

**Emergency Food and Shelter Program  
Jurisdiction: Tarrant County 837600  
Phase 40 Application  
Local Recipient Organization #013**

**A. Agency Legal Name**

Tarrant County

**B. Agency Contact Information for Chief Executive Officer/Fiscal Agent**

B. Glen Whitley, County Judge

Telephone Number: (817)884-1441  
Fax Number: (817)884-2793  
Email Address: [gwhitley@tarrantcounty.com](mailto:gwhitley@tarrantcounty.com)

Lisa Martin, Human Services Director

Telephone Number: (817)531-5640  
Fax Number: (817)531-5648  
Email Address: [llmartin@tarrantcounty.com](mailto:llmartin@tarrantcounty.com)

**C. Agency Contact for Application Questions**

Lisa Martin, Human Services Director

Telephone Number: (817)531-5640      Email Address: [llmartin@tarrantcounty.com](mailto:llmartin@tarrantcounty.com)

**D. Agency Contact Person for EFSP**

Michele Heckman, Human Services Finance & Systems Manager

Telephone Number: (817)531-5641      Email Address: [mlheckman@tarrantcounty.com](mailto:mlheckman@tarrantcounty.com)

**E. Agency Physical Address**

Street Address: 1200 Circle Drive Suite #200

City, State, Zip: Fort Worth, Texas 76119-8112

**F. Congressional District Where Agency is Physically Located**

Tarrant County Human Services is in the 33<sup>rd</sup> Congressional District of Texas.

### **G. Agency Phone / Fax / Email**

Telephone Number: (817)531-5620

Fax Number: (817)531-5648

Email Address: [llmartin@tarrantcounty.com](mailto:llmartin@tarrantcounty.com)

### **H. Agency Website**

Website: [www.tarrantcounty.com](http://www.tarrantcounty.com)

### **I. Agency Federal Employer Identification Number (FEIN)**

FEIN #: 75-6001170

### **J. Agency DUNS Number**

DUNS #: 068365220

### **K. Type and Amount of Service for Which Funding is Being Requested**

We respectfully request \$50,000 in funding to be used for payment of rent and/or mortgage for eligible Tarrant County households.

### **L. Brief History and Description of Program**

TCHS became the countywide “welfare” office in 1961 with a name change to Tarrant County Human Services in 1981. TCHS operates as a department within Tarrant County, Texas government as a department within the County Administrator’s Office, reporting directly to the County Administrator. The Director of Human Services is selected by the County Administrator. The Director of Human Services recruits and selects all other staff. The Tarrant County Commissioners Court has approved a direct services budget totaling \$1,850,000 for provision of mortgage, rent, and utility assistance for FY2023. Funding from other sources total \$32,774 for a total food and shelter budget of \$1,882,774.

### **M. Zip codes served**

Tarrant County Department of Human Services serves all clients who live in any zip code of Tarrant County.

**N. Does Agency Receive USDA Food Products**

Tarrant County Department of Human Services does not receive USDA food products.

**O. Agency Operating Budget (total)**

Tarrant County Department of Human Services FY23 total operating budget is \$4,654,752.00.

**P. Agency Budget for Program Area Requested**

<b>Funding Source</b>	<b>Amount of food and shelter related funding</b>
County Approved AD Valorem Tax Revenue funding (General Fund-Regular)	<b>\$1,850,000</b>
TXU Energy Aid	<b>\$22,096</b>
Reliant Energy	<b>\$9,643</b>
Cirro Energy	<b>\$1,035</b>
<b>Total Service-related funding</b>	<b>\$1,882,774</b>

**Q. Agency Annual Audit**

See attached.

**R. Is Agency Non-Profit or Unit of Government**

Tarrant County Human Services is a unit of Government.

**S. List of Board of Directors and Officers**

County Judge, B. Glen Whitley  
Commissioner Precinct #1, Roy C. Brooks  
Commissioner Precinct #2, Devan Allen  
Commissioner Precinct #3, Gary Fickes  
Commissioner Precinct #4, J.D. Johnson

**T. Is Agency Debarred or Suspended from Receiving Funds or Doing Business with The Federal Government?**

Tarrant County Human Services is not disbarred or suspended from receiving funds or doing business with the Federal Government.

SIGNED AND EXECUTED this 29<sup>th</sup> day of November, 2022.

**COUNTY OF TARRANT  
STATE OF TEXAS**

G.K. Maenius

~~B. Glen Whitley~~  
County Judge.

G.K. Maenius  
County Administrator

APPROVED AS TO FORM:

CERTIFICATION OF  
AVAILABLE FUNDS: \$ \_\_\_\_\_

N/A

Justin K. Foster  
Criminal District Attorney's Office\*

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Tarrant County Auditor

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.