



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER

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DATE: 03/17/2020

SUBJECT: **APPROVAL OF A WAIVER OF TERMINAL BENEFITS – JUSTICE OF THE PEACE, PRECINCT 7**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court approve a waiver of terminal benefits for Justice of the Peace, Precinct 7 for position number 20002879 – Justice Court Manager effective on March 21, 2020.

BACKGROUND:

The incumbent of the Justice Court Manager position left County service on February 7, 2020 with four hundred (400) hours of terminal benefits. This position oversees all operations of the Justice Court office and supports the Judge in policy development, long range planning, goal setting, personnel issues, budget development, and compliance with applicable laws, rules, and County policies. The incumbent oversees, develops, and maintains financial operations and transactions within the office. Due to the critical nature of this position, Justice of the Peace, Precinct 7 is requesting approval to waive the remaining one hundred and sixty (160) hours of terminal benefits.

FISCAL IMPACT:

The net savings to the General Fund will be approximately \$3,899.56 including fringe benefits. The cost of the waiver will be \$8,241.35 including fringe benefits. The salary savings for the remainder of FY2020 will be approximately \$12,140.91 including fringe benefits.

SUBMITTED BY: Human Resources

PREPARED BY: Anjanie Ramnarine
APPROVED BY: