



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 03/19/2024

SUBJECT: APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT WITH SUMMIT CONSULTANTS, INC. FOR ADDITIONAL ENGINEERING SERVICES FOR THE PLAZA BUILDING CHILLER REPLACEMENT PROJECT

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested the Commissioners Court approve Amendment No. 1 to the Professional Services Contract with Summit Consultants, Inc. for additional engineering services for the Plaza Building Chiller Replacement Project located in Fort Worth.

BACKGROUND

On May 18, 2021, the Commissioners Court, through Court Order #135481, approved an engineering contract for the Plaza Building Chiller Replacement project with Summit Consultants, Inc. in the amount of \$75,200.00.

On August 3, 2022, a pre-bid conference for Bid No. 2022-197, Plaza Building Chiller Replacement, was held and as a result, five (5) bids were received. One (1) vendor failed to sign Addendum No. 1 as required, two (2) vendors did not meet the required minimum design criteria, and two (2) vendors were over budget.

On October 11, 2022, the Commissioners Court, through Court Order #139397, approved the rejection of all bids received for Bid No. 2022-197, Plaza Building Chiller Replacement, and granted permission to rebid with revised specifications.

With approval of Amendment No. 1, Summit Consultants, Inc. will revise drawings to include an EZ Water System in the base bid and remove the condenser water piping from the project. Summit Consultants, Inc. will provide Tarrant County with the updated digital PDF set for rebidding. In addition, Summit will participate in the second round of pre-bid meetings, pre-bid site visits, bidding review and tabulation process. These additional services are a result of the approved rejection bidders.

The Criminal District Attorney’s Office has reviewed this contract as to form.

FISCAL IMPACT

Funding in the amount of \$10,600.00 is available in account 45400-2024 Capital Replacement Fund/3110210000 Tarrant County Plaza Building/540000 Capital Outlay.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Christina Munoz Michael Amador
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