



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 03/17/2020

SUBJECT: **RFP NO. 2020-057 – WIRELESS DIGITAL RADIOGRAPHY FLAT PANEL
DETECTOR - MEDICAL EXAMINER’S OFFICE - FIRST SOURCE, INC. -
\$32,850.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2020-057, Wireless Digital Radiography Flat Panel Detector, for the Medical Examiner’s Office, to First Source, Inc. for \$32,850.00.

BACKGROUND:

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred forty-eight (348) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on December 18, 2019 was attended by three (3) vendors as well as representatives from the Medical Examiner's Office and Purchasing. Five (5) proposals and two (2) no-bids were received.

Proposals were evaluated by the Medical Examiner’s Office and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The proposal received from First Source, Inc meets all specifications and is acceptable to the Medical Examiner’s Office.

Therefore, it is the joint recommendation of the Medical Examiner’s Office and Purchasing that RFP No. 2020-057, Wireless Digital Radiography Flat Panel Detector, be awarded to First Source, Inc. for \$32,850.00.

FISCAL IMPACT:

Funding in the amount of \$32,850.00 is available in account 540000/45100-2020/2310100000.

SUBMITTED BY: Purchasing

PREPARED BY: Erick Ware

APPROVED BY: