



## Tarrant County Out-of-State Travel Request

Department:  <p style="text-align: center;"><b><u>PUBLIC HEALTH -</u></b></p>		Name:  <p style="text-align: center;">Erin Taylor</p> <p><small>** If applicable, list additional names below.</small></p>													
Conference/Seminar Name:  <p style="text-align: center;">2023 Association of Public Health Laboratories Infectious Disease Lab Conference</p>															
Destination:  <p style="text-align: center;">Atlanta, Georgia</p>		Dates:    Departure:    3/11/2023 Return:    3/15/2023													
Project Expenditures: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 60%;">Meals</td> <td style="width: 40%; text-align: right;">\$ 220.00</td> </tr> <tr> <td>Hotel/Motel:</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Registration:</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Transportation:</td> <td style="text-align: right;">\$ 60.00</td> </tr> <tr> <td>Other (specify):    Baggage</td> <td style="text-align: right;">\$ 90.00</td> </tr> <tr> <td><b>Total:</b></td> <td style="text-align: right;"><b>\$ 370.00</b></td> </tr> </table>		Meals	\$ 220.00	Hotel/Motel:	\$ -	Registration:	\$ -	Transportation:	\$ 60.00	Other (specify):    Baggage	\$ 90.00	<b>Total:</b>	<b>\$ 370.00</b>	Rationale:  <p>This conference offers an excellent opportunity to learn about new laboratory methods and approaches. Networking opportunities are also invaluable. The Association of Public Health Laboratories will cover registration, hotel, and airfare. This conference was not in the budget, but the 2023 Horizon Laboratory Information Management System Tech Forum will be held in Frisco, TX, which will allow cost savings (no airfare for two people), corresponding to approximately \$1,000.</p>	
Meals	\$ 220.00														
Hotel/Motel:	\$ -														
Registration:	\$ -														
Transportation:	\$ 60.00														
Other (specify):    Baggage	\$ 90.00														
<b>Total:</b>	<b>\$ 370.00</b>														
**Additional Person(s):		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">           Funds Available in Department Budget?    <input checked="" type="checkbox"/> YES    <input type="checkbox"/> NO  <small>(List department, line item and amount)</small>            Not budgeted, see rationale. \$12,519.00 available         </td> </tr> <tr> <td style="width: 50%;">Commitment Account #</td> <td style="width: 50%;">Fund #</td> </tr> <tr> <td style="text-align: center;">588261</td> <td style="text-align: center;">T0400-2023</td> </tr> <tr> <td>Grant # (if applicable)</td> <td>Cost Center #</td> </tr> <tr> <td style="text-align: center;">Non-Rel</td> <td style="text-align: center;">5100 501 000</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>		Funds Available in Department Budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <small>(List department, line item and amount)</small> Not budgeted, see rationale. \$12,519.00 available		Commitment Account #	Fund #	588261	T0400-2023	Grant # (if applicable)	Cost Center #	Non-Rel	5100 501 000		
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<div style="display: flex; justify-content: space-between;"> <div style="width: 80%;"> <i>E. Taylor</i>            Employee Signature         </div> <div style="width: 15%; text-align: center;">           Date            11-28-2022         </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 80%;"> <i>[Signature]</i>            Supervisor/Department Head Signature         </div> <div style="width: 15%; text-align: center;">           Date            11/29/22         </div> </div>	Court Order No: <input type="checkbox"/> Date: <input type="checkbox"/> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 40%;"> <input type="checkbox"/> Approved   <input type="checkbox"/> Disapproved         </div> </div>
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Updated: January 9, 2018



# Tarrant County Out-of-State Travel Request

Department: Precinct 1 Road and Bridge		Name: Joe Trammel <i>**If applicable, list additional names below.</i>											
Conference/Seminar Name: National Association of County Engineers (NACE) 2023 Annual Conference													
Destination: Orange Beach, Alabama		Dates: Departure: April 15, 2023 Return: April, 20, 2023											
<b>Project Expenditures:</b> <table border="1"> <tr> <td>Transportation:</td> <td>\$1,350.00</td> </tr> <tr> <td>Hotel/Motel:</td> <td>\$2,835.00</td> </tr> <tr> <td>Registration:</td> <td>\$2,235.00</td> </tr> <tr> <td>Other (specify): Per Diem</td> <td>\$660.00</td> </tr> <tr> <td>Total:</td> <td>\$7,080.00</td> </tr> </table>		Transportation:	\$1,350.00	Hotel/Motel:	\$2,835.00	Registration:	\$2,235.00	Other (specify): Per Diem	\$660.00	Total:	\$7,080.00	<b>Rationale:</b>  During this conference, the participants will have the opportunity to learn the latest information, innovations and technologies related to civil engineering.	
Transportation:	\$1,350.00												
Hotel/Motel:	\$2,835.00												
Registration:	\$2,235.00												
Other (specify): Per Diem	\$660.00												
Total:	\$7,080.00												
<b>**Additional Person(s):</b>  Richard Hatcher Gilbert Rosado		Funds Available in Department Budget? Yes <input checked="" type="checkbox"/> No (List department, line item and amount) <table border="1"> <thead> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> </thead> <tbody> <tr> <td>588261</td> <td>26100-2023</td> <td>6110300000</td> </tr> </tbody> </table>		Commitment #	Fund #	Cost Center #	588261	26100-2023	6110300000				
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588261	26100-2023	6110300000											

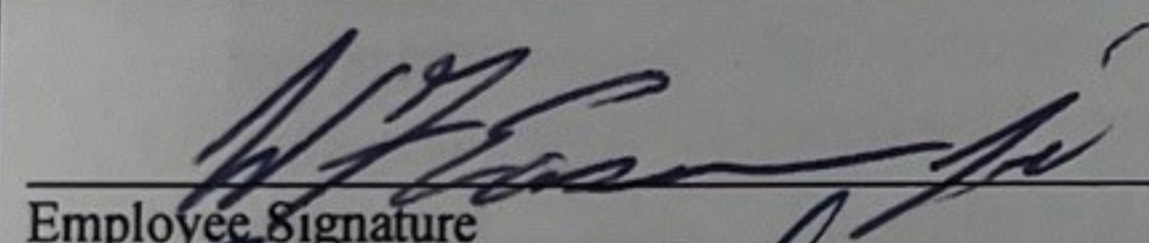
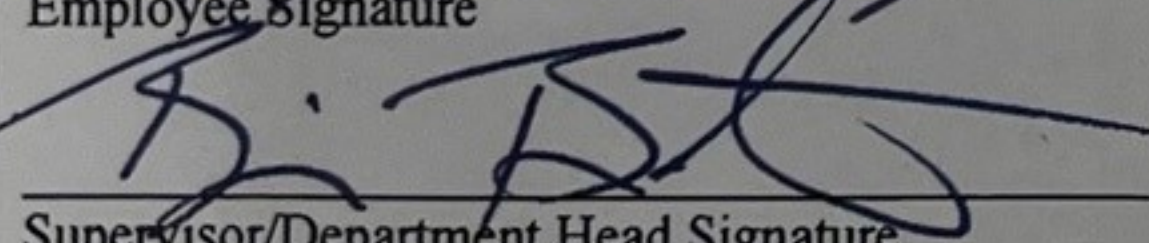
Employee Signature: <u>Joe L. Trammel</u> Date: 11/15/22	Court Order No:  Date:	<input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature: <u>Debra C. Groves</u> Date: 11/15/2022		

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# Tarrant County Out-of-State Travel Request

Department: Pct. 2 Southeast Maintenance Center		Name: William Eason											
Conference/Seminar Name: 2023 Paving Professionals Workshop													
Destination: Chattanooga, Tennessee		Dates: Departure: <b>January 17, 2023</b> Return: <b>January 20, 2023</b>											
Project Expenditures: <table border="1"><tr><td>Transportation:</td><td>\$ 1400.00</td></tr><tr><td>Hotel/Motel:</td><td>\$ 1200.00</td></tr><tr><td>Registration:</td><td>\$ 2000.00</td></tr><tr><td>Other: Per Diem, Parking, Taxi</td><td>\$ 500.00</td></tr><tr><td>Total:</td><td>\$ 5,100.00</td></tr></table>		Transportation:	\$ 1400.00	Hotel/Motel:	\$ 1200.00	Registration:	\$ 2000.00	Other: Per Diem, Parking, Taxi	\$ 500.00	Total:	\$ 5,100.00	Rationale:  This workshop will provide specific hands-on training on the Precinct 2 Astec Paver. Education includes fundamentals on compaction, project planning, paving techniques and specific nuances/techniques of the Astec Paver.	
Transportation:	\$ 1400.00												
Hotel/Motel:	\$ 1200.00												
Registration:	\$ 2000.00												
Other: Per Diem, Parking, Taxi	\$ 500.00												
Total:	\$ 5,100.00												
Additional Person(s): David Collins		Funds Available in Department Budget? <b>Yes</b> No (List department, line item and amount) <table border="1"><thead><tr><th>Fund/Co. #</th><th>Account #</th><th>Center #</th></tr></thead><tbody><tr><td>26100-2023</td><td>588261</td><td>6210300000</td></tr></tbody></table>		Fund/Co. #	Account #	Center #	26100-2023	588261	6210300000				
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26100-2023	588261	6210300000											

Employee Signature:  Date: <u>11-28-22</u>		Court Order No:  Date:	<input type="checkbox"/> Approved  <input type="checkbox"/> Disapproved
Supervisor/Department Head Signature:  Date: <u>11-22-22</u>			

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# Tarrant County Out-of-State Travel Request

<b>Department:</b> Tarrant County Sheriff's Office		<b>Name:</b> Nicholas Littlejohn <i>**If applicable, list additional names below.</i>											
<b>Conference/Seminar Name:</b> K9 Handler Class													
<b>Destination:</b> New Smyrna Beach FL(Southern Coast K9		<b>Dates:</b> Departure: 02/05/2023 Return: 03/18/2023											
<b>Project Expenditures:</b> <table border="1"> <tr> <td>Transportation:</td> <td>\$ 500.00</td> </tr> <tr> <td>Hotel/Motel:</td> <td>\$ 10,000.00</td> </tr> <tr> <td>Registration:</td> <td>\$ 4,800.00</td> </tr> <tr> <td>Other (specify):</td> <td>\$ 2,000.00 (Meals)</td> </tr> <tr> <td><b>Total:</b></td> <td><b>\$ 17,300.00</b></td> </tr> </table>		Transportation:	\$ 500.00	Hotel/Motel:	\$ 10,000.00	Registration:	\$ 4,800.00	Other (specify):	\$ 2,000.00 (Meals)	<b>Total:</b>	<b>\$ 17,300.00</b>	<b>Rationale:</b> Return for a 6 week K9 handler class from picking out dog in October 2022. The Tarrant County Sheriff's Office is also asking for the Commissioners Court to approve the use of the County vehicle. This is needed to transport his K9 back to Texas.	
Transportation:	\$ 500.00												
Hotel/Motel:	\$ 10,000.00												
Registration:	\$ 4,800.00												
Other (specify):	\$ 2,000.00 (Meals)												
<b>Total:</b>	<b>\$ 17,300.00</b>												
<b>**Additional Person(s):</b>		<b>Funds Available in Department Budget?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> (List department, line item and amount) <table border="1"> <tr> <th>Commitment #</th> <th>Fund #</th> <th>Cost Center #</th> </tr> <tr> <td>588261</td> <td>24200-2023</td> <td>2110730000</td> </tr> </table>		Commitment #	Fund #	Cost Center #	588261	24200-2023	2110730000				
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588261	24200-2023	2110730000											

Employee Signature: <i>[Signature]</i> #172456 Supervisor/Department Head Signature: <i>[Signature]</i>	Date: 11/15/2022 Date: 11-20-2022	Court Order No: Date:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
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