenditures:</td></tr> <tr><td>Transportation:</td><td style="text-align: right;">\$ 300.00</td></tr> <tr><td>Hotel/Motel: Specific hotel not selected</td><td style="text-align: right;">\$ 995.00 GSA rate \$199.00 X 5 nights</td></tr> <tr><td>Registration:</td><td style="text-align: right;">\$ 1020.00</td></tr> <tr><td>Other (specify): Meals</td><td style="text-align: right;">\$ 320.00</td></tr> <tr><td>Total: per person, (total travel)</td><td style="text-align: right;">\$ 2,635.00 (\$15,810.00)</td></tr> </table>	Project Expenditures:		Transportation:	\$ 300.00	Hotel/Motel: Specific hotel not selected	\$ 995.00 GSA rate \$199.00 X 5 nights	Registration:	\$ 1020.00	Other (specify): Meals	\$ 320.00	Total: per person, (total travel)	\$ 2,635.00 (\$15,810.00)	Rationale: This conference is continuing education in the scientific field of forensic DNA analysis and Human Identification. Annual continuing education in DNA for DNA analysts is required by forensic accreditation and the Texas Forensic Science Commission. Grant funding is allocated for this specific conference. The GSA lodging rate for Denver, CO is \$199.00/night. There is no specific hotel selected; analysts must find lodging for \$199.00/night or less.
Project Expenditures:													
Transportation:	\$ 300.00												
Hotel/Motel: Specific hotel not selected	\$ 995.00 GSA rate \$199.00 X 5 nights												
Registration:	\$ 1020.00												
Other (specify): Meals	\$ 320.00												
Total: per person, (total travel)	\$ 2,635.00 (\$15,810.00)												
**Additional Person(s): Heather Kramer Amy Barrett Kristen Hammonds Peggy Le Arturo Menchaca Kira Monthie Alessandra Alicea-Centeno	Funds Available in Department Budget? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(List department, line item and amount)</i> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:33%;">Commitment #</th> <th style="width:33%;">Fund #</th> <th style="width:33%;">Cost Center #</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">588261</td> <td style="text-align: center;">Grant-2004 L0013-2024</td> <td style="text-align: center;">2310100000</td> </tr> </tbody> </table>	Commitment #	Fund #	Cost Center #	588261	Grant-2004 L0013-2024	2310100000						
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<i>Uvonna Alexander</i>	3-1-23									
Employee Signature	Date									
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Tarrant County Out-of-State Travel Request

Department: <p style="text-align: center;">PUBLIC HEALTH -</p>		Name: <p style="text-align: center;">Kimberly Pearce</p> <p style="font-size: small; text-align: center;">** If applicable, list additional names below.</p>																			
Conference/Seminar Name: <p style="text-align: center;">2023 National Network of Public Health Institutes Annual Conference</p>																					
Destination: <p style="text-align: center;">Washington, D.C</p>		Dates: Departure: 5/9/2023 Return: 5/11/2023																			
Project Expenditures: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td style="width: 60%;">Meals</td><td style="width: 10%;">\$</td><td style="width: 30%; text-align: right;">120.00</td></tr> <tr><td>Hotel/Motel:</td><td>\$</td><td style="text-align: right;">632.22</td></tr> <tr><td>Registration:</td><td>\$</td><td style="text-align: right;">975.00</td></tr> <tr><td>Transportation:</td><td>\$</td><td style="text-align: right;">522.28</td></tr> <tr><td>Other (specify): Baggage</td><td>\$</td><td style="text-align: right;">60.00</td></tr> <tr><td>Total:</td><td>\$</td><td style="text-align: right;">2,309.50</td></tr> </table>		Meals	\$	120.00	Hotel/Motel:	\$	632.22	Registration:	\$	975.00	Transportation:	\$	522.28	Other (specify): Baggage	\$	60.00	Total:	\$	2,309.50	Rationale: <p style="font-size: x-small;">The National Network of Public Health Institutes Annual Conference is the only national meeting that supports and highlights the work of the nation's public health institutes. The members lead conference programming that explores fresh concepts and strategies for supporting healthy communities at the local, state, and federal levels.</p> <p style="font-size: x-small;">Omni Shoreham hotel is the official hotel of the 2023 National Network of Public Health Institutes annual conference. A negotiated group rate of \$275.00 per night plus taxes (14.95%) - - \$316.11 per night. Conference hotel pricing is the lowest within 20 miles of surrounding hotels.</p>	
Meals	\$	120.00																			
Hotel/Motel:	\$	632.22																			
Registration:	\$	975.00																			
Transportation:	\$	522.28																			
Other (specify): Baggage	\$	60.00																			
Total:	\$	2,309.50																			
**Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <small>(List department, line item and amount)</small>																			
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Tarrant County Out-of-State Travel Request

Department: Transportation Services		Name: Miriam Salazar <i>**if applicable, list additional names below.</i>											
Conference/Seminar Name: 2023 Region 2 Symposium													
Destination: Hilton Head, South Carolina		Dates: Departure: 03/30/2023 Return: 04/01/2023											
Project Expenditures: <table border="1"> <tr><td>Transportation:</td><td>\$</td></tr> <tr><td>Hotel/Motel:</td><td>\$</td></tr> <tr><td>Registration:</td><td>\$150.00</td></tr> <tr><td>Other (specify): Per Diem</td><td>\$</td></tr> <tr><td>Total:</td><td>\$150.00</td></tr> </table>		Transportation:	\$	Hotel/Motel:	\$	Registration:	\$150.00	Other (specify): Per Diem	\$	Total:	\$150.00	Rationale: During this conference, the participants will attend multiple breakout sessions, listen to keynote speakers, and attend committee meetings as it relates to the Right-of-Way field.	
Transportation:	\$												
Hotel/Motel:	\$												
Registration:	\$150.00												
Other (specify): Per Diem	\$												
Total:	\$150.00												
**Additional Person(s):		Funds Available in Department Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (List department, line item and amount)											
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Employee Signature: Date: 2/21/23	Court Order No: Date: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature: Date: 2/22/23	

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