



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 12/13/2022

SUBJECT: **APPROVAL OF BUDGET FOR FUND 21200-2023 RECORDS
PRESERVATION AND AUTOMATION COUNTY**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve the budget for Fund 21200-2023 Records Preservation and Automation County.

BACKGROUND

During the 87th legislature SB41 repealed Local Government Code sections 118.052(3) and 118.0546, and Government Code 51.317 authorizing this fee effective January 1, 2022. There are seven (7) positions funded out of 21200 Records Preservation and Automation the County that still need their duties and responsibilities to continue and advance the County's paperless initiative.

FISCAL IMPACT

The transfer of the seven (7) positions from 21200 Records Preservation and Automation to General Fund will be approximately \$471,603.02 including fringe benefits.

SUBMITTED BY: Budget and Risk Mgnt

PREPARED BY: Helen H. Giese
APPROVED BY:



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21200-2023 - RECORDS PRESERVATION AND AUTOMATION COUNTY

Local Government Code Section 118.052 requires a \$5 Records Management and Preservation fee be collected by the County Clerk for the filing of any civil case or pleading. Government Code Section 51.317 requires a \$10 Records Management and Preservation fee collected by the District Clerk. This fee is split by sending \$5 to the county records management and preservation for records management and preservation, including automation (fund 21200); and \$5 to the district clerk records management and preservation (fund 21600) for records management and preservation services performed by the district clerk when a case or document is filed in the records office of the district clerk. **Effective January 1, 2020**, Code of Criminal Procedure Section 102.005 was repealed thus removing \$22.50 Conviction fee that was being deposited from County and District on criminal convictions. **Effective January 1, 2022 by SB41**, Local Government Code Section 118.052(3) Records Management and Preservation fee \$5, Section 118.0546, and Government Code 51.317 were repealed.

REVENUE

499998	Cash Carryforward	\$	16,850
424175	County Clerk - Conviction Fee		3,000
424213	District Clerk - Filing Fee		1,500
424214	District Clerk - Conviction Fee		<u>3,600</u>
Total		\$	24,950

BUDGET

(Detail)

1810260000 - IT Records Mgmt

500000	Rollup - All Expenditures	\$	24,950
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AUTHORIZED POSITIONS

Positions 20000141, 20000142, 20000144, 20000146, 20000148, 20000150, 20004940 will be transferred to General Fund effective 10/01/2022. SB41 repealed the Local Government Code authorizing this fee effective 01/01/2022.

