



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER

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DATE: 03/17/2020

SUBJECT: **RFP NO. 2020-056 - SPUTTER CARBON COATER SYSTEM FOR TRACE EVIDENCE LABORATORY - MEDICAL EXAMINER'S OFFICE - LEICA MICROSYSTEMS, INC. - \$27,827.00**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award RFP No. 2020-056, Sputter Carbon Coater System for Trace Evidence Laboratory, for the Medical Examiner's Office, to Leica Microsystems, Inc. for \$27,827.00.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred forty-four (344) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on December 17, 2019 was attended by one (1) vendor as well as representatives from Purchasing. Two (2) proposals and one (1) no-bid were received.

Proposals were evaluated by the Medical Examiner's Office and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. The proposal received from Electron Microscopy Services did not meet specifications for failure to provide a minimum of seven (7) 12.5 (0.5") pin stubs as required.

The proposal received from Leica Microsystems, Inc. meets all specifications and is acceptable to the Medical Examiner's Office.

Therefore, it is the joint recommendation of the Medical Examiner's Office and Purchasing that RFP No. 2020-056, Sputter Carbon Coater System for Trace Evidence Laboratory, be awarded to Leica Microsystems, Inc. for \$27,827.00.

FISCAL IMPACT:

Funding in the amount of \$27,827.00 is available in account 540000/45100-2020/2310100000.

SUBMITTED BY: Purchasing

PREPARED BY: Erick Ware

APPROVED BY: