



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

June 14, 2022

Paul Harper  
Harper Maintenance Service, Inc.  
2809 Single St.  
Rowlett, TX 75088

Re: RFP No. 2020-144 – Annual Contract for Fuel Site Repairs

Dear Mr. Harper:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of October 1, 2020, through September 30, 2021. The effective dates for the second and final renewal option will run from October 1, 2022 through September 30, 2023.

Tarrant County Purchasing Department hereby extends an invitation to Harper Maintenance Service, Inc to accept the second and final option for an additional one (1) year period as the primary vendor for this bid as awarded on October 1, 2020. Harper Maintenance Service, Inc acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 30, 2023.

☒ Yes, Harper Maintenance Service, Inc, will accept the offer to extend the same contract pricing and discounts through September 30, 2023. **Please include a current 1295 Form with your response.**

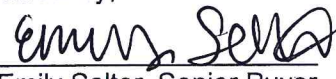
☐ No, Harper Maintenance Service, Inc, will NOT accept the offer to extend the same contract pricing and discounts through September 30, 2023.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No

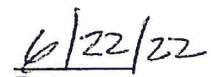
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

  
Emily Salter, Senior Buyer  
Tarrant County  
817-884-1143

  
Paul Harper  
Harper Maintenance Service, Inc.

  
Date



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June 14, 2022

Diann Howell  
Stovall Commercial Contractors, LLC.  
609 S County Rd 810  
Alvarado, TX 76009

Re: RFP No. 2020-144 – Annual Contract for Fuel Site Repairs

Dear Ms. Howell:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of October 1, 2020, through September 30, 2021. The effective dates for the second and final renewal option will run from October 1, 2022 through September 30, 2023.

Tarrant County Purchasing Department hereby extends an invitation to Stovall Commercial Contractors, LLC. to accept the second and final option for an additional one (1) year period as the primary vendor for this bid as awarded on October 1, 2020. Stovall Commercial Contractors, LLC. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 30, 2023.


☒ Yes, Stovall Commercial Contractors, LLC., will accept the offer to extend the same contract pricing and discounts through September 30, 2023. **Please include a current 1295 Form with your response.**

☐ No, Stovall Commercial Contractors, LLC., will NOT accept the offer to extend the same contract pricing and discounts through September 30, 2023.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☐ No  
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

  
Emily Salter, Senior Buyer  
Tarrant County  
817-884-1143

  
Diann Howell  
Stovall Commercial Contractors, LLC.

06/14/2022

Date

# Memorandum

To: Joe Trammel, Director  
Dept: Precinct 1  
From: Emily Salter, Senior Buyer, Purchasing Department  
Date: June 9, 2022  
Re: Renewal of 2020-144 Annual Contract for Fuel Site Repairs and Service

The above referenced contract will expire on September 30, 2022. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The second and final renewal term will commence October 1, 2022 and would expire September 30, 2023.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Wednesday, June 15, 2022.**

Harper Maintenance Service Inc  
Stovall Commercial Contractors LLC

- ☒ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

576182 / 126100-2022161103000001 / \_\_\_\_\_  
\_\_\_\_\_(GL acct) / \_\_\_\_\_(Fund #) / \_\_\_\_\_(Cost Center) / \_\_\_\_\_(Grant # or NRG) \_\_\_\_\_

- ☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: Keith Carpenter DATE: 6/13/2022

Keith Carpenter



# Memorandum

To: Richard Schiller, Director  
Dept: Precinct 3  
From: Emily Salter, Senior Buyer, Purchasing Department  
Date: June 9, 2022  
Re: Renewal of 2020-144 Annual Contract for Fuel Site Repairs and Service

The above referenced contract will expire on September 30, 2022. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The second and final renewal term will commence October 1, 2022 and would expire September 30, 2023.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Wednesday, June 15, 2022.**

Harper Maintenance Service Inc  
Stovall Commercial Contractors LLC



Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

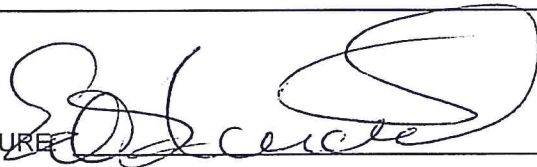
532011 / 26100-2022 / 16310200000

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)



No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE



DATE:

6-9-22

# Memorandum

To: Doug Deweese, Director  
Dept.: Precinct 4  
From: Emily Salter, Senior Buyer, Purchasing Department  
Date: June 9, 2022  
Re: Renewal of 2020-144 Annual Contract for Fuel Site Repairs and Service

The above referenced contract will expire on September 30, 2022. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The second and final renewal term will commence October 1, 2022 and would expire September 30, 2023.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form back to me on or before Wednesday, June 15, 2022.

Harper Maintenance Service Inc  
Stovall Commercial Contractors LLC

☒ Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

532011 / 26100-2022 / 6410200000  
(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)

☐ No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE:



DATE:

6-10-22

# Memorandum

To: Joylee Russell, Director  
Dept.: Transportation Services  
From: Emily Salter, Senior Buyer, Purchasing Department  
Date: June 9, 2022  
Re: Renewal of 2020-144 Annual Contract for Fuel Site Repairs and Service

The above referenced contract will expire on September 30, 2022. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The second and final renewal term will commence October 1, 2022 and would expire September 30, 2023.

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Wednesday, June 15, 2022.**

Harper Maintenance Service Inc  
Stovall Commercial Contractors LLC



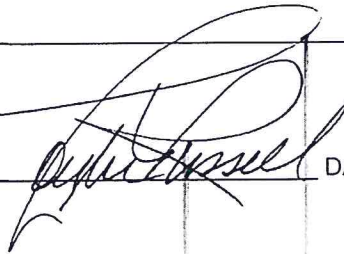
Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

26/00-2022 / 578021 / 684020000 / NRG  
(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)



No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: \_\_\_\_\_



DATE: \_\_\_\_\_

06-09-22

# RFB 2020-144, ANNUAL CONTRACT FOR FUEL SITE REPAIRS AND SERVICE

|              |                                 | PRIMARY  |            |                | PRIMARY  |            |                |
|--------------|---------------------------------|--|------------|----------------|--|------------|----------------|
|              |                                 | Stovall Commercial<br>Contractors, LLC<br>Alvarado, TX |            |                | Harper Maintenance<br>Service, Inc.<br>Rowlett, TX |            |                |
|              |                                 | HUB - No   | COOP - Yes | Extended Price | HUB - No   | COOP - Yes | Extended Price |
|              |                                 | Unit Price   |            |                | Unit Price   |            |                |
| Est.<br>Qty. |                                 |  |            |                |  |            |                |
| 1.           | Business Hours                  |  |            |                |  |            |                |
| a.           | Hourly Labor Rate               | 0-60   | \$70.00    | \$4,200.00     | \$75.00  |            | \$4,500.00     |
| b.           | Service Call Rate               | 0-10   | \$75.00    | \$750.00       | \$150.00   |            | \$1,500.00     |
| c.           | Minimum Hours<br>Per Site Visit |  | 1 hr       |                | 0.50 hr  |            |                |
| 2.           | Non-Business Hours              |  |            |                |  |            |                |
| a.           | Hourly Labor Rate               | 0-5  | \$90.00    | \$450.00       | \$112.50   |            | \$562.50       |
| b.           | Service Call Rate               | 0-2  | \$95.00    | \$190.00       | \$300.00   |            | \$600.00       |
| 3.           | Environmental Fee               |  | \$175.00   |                | \$10.00  |            |                |
|              | Percentage                      |  | 15%        |                | 20%  |            |                |
| 4.           | Mark-Up for Parts               |  |            |                |  |            |                |
|              |                                 | TOTAL  | \$5,590.00 |                | TOTAL  | \$7,162.50 |                |

# RFB 2020-144, ANNUAL CONTRACT FOR FUEL SITE REPAIRS AND SERVICE

|    |  | PRIMARY  |    | PRIMARY  |    |
|----|--|--|----|--|----|
|    |  | Stovall Commercial<br>Contractors, LLC<br>Alvarado, TX<br>HUB - No    COOP - Yes |    | Harper Maintenance<br>Service, Inc.<br>Rowlett, TX<br>HUB - No    COOP - Yes |    |
| 5. | Services Provided  | Yes  | No | Yes  | No |
| A. | Gasoline and Diesel Tank repairs and cleaning  | X  |    | X  |    |
| B. | certifications and testing for both above and underground tanks.   | X  |    | X  |    |
| C. | Tank monitoring system repair and service.   | X  |    | X  |    |
| D. | Fuel management system repair and service  | X  |    |  | X  |
| E. | Fuel dispensing pump repair, service, inspection and certification.  | X  |    | X  |    |
| F. | Fuel system electrical repair and service.   | X  |    | X  |    |
| 6. | Provide a list of makes and models of management systems and equipment that your company is certified to repair and service: | FUEL MASTER  |    | Gilbarco; Gasboy; Wayne Dispensers - all                                     |    |
|    |  | OPW CERTIFIED  |    | Veeder Root, EVO atg   |    |
|    |  | VEEDER ROOT  |    | Red Jacket; Franklin Fuel stp and assoc equip                                |    |
|    |  |  |    | No on any card read system   |    |