



# **TARRANT COUNTY**

## **BUDGET & RISK MANAGEMENT**

TARRANT COUNTY ADMINISTRATION BUILDING  
100 E. WEATHERFORD – 4<sup>TH</sup> FLOOR, ROOM 403  
FORT WORTH, TEXAS 76196-0102  
817/884-2640 FAX 817/212-7202

HELEN H. GIESE  
DIRECTOR

### **RISK MANAGEMENT BOARD MEETING**

**March 4, 2020**

### **CONSENT MINUTES**

#### **Consent Packet**

In lieu of a regularly scheduled meeting, e-mails were distributed containing copies of the materials listed below. Members of the Board returned votes regarding each item. Votes were received from:

<b>Members/Reps:</b>	<b>Jay Singleton</b>	(Asst. County Administrator)
	<b>Steve Sparks</b>	(Chief, Internal Affairs & Technology)
	<b>Vince Cruz</b>	(First Assistant Auditor)
	<b>Chandler Merritt</b>	(Chief of Staff, County Judge)
	<b>Helen Giese</b>	(Director, Budget & Risk Mgmt.)

#### **I. Approval of February 26, 2020 Minutes**

The minutes from the February 26, 2020 Risk Management Board were approved with Steve Sparks abstaining.

**RISK MANAGEMENT BOARD**

**March 4, 2020 Consent Minutes**

**Page Two**

**II. Consideration of Claims**

***HUMAN RESOURCES***

*The following invoices have been reviewed by Carmellow Jones, Workers' Compensation Specialist, and it is recommended by Human Resources they be paid.*

**A. CoverTek (Pre-Employment Screening)**

Invoice No. 6958K-K

**\$ 1,543.00**

**Item II A was approved** unanimously.

***DISTRICT ATTORNEY***

**B. Compex Legal Services, Inc.**

Claim No. 17-20010 (Pct. 3 Maintenance)

Invoice #171091 2/17/2020

**\$ 279.75**

Invoice #171094 2/17/2020

**\$ 423.50**

**Item II B was approved** unanimously.

**III. Next Meeting: Wednesday, March 11, 2020 at 11:00 A.M., 4<sup>th</sup> Floor, Room 403**