



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

June 3, 2024

Katherine Cavinder
SW Elevators, LLC
301 Commerce Street, Suite 2360
Fort Worth, TX 76102

Re: Renewal of RFP 2020-178, Annual Contract for Elevator Maintenance, Repair, and Replacement Parts

Dear Ms. Cavinder:

Referenced bid was for twelve (12) months with four (4) options to renew for additional twelve (12) months each. The original contract was for the period of October 1, 2020 through September 30, 2021. The effective dates for the fourth and final renewal option will run from October 1, 2024 through September 30, 2025.

Tarrant County Purchasing Department hereby extends an invitation to SW Elevators, LLC to accept the fourth and final option for an additional one (1) year period as the primary vendor for this bid as awarded on September 15, 2020. SW Elevators, LLC acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All terms and conditions must remain firm for the optional renewal period through September 30, 2025.

☒ Yes, SW Elevators, LLC will accept the offer to extend the same terms and conditions through September 30, 2025. **Please include a current 1295 Form with your response.**

☐ No, SW Elevators, LLC will NOT accept the offer to extend the same terms and conditions through September 30, 2025.

Please fax or email your signed response.

Sincerely,

Gwen Peterson
Gwen Peterson, Senior Buyer
Tarrant County
817-884-1145

Katie Cavinder
Katherine Cavinder, Business Manager
SW Elevators, LLC

6-17-2024

Date

Memorandum

To: Michael Amador, Frank Lopez, Willie Shephard, Joshua Palmer, Chad Raines

Dept: Facilities Management

From: Gwen Peterson, C.P.M., A.P.P., Sr. Buyer, Purchasing Department

Date: June 3, 2024

Re: Renewal of RFP 2020-178, Annual Contract for Elevator Maintenance, Repair, and Replacement Parts

The above referenced contract will expire on September 30, 2024. This contract included four (4) options to renew with the vendor for additional twelve (12) month terms. The fourth and final renewal term would commence October 1, 2024, and would expire September 30, 2025.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me.

SW Elevators, LLC

☒ Yes, I wish to continue the current contract with the above-mentioned vendor for the fourth renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

532041/1000-2024/Various Cost Centers

☐ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: Joshua B. Palmer DATE: 6/3/24



June 25, 2024

Tarrant County Purchasing
100 E Weatherford
Suite 303 Accounts Payable
Fort Worth, TX 76196

RE: RFP 2020-178 - Annual Contract for Elevator Maintenance, Repair, and Replacement Parts

Dear Purchasing Department:

Effective October 1, 2024, Southwest Elevators, LLC will be enacting the annual price increase by 4% in accordance with IUEC Local 21 labor rate increases. In addition to this, with the current increase on material pricing, we feel the 4% increase is justified. Please let me know if you have any questions.

Thank you for your continued business,

Katie Cavinder
General Manager - Southwest Elevator

RFP 2020-178 - Annual Contract for Elevator Maintenance, Repair, and Replacement Parts			
2024-2025 Billing Rates - Proposed 4% Rate Increase - Option Year 4 of 4 - October 1, 2024 - September 30, 2025			
Item No.	Tarrant County Building	Current Monthly Pricing	Monthly Pricing (4% Increase) Mechanic & Helper
1	1895 Courthouse	\$1,653.75	\$1,719.90
2	350 W. Belknap Building	\$5,953.50	\$6,191.64
3	Administration Building	\$3,087.00	\$3,210.48
4	Calhoun Pakring	\$1,543.50	\$1,605.24
5	Corrections Center	\$6,174.00	\$6,420.96
6	Criminal Courts Building	\$4,410.00	\$4,586.40
7	Criminal Justice Building	\$661.50	\$687.96
8	Dionne Phillips Bagsby Southwest Subcourthouse	\$330.75	\$343.98
	Dr. Marion J. Brooks Public Health Building	\$330.75	\$343.98
9	Family Law Center	\$5,733.00	\$5,962.32
10	Lon Evans Corrections Center	\$4,410.00	\$4,586.40
11	Medical Examiner's Office	\$330.75	\$343.98
12	Mental Health Diversion Center	\$350.60	\$364.62
13	Northeast Subcourthouse	\$330.75	\$343.98
14	Northwest Subcourthouse	\$330.75	\$343.98
15	Plaza Building	\$6,394.50	\$6,650.28
16	Plaza Garage	\$2,535.75	\$2,637.18
17	Subcourthouse at Arlington	\$330.75	\$343.98
18	Subcourthouse at Mansfield	\$330.75	\$343.98
19	Taylor Garage	\$1,323.00	\$1,375.92
20	Tim Curry Criminal Justice Center	\$10,032.75	\$10,434.06
21	Tom Vandergriff Civil Courts Building	\$7,938.00	\$8,255.52
MONTHLY SUBTOTAL		\$64,516.10	\$67,096.74
ANNUAL TOTAL		\$774,193.20	\$805,160.93

2023-2024 Current Billing Rates - Option Year 3 of 4 - October 1, 2023 - September 30, 2024			
Hourly Billing Rates	Mechanic	Helper	Team
Straight Time	\$242.55	\$194.04	\$436.59
Travel Straight Time	\$242.55	\$194.04	\$436.59
Overtime 1.7	\$412.34	\$329.65	\$873.18
Overtime 1.7 Travel	\$412.34	\$329.33	\$873.18
Overtime 2.0	\$485.10	\$388.08	\$873.18
Overtime 2.0 Travel	\$485.10	\$388.08	\$873.18

2023-2024 Proposed Billing Rates with 4% Rate Increase - Option Year 4 of 4 - October 1, 2024 - September 30, 2025			
Hourly Billing Rates	Mechanic	Helper	Team
Straight Time	\$252.25	\$201.80	\$454.05
Travel Straight Time	\$252.25	\$201.80	\$454.05
Overtime 1.7	\$428.83	\$342.84	\$908.11
Overtime 1.7 Travel	\$428.83	\$342.50	\$908.11
Overtime 2.0	\$504.50	\$403.60	\$908.11
Overtime 2.0 Travel	\$504.50	\$403.60	\$908.11

RFP NO. 2020-178 REQUEST FOR PROPOSALS FOR ANNUAL CONTRACT FOR ELEVATOR MAINTENANCE, REPAIR, AND REPLACEMENT PARTS

AWARD

Evaluation Criteria	Max. Points	SW ELEVATORS LLC	OTIS ELEVATOR COMPANY	THYSSENKRUPP ELEVATOR
		Fort Worth, TX HUB: NO Co-Op: YES	Fort Worth, TX HUB: No	Fort Worth, TX HUB: No
Company Information & Proposal Quality & Completeness	15	9.50	9.17	8.83
Description of Maintenance & Repair Service Plan	20	12.67	11.89	12.33
Key Personnel & Additional Staff	25	11.67	4.00	12.00
References	10	9.30	2.82	5.94
Price Proposal	30	24.02	30.00	25.72
Total Score	100	67.16	57.88	64.83

Evaluation Criteria	Max. Points	SCHINDLER ELEVATOR CORPORATION	EMR ELEVATOR INC.	
		Fort Worth, TX HUB: No	Arlington, TX HUB: No	
Company Information & Proposal Quality & Completeness	15	8.83	9.00	
Description of Maintenance & Repair Service Plan	20	11.44	10.89	
Key Personnel & Additional Staff	25	7.33	10.00	
References	10	4.38	6.45	
Price Proposal	30	24.13	22.82	
Total Score	100	56.12	59.17	