




TARRANT COUNTY
DEPARTMENT OF FACILITIES MANAGEMENT

DAVID PHILLIPS
DIRECTOR

DATE: November 9, 2020

TO: Kirk Smith, Project Manager
Infinity Contractors

FROM: Michael Amador, Assistant Director, Building Services 

RE: Pct #2 Maintenance Center HVAC Equipment Replacement Project

We are in receipt of PCO #1 (replacement of coil and condensing unit) in the amount of \$3,067.23. Infinity Contractors will provide a coil, condensing unit and the labor to install both items on Unit #5. The replacement of the furnace was the only item included as part of the project for Unit #5; Infinity Contractors inadvertently removed both the coil and the condensing unit from Unit #5. Infinity Contractors has offered to replace the coil at no cost to the County and provide the labor to replace the coil and condensing unit at no cost to the County. Infinity Contractors has asked the County to cover the cost of the condensing unit.

The description of work and cost breakdown have been reviewed and found to be acceptable.

The Contract Time will be increased by zero (0) days for this work.

Please implement PCO #1 into Change Order #1.

Tarrant County

Facilities Management
Construction Services

POTENTIAL CHANGE ORDER

PROJECT NUMBER RFB 2020-187 - PCO 1

Fast Track



PROJECT TITLE: HVAC Equipment Replacement for Precinct 2 Maintenance Facility DATE: 11/9/2020

CHANGE REQUESTED BY:

☐ Client Department ☒ Contractor ☐ Design Professional
☐ Facilities Management ☐ Other TC Department

REVISION REQUIRED DUE TO:

☐ Design Changes ☐ Design Discrepancy ☒ Management
☐ Unknown Condition ☐ User Request

REASON FOR CHANGE: Contractor inadvertently removed all components from unit which required only the furnace to be changed out. Contractor to replace all components within the unit.

CM PCO #: 1

COST ESTIMATE: \$ + (0) DAYS -

\$ 3,067.23

POTENTIAL CHANGE LANGUAGE

CHANGE REQUEST TITLE: Expenses to supply and install new replacement condensing unit.

CHANGE REQUEST DESCRIPTION: Infinity to provide and install, at the cost of equipment only, a new condensing unit. The project included complete change out of the internal components of four (4) systems (furnace, coils and condensing unit) and the furnace on the fifth (5th) unit, just a change out of the furnace. All equipment was inadvertently removed and prior to reinstalling, the contractor offered to provide the County with a brand new condensing unit which would result in a complete new equipment replacement for the 5th unit. The fee associated with this request will be for the cost of the condensing unit only; Infinity is providing the new coil and labor to install both the coil and condensing unit at no cost to the County.

ATTACHMENTS: Infinity Contractors Change Order Summary

DOCUMENT REFERENCE (DRAWING NUMBERS/ SPEC SECTIONS/ PR NUMBER): N/A

PROJECT MANAGER:

☒ Recommend ☐ Not Recommend

NAME: Willie R. Shephard

SIGNATURE: Willie Shephard

DATE: 11/9/2020

SR. FACILITIES MANAGEMENT:

☒ Recommend ☐ Not Recommend

NAME: Michael Amador

SIGNATURE: Michael Amador

DATE: 11/9/2020

DEPARTMENT: ☒ Accept ☐ Reject

NAME: Mary Gilman

SIGNATURE: Mary Gilman

DATE: 11/9/2020

ELECTED OFFICIAL: ☐ Accept ☐ Reject

NAME: _____

SIGNATURE: _____

DATE: _____

Routing:

DP - Approved ☐

DI - CCC complete ☐

Final Cost: _____

Court Approval Date: _____

Court Order Number: _____

Owner Change Order Number: _____



11/03/20

CHANGE ORDER SUMMARY

Customer Tarrant County Auditors Office
 Job Name: Tarrant County Prc 2 HVAC Replacement
 Location: Kennedale, TX
 ICI Job # 20-512
 PCO#

Description: Replcmnt of CU-2 Condensing Unit (Equipment Only)

MATERIAL & EQUIPMENT:

Equipment worksheet		\$	2,624
Material from Material-Labor worksheet		\$	16
Consumables	Included		
Restocking charges		\$	-
Shipping, storage, distribution	Rate as a %	5.0%	\$ 1
Sales Tax		0.00%	\$ -
EQUIP & MAT'L SUB-TOTAL			\$ 2,641

EQUIPMENT RENTAL:

Equipment rental worksheet			0
Fuel for equipment	Included		0.00
Ladders, tools, etc.			0.00
Sales Tax	8.125%		0.00
EQUIPMENT RENTAL SUBTOTAL			\$ -

LABOR from Material-Labor worksheet

Journeyman	0.00	MH@	32.00	0.00
Journeyman OT @ 1.5 Time	0.00	MH@	48.00	0.00
Journeyman OT @ Dbl Time	0.00	MH@	64.00	0.00
Superintendent/Foreman	0.00	MH@	70.00	0.00
Foreman OT @ 1.5 Time	0.00	MH@	105.00	0.00
Foreman OT @ Dbl Time	0.00	MH@	140.00	0.00
Common labor	0.00	MH@	17.50	0.00
Common labor OT	0.00	MH@	26.25	0.00
Warehouseman (including truck)	0.00	MH@	50.00	0.00
Productivity Multiplier	15.00	% OF LABOR		0.00
Estimator	0.00	MH@	70.00	0.00
Project Manager	0.00	MH @	90.00	0.00
Sub-Total Labor				0.00
LABOR BURDEN	42.5%		\$ -	
LABOR & LABOR BURDEN SUBTOTAL			\$ -	
WARRANTY RISK @ 1%			\$ 26	
SUBTOTAL COSTS			\$ 2,667	
	Overhead %	10.00%	\$ 267	
	Profit %	5.00%	\$ 133	
TOTAL LABOR & MATERIAL			\$ 3,067	
TOTAL LABOR & MATERIAL				

SUBCONTRACTS

Sub-Contractor Work Sheet	0.00	
Warranty Risk @ 1%	0.00	
SUBCONTRACT SUBTOTAL		0.00
SUBCONTRACTOR FEE	15%	0.00
SUBCONTRACT TOTAL		0.00
TOTAL COST		3,067.23
Bond	n	\$0
	(type y or n)	
TOTAL QUOTED SELL PRICE		3,067.23

This proposal may be withdrawn if not accepted within 14 days. This proposal sets forth only the direct cost for performing the work described herein. Infinity Contractors expressly reserves it's right to seek any and all time extensions and monetary damages due to suspension of work, delay, working out of sequence, disruption, hindrance, interference, acceleration, compression, loss of efficiency, stacking of trades, breach of contract and other impact costs occurring because of the changed work, whether by itself or in a combination with other items, pre-change order events and activities, or the impact of the changed work on the unchanged work.

Summary