

# Memorandum

To: Travis Yarbrough  
Dept.: Budget and Risk Management  
From: Julie Nichols, Senior Buyer, Purchasing Department  
Date: October 16, 2023  
Re: BID 2022-082 ANNUAL CONTRACT FOR AUTOMOTIVE AND LIGHT TRUCK  
BODY REPAIR

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The above referenced contract will expire on 04/12/2024. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term commenced April 13, 2023 and will expire April 12, 2024. The final renewal term will commence April 13, 2024 and expire April 12, 2025

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, October 20, 2023.**

Read's Collision LLC



Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

576171 / 61500 / 1912000000 NRG

(GL acct) / (Fund #) / (Cost Center) / (Grant # or NRG)



No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

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SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

10/16/23



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

October 19, 2023

Read's Collision LLC  
3317 Cherry Lane  
Fort Worth, TX. 76116  
Vendor # 7001010  
Phone Number: 817-560-1010  
Contact: Valorie Dennington  
E-mail: readsauto@sbcglobal.net

Re: BID NO. 2022-082 ANNUAL CONTRACT FOR AUTOMOTIVE AND LIGHT TRUCK BODY REPAIR

Dear Sir/Madam:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of April 13, 2022 through April 12, 2023. The effective dates for the first renewal option ran from April 13, 2023 through April 12, 2024. The final renewal will run April 13, 2024 through April 12, 2025.

☒ Yes, Read's Collision LLC will accept the offer to extend the same contract pricing and discounts through the renewal period. **Please include a current 1295 Form with your response.**

☐ No, Read's Collision LLC will NOT accept the offer to extend the same contract pricing and discounts through the renewal period.

Are any other governmental entities currently utilizing this contract? ☐ Yes ☒ No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

*Julie Nichols*

Julie Nichols, Senior Buyer  
(P) 817.884.1133  
(F) 817.884.1133  
(E) jmnichols@tarrantcountytexas.gov

A handwritten signature in black ink, appearing to read "Valorie Dennington", written over a horizontal line.

Name: Valorie Dennington  
Valorie Dennington  
(P) \_\_\_\_\_  
(F) \_\_\_\_\_  
(E) \_\_\_\_\_

# Memorandum

**To:** Joylee Russell  
**Dept.:** Transportation  
**From:** Julie Nichols, Senior Buyer, Purchasing Department  
**Date:** October 13, 2023  
**Re:** BID 2022-082 ANNUAL CONTRACT FOR AUTOMOTIVE AND LIGHT TRUCK  
BODY REPAIR

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The above referenced contract will expire on 04/12/2024. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term commenced April 13, 2023 and will expire April 12, 2024. The final renewal term will commence April 13, 2024 and expire April 12, 2025

If you wish to exercise this option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, October 20, 2023.**

Read's Collision LLC



Yes, I wish to continue the current contract with the above mentioned vendor(s) for the first and final renewal term of the contract. Account information must be provided below.

10000-2024 / 111600 / 6840200000 / NGR

      (GL acct)       /       (Fund #)       /       (Cost Center)       /       (Grant # or NRG)      



No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

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SIGNATURE: Joylee Russel

DATE: 10/13/2023

2022-082 Annual Contract for Automotive and Light Truck Body Repair

**Primary**

	<b>Read's Collision, LLC</b>	
	<b>Fort Worth, TX</b>	
	<b>HUB:</b>	<b>No</b>
	<b>Co-Op:</b>	<b>Yes</b>
<b>Item</b>	<b>Price</b>	
<b>Percent Discount</b>	<b>25%</b>	
<b>Warrant Parts</b>	<b>Lifetime</b>	
<b>Warranty Labor</b>	<b>Lifetime</b>	
<b>Replacement Vehicle</b>	<b>No</b>	
<b>Ability to Work Directly With Insurance</b>	<b>Yes</b>	
<b>Insurance Companies Where You Are You Are Listed as a Preferred Body Shop or Where You Have Agreements to be Paid Direct by Insurance Companies</b>	<b>Farmers, Elephant, State Farm, Geico, Fred Loya, Allstate</b>	
<b>Deviations</b>	<b>None</b>	