



ATTACHMENT "A"

February 14, 2022

Mr. Chad Raines
Operations Manager
Tarrant County Facilities Management
100 W. Weatherford Street
Fort Worth, Texas 76196

**RE: PROPOSAL FOR DESIGN AND SERVICES DURING CONSTRUCTION
FOR REPLACEMENT OF EXISTING HVAC CONTROLS
TARRANT COUNTY CORRECTION CENTER
FORT WORTH, TEXAS**

Dear Chad:

We appreciate the opportunity to offer our proposal to provide the mechanical and electrical design for the referenced project as is outlined in the previous HVAC Controls Study dated February 9, 2021. The project will be to replace the existing antiquated pneumatic controls system with new DDC control system. The replacement work for the Controls equipment will need to be implemented concurrently with the replacement of the Air Handling Units.

This proposal includes preparation of Bid Documents, and Services during Bidding and Construction. Commissioning of the new systems will be provided by Others.

We propose to provide the mechanical and electrical engineering design for the referenced project in sufficient detail to receive construction bids from subcontractors and in sufficient detail to install the systems in accordance with applicable codes. Deliverables will include original drawings (CADD Plots) and specifications prepared for binding separately. Deliverables will not include any cost estimates. Drawings will be sealed by a Registered/Licensed Professional Engineer.

Our services for Vendor Evaluation will include preparation of evaluation criteria to be included in the RFP, and also assistance with confirming if each Vendor meets the criteria.

Our Services during Bidding will include participation in Pre-Bid Meeting and Bid Evaluation Meeting.

Our Services During Construction will include participation in Pre-Construction Meeting, review of shop drawing submittals, response to construction requests for information and (24) site visits during construction to observe the Contractor's progress.

6300 Ridglea Place, Suite 700 | Fort Worth, Texas 76116 | PH: 817.338.1277 | FX: 817.338.9245

TBPE Firm #44, TBPLS Firm #10011300, #10011302, #10194146

engineering | surveying | landscape

In consideration for the scope described above we propose the following stipulated sum fee:

Site Investigation to Confirm Existing Conditions	\$10,000.00
Mechanical/Elec Engineering to Prepare Construction Documents	\$126,200.00
Services for Vendor Evaluation	\$5,500.00
Services During Bidding	\$5,000.00
Services During Construction	\$36,500.00
Reimbursables	<u>\$2,500.00</u>
 Total Fee	 \$185,700.00

Invoices will be forwarded to your office based upon the percentage of design completed during each billing period and will be due upon receipt of each invoice. Stipulated sum does not include reproduction expenses, other than single copy originals for final drawings. Travel expenses, plotting and reproduction expenses, other than those identified above, will be payable under the same conditions as the stipulated sum.

If you agree with the terms of this proposal, please indicate your approval by signing below and returning to our office.

We will consider receipt of this signed agreement as our notice to proceed. Thank you for the opportunity to work with you on this project.

Sincerely,

BAIRD, HAMPTON & BROWN, INC.



Les Brown, P.E.

APPROVED FOR TARRANT COUNTY BY:

Signature

Date