



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

October 17, 2022

Jon Lipsky  
J Michael Consulting, LLC  
885 Woodstock Rd, Suite 430-151  
Roswell, GA 30075

Re: RFP No. 2021-155 – Annual Contract for Informatics Consultant Services

Dear Mr. Lipsky:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of December 21, 2021 through December 20, 2022. The effective dates for the first renewal option will run from December 21, 2022 through December 20, 2023.

Tarrant County Purchasing Department hereby extends an invitation to J Michael Consulting, LLC to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on December 21, 2021. J Michael Consulting, LLC acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through December 20, 2023.

Yes, J Michael Consulting, LLC will accept the offer to extend the same contract pricing and discounts through December 20, 2023. **Please include a current 1295 Form with your response.**

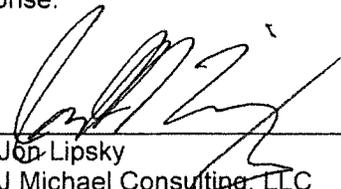
No, J Michael Consulting, LLC will NOT accept the offer to extend the same contract pricing and discounts through December 20, 2023.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Brad Richards, Senior Buyer  
Tarrant County  
817-884-1057

  
\_\_\_\_\_  
Jon Lipsky  
J Michael Consulting, LLC

10/18/2022  
Date

# Memorandum

**To:** Millie Robbins, Contract Specialist

**Dept.:** Public Health

**From:** Brad Richards, Senior Buyer, Purchasing Department

**Date:** 10/11/22

**Re:** Renewal of RFP No. 2021-155, Annual Contract for Informatics Consultant Services

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The above referenced contract will expire on December 20, 2022. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence December 21, 2022 and would expire December 20, 2023.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me by October 21, 2022.

Primary      J Michael Consulting, LLC

Yes, Public Health wishes to continue the current contract with the above-mentioned vendor for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

ARPA funding will continue for this item \_\_\_\_\_

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

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SIGNATURE: *Millie Robbins*      DATE: 10/11/22

**RFP 2021-155 ANNUAL CONTRACT FOR INFORMATICS CONSULTANT SERVICES**

**AWARD**

	Max Points	<b>J Michael Consulting, LLC Roswell, GA HUB-No</b>	<b>TEKsystems Global Services, LLC Hanover, MD HUB-No</b>
Project Approach	225	<b>171.0</b>	110.3
Experience	225	<b>172.5</b>	103.5
Sample of Work	200	<b>156.0</b>	100.0
References	100	<b>60.4</b>	27.4
Price	250	<b>178.2</b>	250.0
<b>Total</b>	<b>1000</b>	<b>738.1</b>	<b>591.2</b>

Note: A No-Bid response was received from Avalere Health, LLC