



TARRANT COUNTY PURCHASING DEPARTMENT  
100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

May 1, 2024

Shelley Hyde  
Managing Partner  
PrintMPro, LTD.  
2621 Lone Star Drive  
Dallas, TX 75212

Re: RFP No. 2022-119 – Annual Contract for Printing and Processing of Tax Statements

Dear Ms. Hyde:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The original contract was for the period of June 15, 2022, through June 14, 2023. The effective dates for the second renewal option will run from June 15, 2024, through June 14, 2025.

Tarrant County Purchasing Department hereby extends an invitation to PrintMPro, LTD. to accept the second option for an additional one (1) year period as the primary vendor for this bid as awarded on June 15, 2022. PrintMPro, LTD. acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through June 14, 2025.

- Yes, PrintMPro, LTD. will accept the offer to extend the same contract pricing and discounts through June 14, 2025. **Please include a current 1295 Form with your response.**
- No, PrintMPro, LTD. will NOT accept the offer to extend the same contract pricing and discounts through June 14, 2025.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

*Caleb Rojo*

Caleb Rojo, Senior Buyer  
Tarrant County  
817-884-1150

*Shelley Hyde*

Shelley Hyde, Managing Partner  
PrintMPro, LTD.

05/09/24

Date



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

May 1, 2024

McKenzie Parker  
Sales & Marketing  
VariVerge LLC  
8949 Diplomacy Row  
Dallas, TX 75247

Re: RFP No. 2022-119 – Annual Contract for Printing and Processing of Tax Statements

Dear Ms. Parker:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The original contract was for the period of June 15, 2022, through June 14, 2023. The effective dates for the second renewal option will run from June 15, 2024, through June 14, 2025.

Tarrant County Purchasing Department hereby extends an invitation to VariVerge LLC to accept the second option for an additional one (1) year period as the secondary vendor for this bid as awarded on June 15, 2022. VariVerge LLC acknowledges formal renewal of the option, and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through June 14, 2025.

Yes, VariVerge LLC will accept the offer to extend the same contract pricing and discounts through June 14, 2025. **Please include a current 1295 Form with your response.**

No, VariVerge LLC will NOT accept the offer to extend the same contract pricing and discounts through June 14, 2025.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

*Caleb Rojo*

Caleb Rojo, Senior Buyer  
Tarrant County  
817-884-1150

**McKenzie Parker**

McKenzie Parker, Sales & Marketing  
VariVerge LLC

5/6/24

Date

# Memorandum

**To:** Tyler Reainthong  
**Dept:** Tax Assessor-Collector  
**From:** Caleb Rojo, Sr. Buyer, Purchasing Department  
**Date:** 4/2/2024

**Re:** Renewal of RFP 2022-119, Printing and Processing of Tax Statements

---

The above referenced contract will expire on June 14, 2024. This contract included three (3) options to renew with the vendor for additional twelve (12) month terms. The second renewal term would commence June 15, 2024 and would expire June 14, 2025.

If you wish to exercise this option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item and email this form back to me by April 5, 2024:

PrintMailPro  
VariVerge LLC

Yes, I wish to continue the current contract with the above mentioned vendors for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

---

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

---

**SIGNATURE:** Tyler Reainthong Digitally signed by Tyler Reainthong  
Date: 2024.05.01 10:29:42 -05'00' **DATE:** 5/1/2024

## RFP 2022-119 Printing & Processing of Tax Statements

Evaluation Criteria	Max Points	Primary		Secondary	
		PrintMailPro, LTD. Dallas, TX HUB - Yes	VariVerge, LLC Dallas, TX HUB - No	*OneSource Buffalo Grove, IL HUB - No	
Vendor Qualifications and Experience	20	<b>19.50</b>	18.00	13.50	
Project Approach and Management	30	<b>26.63</b>	19.88	15.75	
References	10	<b>7.33</b>	7.33	4.50	
Sample of Work	10	<b>9.00</b>	8.50	6.50	
Price Proposal	30	<b>14.29</b>	14.66	30.00	
<b>Total Score</b>	100	<b>76.75</b>	68.37	70.25	

\*OneSource is not willing to accept a Secondary or Alternate award.

Print World submitted a no-bid.

The Master's Touch, LLC declined award because they could not retain the cost as Secondary vendor.