



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER

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DATE: 11/23/2021

SUBJECT: **BID NO. 2022-020 - ANNUAL CONTRACT FOR INTRUSION, FIRE ALARM, AND SAFE MONITORING SERVICES - FACILITIES MANAGEMENT - INTERFACE SECURITY SYSTEMS, LLC - PER UNIT PRICE, HOURLY LABOR RATE, AND MARKUP FOR PARTS**

COMMISSIONERS COURT ACTION REQUESTED:

It is requested that the Commissioners Court award Bid No. 2022-020, Annual Contract for Intrusion, Fire Alarm, and Safe Monitoring Services, for Facilities Management, to Interface Security Systems, LLC at the per unit price, hourly labor rates, and markup for parts.

BACKGROUND:

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred eighty-five (385) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on October 27, 2021 was attended by thirteen (13) vendors as well as representatives from Facilities Management, Tax Assessor Administration and Purchasing. Two (2) bids were received.

Bids were evaluated by Facilities Management, Tax Assessor Administration, and Purchasing representatives. Award recommendations are to the low bid meeting specifications. The bid received from D&H Technologies, LLC was deemed non-responsive for failure to sign Addendum as required.

The term of the contract is twelve (12) months, effective December 4, 2021, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management, Tax Assessor Administration, and Purchasing that Bid No. 2022-020, Annual Contract for Intrusion, Fire Alarm, and Safe Monitoring Services, be awarded to Interface Security Systems, LLC at the per unit price, hourly labor rates, and markup for parts.

FISCAL IMPACT:

Expenses for last year were approximately \$43,000.00. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY:	Jane Rogers
		APPROVED BY:	