

**STATE OF TEXAS           §       FY 2023 AGREEMENT BETWEEN TARRANT**  
**TARRANT COUNTY       §       COUNTY AND TARRANT COUNTY**  
**§       COMMUNITY SUPERVISION &**  
**§       CORRECTIONS DEPT.**

Pursuant to the provisions of Section 76.006 of the Texas Government Code, the County of Tarrant, acting through its governing body, the Commissioners Court, and the Community Supervision and Corrections Department of Tarrant County, Texas, hereinafter referred to as CSCD, a political entity of the Judicial District of Tarrant County, acting through its Director, enter into the following contract:

**I.**

In amounts recommended by the Director of CSCD, the payroll deductions of the employees of CSCD for group health plans, HMOs, dental plans, life insurance plans and other plans requiring payroll deductions shall be administered by and remitted to the Employees' Retirement System of Texas in accordance with Section 151.114 of the Texas Insurance Code.

**II.**

In the amounts recommended by the Director of CSCD, the payroll of the employees of CSCD shall be paid with the same deductions for retirement plans, credit union, deferred compensation plans, cafeteria plans and other plans requiring payroll deduction in the same manner, at the same rate and at the same time as the employees of Tarrant County.

**III.**

CSCD agrees to pay and to authorize payment to the County of the full amount of payroll and the actual cost of all benefits, including the County "employer" type costs for insurance plans, retirement plans, tuition reimbursement and social security participation, such costs to be paid out of CSCD's Judicial District Fund.

**IV.**

CSCD elects not to participate in the County tuition reimbursement program, except that any previous cost or financial liability incurred on behalf of CSCD employees from prior participation will be reimbursed to the County out of the CSCD's Judicial District Fund.

**V.**

Consistent with Section 76.004 of the Texas Government Code, the CSCD Director shall perform or delegate the responsibility for performing the following duties:

- (1) overseeing the daily operations of the department;

- (2) preparing annually or biennially a budget for the department;
- (3) negotiating and entering into contracts on behalf of the department;
- (4) establishing policies and procedures for all functions of the department;
- (5) developing personnel policies and procedures, including disciplinary proceedings; and
- (6) establishing procedures and practices through which the department will address an employment-related grievance.

## VI.

Notwithstanding the provisions of paragraph V., above, nothing contained in this agreement shall be interpreted to preempt or exempt CSCD from complying with all applicable rules, procedures and requirements of the Commissioners Court, Tarrant County's Budget and Risk Management, Tarrant County's Human Resources, and Chapter 262 of the Texas Local Government Code ("Purchasing and Contracting Authority of Counties").

## VII.

The County recognizes and acknowledges that operation by CSCD of a Pretrial Services program is pursuant to the authority granted in Section 76.011 of the Texas Government Code. Although the County may provide funding for Pretrial Services, employees of those Pretrial Services that transition from County operation to CSCD operation, will be CSCD employees after such transition. Any revenue generated by Pretrial Services after such transition to CSCD operation will be placed in the appropriate Tarrant County account for funding of Pretrial Services.

## VIII.

This contract does not authorize Tarrant County to pay any claims or judgments against CSCD or any of its employees on account of any acts or omissions done in the course and scope of their employment as CSCD staff. The parties expressly agree that the provisions of Section 76.006 of the Texas Government Code, Chapter 104 of the Texas Civil Practice and Remedies Code, Chapter 501 of the Texas Labor Code, and Section 101.103(a) of the Texas Civil Practice and Remedies Code authorize and govern this contract.

## IX.

CSCD shall pay all costs of supplies and long-distance telephone charges out of CSCD's Judicial District Fund.

## X.

Tarrant County agrees to provide CSCD the services of auditing, bookkeeping, payroll, purchasing, information technologies and other fiscal services commonly provided to Tarrant County fee offices. To the extent permitted by Texas law and notwithstanding any other language to the contrary, CSCD and County agree that County shall provide all

purchasing and procurement services for CSCD. The Parties recognize, however, that the CSCD cannot bind the Board of Judges, and cannot waive the Board of Judges' statutory and regulatory authority to budget expenses or make independent purchasing and exemption decisions within the law. The parties further agree Tarrant County may elect to terminate its provision of purchasing services to CSCD, upon approval by Tarrant County Commissioners Court, if CSCD engages in any purchasing and procurement services. Tarrant County authorizes the Auditor to credit the staff of CSCD with the same vacation, sick leave, holiday, jury leave, military leave, shared sick leave, family medical emergency leave, credit union services and other credits commonly earned by all Tarrant County employees.

XI.

The cost of CSCD employee salaries and benefits are paid from CSCD's Judicial District Funds. In consideration for other services provided by Tarrant County through this contract, CSCD will pay Tarrant County a fiscal service fee of no more than .75% (three (3) quarters of one (1) percent) of the Basic Supervision State Aid Funds received by CSCD from the Community Justice Assistance Division of the Texas Department of Criminal Justice for FY 2023, which begins September 1, 2022.

XII.

CSCD acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Section 2252.908 of the Texas Government Code, and therefore, no disclosure of interested parties pursuant to Section 2252.908 of the Texas Government Code is required.

XIII.

This contract shall continue in force from September 1, 2022 through August 31, 2023, or until changed by operation of law.

COUNTY OF TARRANT  
STATE OF TEXAS

Community Supervision and  
Corrections Department

By: \_\_\_\_\_  
B. Glen Whitley, County Judge

By: \_\_\_\_\_  
Leighton Iles, Director

*Approved as to Form\*:*

By: \_\_\_\_\_  
Assistant Criminal District Attorney

\*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.