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C.O.# 139938



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 12/13/2022

SUBJECT: **APPROVAL OF A WAIVER OF TERMINAL BENEFITS – COUNTY  
CRIMINAL COURT NO. 6**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a waiver of terminal benefits for County Criminal Court No. 6 for position number 20002814 – Court Coordinator effective January 3, 2023.

**BACKGROUND**

The incumbent of the Court Coordinator position will leave County service on December 31, 2022 with four hundred (400) hours of vacation. This General Fund position is responsible for planning and coordinating the operations for the Court. Leaving this position unfilled will hamper the ability of the Court to process cases in a timely manner. Due to the critical duties performed by this position, County Criminal Court No. 6 requests a waiver of terminal benefits for the remaining three hundred and ninety-two (392) hours.

**FISCAL IMPACT**

The net cost to the General Fund will be approximately \$16,381.02 including fringe benefits. The cost of the waiver will be \$19,330.47 including fringe benefits. The salary savings for the remainder of FY2023 will be approximately \$2,949.45 including fringe benefits.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Anjanie Ramnarine
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