



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 16, 2024

Meti Dibra
Translation & Interpretation Network, LLC
249 W Thornill Dr
Fort Worth, TX 76115

Re: RFP F2023183, Annual Contract for Onsite Language Interpretation Services

Dear Meti Dibra:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of October 1, 2023 through September 30, 2024. The effective dates for the first renewal option will run from October 1, 2024 through September 30, 2025.

Tarrant County Purchasing Department hereby extends an invitation to Translation & Interpretation Network, LLC to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on September 19, 2023. Translation & Interpretation Network, LLC acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 30, 2025.

Yes, Translation & Interpretation Network, LLC will accept the offer to extend the same contract terms through September 30, 2025. **Please include a current 1295 Form with your response.**

No, Translation & Interpretation Network, LLC will NOT accept the offer to extend the same contract terms through September 30, 2025.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,


Brad Richards, Senior Buyer
Tarrant County
817-884-1057


Meti Dibra
Translation & Interpretation Network, LLC

08/05/2024
Date



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Melissa Lee, C.P.M., A.P.P.
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July 16, 2024

Nicole Krasnov
Universe Technical Translation Inc.
9225 Katy Freeway, Suite 400
Houston, TX 77024

Re: RFP F2023183, Annual Contract for Onsite Language Interpretation Services

Dear Nicole Krasnov:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of October 1, 2023 through September 30, 2024. The effective dates for the first renewal option will run from October 1, 2024 through September 30, 2025.

Tarrant County Purchasing Department hereby extends an invitation to Universe Technical Translation Inc. to accept the first option for an additional one (1) year period as the secondary vendor for this bid as awarded on September 19, 2023. Universe Technical Translation Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 30, 2025.

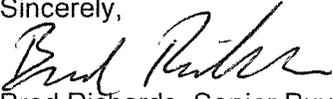
Yes, Universe Technical Translation Inc. will accept the offer to extend the same contract terms through September 30, 2025. **Please include a current 1295 Form with your response.**

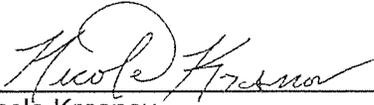
No, Universe Technical Translation Inc. will NOT accept the offer to extend the same contract terms through September 30, 2025.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,


Brad Richards, Senior Buyer
Tarrant County
817-884-1057



Nicole Krasnov
Universe Technical Translation Inc.

8/5/2024
Date



TARRANT COUNTY PURCHASING DEPARTMENT

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Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

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Assistant Purchasing Agent

July 16, 2024

Ludmila Golovine
President & CEO
MasterWord Services, Inc.
303 Stafford Street
Houston, TX 77079

Re: RFP F2023183, Annual Contract for Onsite Language Interpretation Services

Dear Ludmila Golovine:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of October 1, 2023 through September 30, 2024. The effective dates for the first renewal option will run from October 1, 2024 through September 30, 2025.

Tarrant County Purchasing Department hereby extends an invitation to MasterWord Services, Inc. to accept the first option for an additional one (1) year period as the alternate vendor for this bid as awarded on September 19, 2023. MasterWord Services, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 30, 2025.

Yes, MasterWord Services, Inc. will accept the offer to extend the same contract terms through September 30, 2025. **Please include a current 1295 Form with your response.**

No, MasterWord Services, Inc. will NOT accept the offer to extend the same contract terms through September 30, 2025.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,


Brad Richards, Senior Buyer
Tarrant County
817-884-1057


Ludmila Golovine, President & CEO
MasterWord Services, Inc.

08 / 05 / 2024
Date



TARRANT COUNTY PURCHASING DEPARTMENT

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Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

July 16, 2024

Bonaventura A. Cavaliere
Language Line Services, Inc.
1 Lower Ragsdale Drive, Bldg 2
Monterey, CA 93940

Re: RFP F2023183, Annual Contract for Onsite Language Interpretation Services

Dear Bonaventura A. Cavaliere:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of October 1, 2023 through September 30, 2024. The effective dates for the first renewal option will run from October 1, 2024 through September 30, 2025.

Tarrant County Purchasing Department hereby extends an invitation to Language Line Services, Inc. to accept the first option for an additional one (1) year period as the alternate vendor for this bid as awarded on September 19, 2023. Language Line Services, Inc. acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 30, 2025.

Yes, Language Line Services, Inc. will accept the offer to extend the same contract terms through September 30, 2025. **Please include a current 1295 Form with your response.**

No, Language Line Services, Inc. will NOT accept the offer to extend the same contract terms through September 30, 2025.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Brad Richards, Senior Buyer
Tarrant County
817-884-1057

DocuSigned by:

8DC191FC317A43C
Bonaventura A. Cavaliere, CFO
Language Line Services, Inc.

August 5, 2024
Date

Memorandum

To: Amanda Campbell

Dept.: Public Health

From: Brad Richards, Senior Buyer, Purchasing Department

Date: 7/11/2024

Re: Renewal of RFP No. F2023183, Annual Contract for Onsite Language Interpretation Services

The above referenced contract will expire on September 30, 2024. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence October 1, 2024 and would expire September 30, 2025.

If you wish to exercise this option to renew and continue this contract with the vendors listed below for twelve more months, please check the appropriate item and email this form back to me by July 19, 2024.

Primary Translation & Interpretation Network, LLC

Secondary Universe Technical Translation Inc.

Alternate 1 MasterWord Services, Inc.

Alternate 2 Language Line Services, Inc.

Yes, I wish to continue the current contract with the above-mentioned vendors for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

- T0400-2024
 - T0450-2024
 - T4100-2024
 - 22300-2024
 - F0028-2024
 - F0032-2024
 - F0045-2024
 - F0087-2024
-

July 15, 2024

_____ No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE:  DATE: 7/15/24

RFP F2023183 Annual Contract for Onsite Language Interpretation Services
 Best and Final Offer Scores

		Primary Award	Secondary Award	Alternate 1 Award	Alternate 2 Award
Evaluation Criteria	Max Points	Translation & Interpretation Network, LLC Fort Worth, TX HUB - No	Universe Technical Translation Inc. Houston, TX HUB - Yes	MasterWord Services, Inc. Houston, TX HUB - Yes	Language Line Services, Inc. Monterey, CA HUB - No
Vendor Qualifications	30	24.73	22.20	24.07	21.93
Staff Experience, Qualifications, and Performance	25	18.87	18.47	18.43	15.90
References	10	5.34	4.67	5.00	3.00
Price	35	32.15	35.00	25.63	31.74
Total Score	100	81.09	80.34	73.13	72.57

RFP F2023183 Annual Contract for Onsite Language Interpretation Services
Initial Scores

Evaluation Criteria	Max Points	Translation & Interpretation Network, LLC Fort Worth, TX HUB - No	Universe Technical Translation Inc. Houston, TX HUB - Yes	MasterWord Services, Inc. Houston, TX HUB - Yes	Language Line Services, Inc. Monterey, CA HUB - No
		Score	Score	Score	Score
Vendor Qualifications	30	24.73	22.20	24.07	21.93
Staff Experience, Qualifications, and Performance	25	18.87	18.47	18.43	15.90
References	10	5.34	4.67	5.00	3.00
Price	35	33.01	35.00	28.32	34.02
Total Score	100	81.95	80.34	75.82	74.85

Notes: Worldwide Languages & Communication, LLC was deemed non-responsive for failure to bid on all required languages. A no-bid was received from CTU OF DFW.

RFP F2023183 Annual Contract for Onsite Language Interpretation Services
Initial Scores

Evaluation Criteria	Max Points	Visual Language Professionals, LLC Houston, TX HUB - No	Effectiff LLC Fort Lauderdale, FL HUB - No	GLOBO Language Solutions, LLC Philadelphia, PA HUB - Yes	Ready Made Staffing, Inc. Chicago, IL HUB - No
		Score	Score	Score	Score
Vendor Qualifications	30	21.00	19.00	22.20	11.60
Staff Experience, Qualifications, and Performance	25	17.30	15.63	14.53	6.57
References	10	6.33	2.34	4.33	7.00
Price	35	24.05	24.01	13.97	25.31
Total Score	100	68.68	60.98	55.03	50.48

RFP F2023183 Annual Contract for Onsite Language Interpretation Services
Initial Scores

Evaluation Criteria	Max Points	Homeland Language Services Dallas, TX HUB - Yes	DPTV Tango LLC d/b/a Business Operation Solutions Rockwall, TX HUB - Yes
		Score	Score
Vendor Qualifications	30	15.27	14.93
Staff Experience, Qualifications, and Performance	25	9.80	8.60
References	10	0.00	1.67
Price	35	20.83	3.89
Total Score	100	45.90	29.09