



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 83

DATE: 11/21/2023

**SUBJECT: BID NO. F2024001 - ANNUAL CONTRACT FOR DISPOSABLE
PAPER AND PLASTIC PRODUCTS - COUNTYWIDE - VARIOUS
VENDORS - PER UNIT PRICE AND DISCOUNT FROM LIST PRICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2024001, Annual Contract for Disposable Paper and Plastic Products, Countywide, to the following vendors at the per unit price and discount from list price:

Primary

Brady Industries of Texas, LLC	15 of 34 Items
Infinity Supply & Service, Inc.	5 of 34 Items
Mid-States Services, Inc.	3 of 34 Items
Unipak Corp.	3 of 34 Items
M.A.N.S. Distributors, Inc.	3 of 34 Items
Pollock Investments Inc., d/b/a Pollock Orora	2 of 34 Items
Complete Supply	1 of 34 Items
Foxhole Holding Group	1 of 34 Items
Winston Water Cooler	1 of 34 Items

Secondary

M.A.N.S. Distributors, Inc.	8 of 34 Items
Brady Industries of Texas, LLC	5 of 34 Items
Complete Supply	4 of 34 Items
Infinity Supply & Service, Inc.	4 of 34 Items
Pollock Investments Inc., d/b/a Pollock Orora	4 of 34 Items
HD Supply Inc. d/b/a Home Depot Pro Institutional	3 of 34 Items
Archie Supply LLC	1 of 34 Items
Dispose N'Save	1 of 34 Items
E77 LLC	1 of 34 Items
Foxhole Holding Group	1 of 34 Items
Mid-States Services, Inc.	1 of 34 Items
Winston Water Cooler	1 of 34 Items

SUBMITTED BY: Purchasing

PREPARED BY: Caleb Rojo
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: _____ DATE: 11/21/2023 PAGE 2 OF 83

Alternate

Infinity Supply & Service, Inc.	6 of 34 Items
Pollock Investments Inc., d/b/a Pollock Orora	5 of 34 Items
Ferguson Enterprises, LLC	4 of 34 Items
M.A.N.S. Distributors, Inc.	4 of 34 Items
Winston Water Cooler	4 of 34 Items
Complete Supply	3 of 34 Items
E77 LLC	3 of 34 Items
Brady Industries of Texas, LLC	2 of 34 Items
Coppola Supply Inc.	2 of 34 Items
Dispose N'Save	1 of 34 Items

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred fifty-one (251) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Twenty-two (22) bids and two (2) no-bids were received.

Bids were evaluated by Purchasing representatives. Award recommendations are to the low bids meeting specifications.

Several vendors did not meet specifications for individual required line items. There is a separate spreadsheet that outlines the reason for each. Empire Paper Company withdrew their bid.

The term of the contract is twelve (12) months, effective November 24, 2023.

Therefore, it is the recommendation of Purchasing that Bid No. F2024001, Annual Contract for Disposable Paper and Plastic Products, be awarded to the vendors listed above at the per unit price and discount from list price.

FISCAL IMPACT

Expenses for last year were approximately \$610,613.20. Orders are placed on an as-needed basis. Funding is available in various accounts and cost centers.