



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/17/2024

SUBJECT: **CONSIDERATION OF COOPERATIVE FOR ONLINE MARKET -
CHOICE PARTNERS #22/045KN-01 - COUNTYWIDE - AMAZON
BUSINESS - PER UNIT PRICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider use of cooperative for Online Market utilizing Choice Partners Contract #22/045KN-01, Countywide, with Amazon Business at the per unit price.

BACKGROUND

Amazon Business was contacted and requested to submit pricing for Online Market under Choice Partners Contract #22/045KN-01.

The offer received from Amazon Business meets all specifications and is acceptable to the Purchasing Department.

The term of the contract is twelve (12) months, effective August 16, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is for purchasing unique items using a purchase order such as personal care products, publications, and other miscellaneous items. This contract will also provide access to Amazon's Business Giving program that may be used to replace the paper voucher system currently administered by Human Services for emergency hygiene assistance.

Choice Partners cooperative contracts are open to state and local government in accordance with Government Code Title 7, Chapter 791, Subchapter C, Section 791.025, Contracts for Purchases.

FISCAL IMPACT

Expenses for last year were approximately \$29,077.54. The County's future costs will be determined by the orders placed on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: Melissa Lee, C.P.M., A.P.P.
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Approval of Cooperative Purchase of Online Market - Choice Partners #22/045KN-01 - Countywide - Amazon Business - Per Unit Price

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No ✓

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No ✓

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.



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