



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 04/02/2024

**SUBJECT: APPROVAL OF AGENCY-OWNED LIVESCAN USER AGREEMENT  
BETWEEN TARRANT COUNTY, D/B/A TARRANT COUNTY  
CRIMINAL DISTRICT ATTORNEY'S OFFICE AND THE TEXAS  
DEPARTMENT OF PUBLIC SAFETY**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve an Agreement between Tarrant County, d/b/a Tarrant County Criminal District Attorney's (CDA) Office and the Texas Department of Public Safety (DPS) for use of Livescan equipment to submit fingerprints to the State's Automated Fingerprint Identification System (AFIS) and/or to the Federal Bureau of Investigation (FBI).

**BACKGROUND**

Applicants seeking employment with the Tarrant County CDA's Office are required to submit to background checks, including fingerprinting. In previous years, the CDA's Office produced a digital fingerprint card which had to be printed and mailed to DPS for processing and results could take anywhere from six (6) to eight (8) weeks to be returned.

On January 8, 2019, the Commissioners Court, through Court Order #129288, approved an Agreement with DPS, giving the CDA's Office the capability to send applicant fingerprints directly to DPS via Livescan which significantly shortened the processing time.

Recently, the CDA's Office had to replace outdated, malfunctioning Livescan computer equipment. When staff informed DPS that the equipment had been replaced, DPS requested Tarrant County sign a new agreement to ensure accuracy of records.

With approval of this agreement, the Tarrant County Criminal District Attorney's Office will continue to submit fingerprints to AFIS and/or to the FBI. The process of fingerprinting applicants will continue to be expedited, allowing compliance with the new mandates of the FBI's Criminal Justice Information Services security policies.

The Criminal District Attorney's Office has reviewed and approved this Agreement.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

SUBMITTED BY:	Criminal District Attorney	PREPARED BY: APPROVED BY:	Polly S Maxwell
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