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 hahnfeld.com



May 24, 2022

Chad Raines
 Operations Manager
 Tarrant County Facilities Management
 100 West Weatherford Street, Room 460B
 Fort Worth, Texas 76196

**Re: Lonnell E. Cooper Community Justice Center
 Video Surveillance Upgrades
 Professional Services Proposal**

Dear Chad,

As per your request, we have prepared this Proposal to provide full architectural and engineering services for an upgrade to the existing video surveillance system at the Lonnell E. Cooper Community Justice Center, which is located at 3210 Miller Avenue, Fort Worth, Texas 76119.

SCOPE OF WORK

- 1) ARCHITECTURAL CONSULTING
 - a) Design Development
 - (1) Provide overall project management and coordination services
 - (2) Re-visit site to confirm accuracy of base plans
 - (3) Prepare updated base site and building plans for use of the design consultant
 - (4) Coordinate the planning and design effort by the Security Consultant
 - (5) Coordinate preliminary project specifications
 - b) Construction Documents
 - (1) Provide overall project management and coordination services
 - (2) Coordinate project specifications
 - (3) Coordinate issuance of final documents
 - c) Procurement Phase
 - (1) Attend pre-bid conference
 - (2) Coordinate responses to bidder questions
 - (3) Coordinate preparation and issuance of addenda
 - (4) Attend post-bid conference
 - d) Construction Administration Phase
 - (1) Attend pre-construction conference
 - (2) Advise and consult with Owner
 - (3) Process product data submittals reviewed by consultant
 - (4) Process shop drawings reviewed by consultant
 - (5) Coordinate and process requests for information responded to by consultant
 - (6) Coordinate and issue supplemental instructions prepared by consultant

- (7) Coordinate substantial completion inspection by consultant
 - (8) Coordinate final inspection by consultant
 - (9) Coordinate contractor's final closeout documents
 - (10) Coordinate production of record documents by consultant
- 2) SECURITY CONSULTING
- i) Provide Security Consulting services as described in the attached Idibri proposal.
- 3) MEP ENGINEERING
- i) Provide MEP Engineering services as described in the attached BHB Engineering proposal.

FEE

ARCHITECTURAL CONSULTING

Our proposed fee for services as described in this proposal is a lump sum of \$13,200.

SECURITY CONSULTING

Our proposed fee for Idibri as described in this proposal is a lump sum of \$31,390.

MEP ENGINEERING

Our proposed fee for Baird Hampton Brown as described in this proposal is hourly, not to exceed \$6,000.

TOTAL PROPOSED FEE = \$50,590

REIMBURSABLE EXPENSES

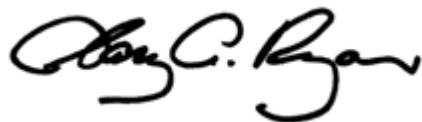
We propose an allowance of \$1,000 for potential incidental expenses.

TOTAL REIMBURSABLE EXPENSES = \$1,000

We appreciate the opportunity to provide this proposal and look forward to working with you. If you have any questions or need additional information, please contact me.

Sincerely,

HAHNFELD HOFFER STANFORD
architects planners interiors



Gary A. Ryan, AIA
Associate Principal

Enclosures

Fee Proposal Backup

Idibri Fee Proposal

Baird Hampton Brown Fee Proposal

Fee Proposal Backup

Lonnell E. Cooper Community Justice Center Video Surveillance Upgrades

5/24/2022



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Professional Fee



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Project Manager: Gary Ryan

Date: 5/24/2022

Owner: Tarrant County Facilities Management

Project Description: Lonnell E. Cooper Community Justice Center
Video Surveillance Upgrades

Job Number: TBD

PROFESSIONAL FEE SUMMARY

<i>Classification</i>	<i>Item</i>	<i>Firm</i>	<i>Fee</i>
Basic Services	Architectural Consulting (lump sum)	Hahnfeld Hoffer Stanford	\$ 13,200.00
Basic Services	Security Consulting (lump sum)	Idibri	\$ 31,390.00
Basic Services	MEP Engineering (hourly not to exceed)	Baird Hampton Brown	\$ 6,000.00
BASIC SERVICES TOTAL			\$ 50,590.00
Reimbursable Expenses			Estimated
		Hahnfeld Hoffer Stanford	\$ 1,000.00
		Idibri (Included in Basic Services Fee)	\$ -
		Baird Hampton Brown (Included in Basic Services Fee)	\$ -
SUBTOTAL			\$ 1,000.00
BASIC AND REIMBURSABLES TOTAL			\$ 51,590.00

Professional Fee Summary by Phase



Project Manager: Gary Ryan

Date: 5/24/2022

Owner: Tarrant County Facilities Management

Project Description: Lonnell E. Cooper Community Justice Center

Video Surveillance Upgrades

Job Number: TBD

Classification	Item	Firm	Fee
Design Development Phase			
Basic Services	Architectural Consulting	Hahnfeld Hoffer Stanford	\$ 3,725.00
Basic Services	Security Consulting	Idibri	\$ 9,675.00
DESIGN DEVELOPMENT SUBTOTAL			\$ 13,400.00
Construction Documents Phase			
Basic Services	Architectural Consulting	Hahnfeld Hoffer Stanford	\$ 3,150.00
Basic Services	Security Consulting	Idibri	\$ 12,255.00
CONSTRUCTION DOCUMENTS SUBTOTAL			\$ 15,405.00
Procurement Phase			
Basic Services	Architectural Consulting	Hahnfeld Hoffer Stanford	\$ 1,800.00
Basic Services	Security Consulting	Idibri	\$ 3,655.00
BID PHASE SUBTOTAL			\$ 5,455.00
Construction Administration Phase			
Basic Services	Architectural Consulting	Hahnfeld Hoffer Stanford	\$ 4,525.00
Basic Services	Security Consulting	Idibri	\$ 5,805.00
CONSTRUCTION ADMINISTRATION SUBTOTAL			\$ 10,330.00
PROFESSIONAL SERVICES TOTAL			\$ 44,590.00
All Phases			
Hourly NTE	MEP Engineering	Baird Hampton Brown	\$ 6,000.00
ALL PHASES - HOURLY NOT-TO-EXCEED TOTAL			\$ 6,000.00
REIMBURSABLE EXPENSES			
Classification	Item	Firm	Estimated
Reimbursables	Reimbursable Expenses	Hahnfeld Hoffer Stanford	\$ 1,000.00
Reimbursables	Reimbursable Expenses	Idibri	\$ -
Reimbursables	Reimbursable Expenses	Baird Hampton Brown	\$ -
REIMBURSABLE EXPENSES SUBTOTAL			\$ 1,000.00
TOTAL FEE + REIMBURSABLE EXPENSES			\$ 51,590.00

Architectural Fee Basis

Lonnell E. Cooper Community Justice Center Video Surveillance Upgrades

5/24/2022



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Total Hrs:	18.0	\$ 3,725.00
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	Hours	Rate	Totals
Principal	2.0	\$ 250	\$ 500.00
Sr. Project Manager	11.0	\$ 225	\$ 2,475.00
Interiors Sr. Project Manager	0.0	\$ 225	-
Project Architect	1.0	\$ 175	\$ 175.00
Interiors	0.0	\$ 125	-
Interiors Specialist	0.0	\$ 100	-
Construction Administrator	0.0	\$ 175	-

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	Hours	Rate	Totals
Principal	0.0	\$ 250	\$ -
Sr. Project Manager	8.0	\$ 225	\$ 1,800.00
Interiors Sr. Project Manager	0.0	\$ 225	\$ -
Project Architect	0.0	\$ 175	\$ -
Interiors	0.0	\$ 125	\$ -
Interiors Specialist	0.0	\$ 100	\$ -
Construction Administrator	0.0	\$ 175	\$ -

[illegible]



	Hours	Rate	Totals
Principal	0.0	\$ 250	\$ -
Sr. Project Manager	17.0	\$ 225	\$ 3,825.00
Interiors Sr. Project Manager	0.0	\$ 225	\$ -
Project Architect	0.0	\$ 175	\$ -
Interiors	0.0	\$ 125	\$ -
Interiors Specialist	0.0	\$ 100	\$ -
Construction Administrator	4.0	\$ 175	\$ 700.00

[illegible]

Consultant Fee Basis

Lonnell E. Cooper Community Justice Center Video Surveillance Upgrades

5/24/2022



**Hahnfeld
Hoffer
Stanford**

May 23, 2022

Gary A. Ryan, Associate Principal
Hahnfeld Hoffer Stanford
200 Bailey Avenue, Suite 200, Fort Worth, Texas 76107
817.302.0673 | gryan@hahnfeld.com

PROPOSAL

Security Technology Consulting - Video Surveillance System Upgrades for the Tarrant County Lonnell E. Cooper Community Justice Center

Gary,

We understand that Tarrant County wants to move forward with the full project for the Video Surveillance upgrades. The following outlines Idibri's scope of work and associated fees:

Design Development

- ☒ Provide analysis of existing video surveillance system equipment per the feasibility report
- ☒ Technology Drawings and Design
 - Infrastructure Documentation (power, equipment room layouts, control room layouts, pathway & cabling requirements, device locations)
 - Updated Equipment Lists
- ☒ Technology systems updated budgets

Contract Documents

- ☒ Technology Drawings – Full Design
 - Full bid documents including drawings, specs, equipment lists and details
- ☒ Technology systems updated budgets

Bidding & Negotiation

- ☒ Prebid Meeting
- ☒ Respond to Bidder Questions
- ☒ Review/Analysis of Installer Bids

Construction Administration

- ☒ Shop Drawing Review
- ☒ Respond to Requests for Information (RFI)
- ☒ Site Visits and Reports
- ☒ Verify Installer Testing & Setup
- ☒ Punch list



Professional Fees and Expenses

PHASE	DESIGN FEES	MEETINGS INCLUDED IN FEES
Design Development	\$9,675	Kickoff meeting + 2 coordination meetings
Construction Documents	\$12,255	2 coordination meetings
Bidding & Negotiation	\$3,655	1 prebid meeting 1 meeting to review bids
Construction Administration	\$5,805	3 site visits
TOTAL	\$31,390	

Notes

Fees are based on all scope being performed on the same timeline and a project completion date in 2023. We only bill for work performed and professional fees are invoiced monthly based on percentage of completion due within 30 days of invoice date.

Reimbursable expenses (i.e. mileage) are included in our fees. We anticipate electronic deliverables.

2022 HOURLY RATES	
Senior Consultant	\$215 / Hour
Consultant	\$180 / Hour
Designer	\$150 / Hour

We look forward to the opportunity to work with you on this.

Best Regards,



Rick Lavin, PSP, LEED AP
Senior Consultant
Idibri, Inc. a Salas O'Brien Company
D | 469.726.4279 | rlavin@idibri.com

May 23, 2022

Mr. Gary Ryan
Associate Principal
Hahnfeld Hoffer Stanfaord

RE: Lonnell E. Cooper Video Surveillance System Upgrades

Dear Gary,

We appreciate the opportunity to offer our proposal to provide the electrical design for the referenced project per your email sent on May 11, 2022. The project consists of providing the design for power for video surveillance system upgrades at the Lonnell E. Cooper in Fort Worth, Texas.

Our fee proposal makes the following assumptions:

- We understand that the entire project will be designed at one time; no phasing of design has been included.
- No lighting design is anticipated as part of this proposal.
- Our scope does not include sound system design, audio/visual system design, security system wiring, telephone system wiring design, nor data system wiring design. Rough-in conduits will be designed as defined by the Owner or Owner's low voltage consultant.
- Our scope will not include energy calculations and certification for the mechanical and electrical systems but will not include the building envelope.
- Included as part of our base proposal are a maximum of two coordination meetings during the design of the project. We have not included regularly scheduled design review meetings with the Owner and/or Design Team as a part of our base fee.
- We cannot be responsible for equipment delivery that affects construction schedules.
- Our fee proposal is based upon producing the Contract Documents using AutoCAD, if needed.
- This proposal assumes that services during construction will be limited to review of shop drawing submittals and two site visits if required during construction.
- The following items are not included in our basic services:
 - Opinions of probable construction cost.
 - Record drawings.

We propose to provide the electrical engineering design for the referenced project in sufficient detail to receive construction bids from subcontractors and in sufficient detail to install the systems in accordance with applicable codes. Deliverables will include original drawings (CADD Plots) if required. We do not anticipate needing to provide drawings at this time. Drawings will be sealed by a Registered/Licensed Professional Engineer.

The design will be in accordance with criteria and guidance received from the Owner via communication from you. Criteria will also include the following:

1. One copy of Owner-approved floor plans and site plan in AutoCAD format.
2. One copy of the power layouts with all duplex receptacles, power, telephone, security, computer, and other communication devices located on the plan in accordance with the Owner's criteria.

3. Utility rough-in and connection requirements and locations of all equipment furnished under other divisions of the specifications or equipment furnished by another contract.

In consideration for the scope described above we propose to bill our services on an hourly basis. We estimate our total billings to be no more than \$6,000 Dollars and No Cents (\$6000.00). The billings will be payable monthly, and due upon receipt of each invoice. Invoices will be forwarded to your office based upon the services completed during each billing period. The costs for long-distance telephone calls, telephone faxes and mailing costs are included in the hourly rates listed below. Hourly rates do not include reproduction expenses, other than single copy originals for final drawings. Travel expenses, plotting and reproduction expenses, other than those identified above will not be incurred without your prior approval, at which point these expenses will be payable under the same conditions as the hourly services.

Compensation to BHB for the basic services shall be as described in the agreement. If BHB sees the Scope of Services Changing so that additional services are needed, BHB will notify the client for approval before proceeding. Additional Services shall be computed based on the BHB hourly rate schedule as shown below:

Engineering:

Engineering & Management – Principal/VP	\$ 285.00 /hr.
Project Management	\$ 190.00 /hr.
Engineering – Senior PE	\$ 190.00 /hr.
Engineering Services – PE	\$ 135.00 /hr.
Engineering Services – EIT	\$ 100.00 /hr.
Design Services – Senior Designer	\$ 135.00 /hr.
Design Services – Designer	\$ 100.00 /hr.
CAD / Drafting Services	\$ 70.00 /hr.
Clerical Services	\$ 65.00 /hr.

If you agree with the terms of this proposal, please indicate your approval by signing below and returning to our office.

We will consider receipt of this signed agreement as our notice to proceed. Thank you for the opportunity to work with you on this project.

Sincerely,

BAIRD, HAMPTON & BROWN, INC.



SIGNED

Paul Morris, P.E.
Project Manager | Electrical Engineer

APPROVED FOR HAHNFELD HOFFER STANFORD BY:

Signature

Date