



A Leader in Social Impact

Dan Joslin  
Vice President, Corrections Region II

January 31, 2024

Chandler Merritt  
County Administrator  
Tarrant County  
Fort Worth, TX 76196

Subject: Giles W. Dalby Correctional Facility Garza County (P)  
Texas Jail Commission Audit

Dear Mr. Merritt:

I want to start by thanking you for the opportunity to provide additional communication and clarification regarding our corrective action measures and commitment to addressing those areas of non-compliance identified by the Texas Commission on Jail Standards (TCJS). I appreciate the partnership with Management & Training Corporation (MTC) to ensure the Giles W. Dalby Correctional Facility, Garza County (P), exceeds the requirements of TCJS and our valued customers.

From December 12-15, 2023, members of the TCJS completed a comprehensive inspection of the Dalby facility as part of the periodic inspections required for county jails as stated in State Law (VTCA, Local Government code, Chapter 351, VTCA, Government Code, Chapter 511; Chapter 297.8, Texas Commission on Jail Standards). As a result of the inspection, it was determined that deficiencies existed and MTC acted to give the areas of non-compliance serious and immediate consideration to promptly initiate and complete appropriate corrective measures as directed in a letter received on December 18, 2023, from TCJS Executive Director, Brandon S. Wood.

I assure you MTC began addressing noted areas of non-compliance immediately and in several cases corrective measures were taken prior to the inspection team completing their on-site review. Facility leadership, in coordination with corporate oversight, began developing a corrective action plan in response to the December 18, 2023, letter which provides resolutions to each noted deficiency. On January 11, 2024, the corrective action plan being undertaken at Dalby to regain compliance was sent to the TCJS inspectors for review.

Listed below are the specific areas identified by TCJS as non-compliant during the recent inspection and the corrective measures undertaken by the facility to address and regain compliance with the standards.

263 — Life Safety

*Deficiency noted: Fire Drill/SCBA/Life Safety Training*

On December 29, 2023, a training roster was sent to TCJS documenting the completion of required training for Q4-2023. A subsequent training roster was sent on January 19, 2024, which documented the completion of Q1-2024 training. TCJS has acknowledged the receipt of these documents and advised no further follow-up is required.

## 273 – Health Services

### *Deficiency noted 1: Return of Inmates/Following Physicians Orders*

A corrective action plan and staff training roster was submitted to TCJS on December 29, 2023, as follow-up to a recommended transfer of an inmate for higher level care which resulted in the inmate being released before a transfer could be completed. TCJS has acknowledged the receipt of the corrective action plan, to include the training rosters and advised no further follow-up is required.

### *Deficiency noted 2: Documented Observations – Inmates in Restraint Device (WRAP)*

The WRAP system was immediately removed from facility use until additional training could be provided to staff in the use and documentation requirements. The instructional materials and completed training rosters were submitted to TCJS on January 24, 2024. TCJS has acknowledged receipt of these documents and advised no further follow-up is required.

## 275 – Supervision

### *Deficiency noted: Observations*

The facility discontinued the use of our electronic system to monitor and document staff rounds and implemented a paper observation log, which included additional oversight and reviews by supervisory staff. Observation logs were submitted to TCJS weekly from December 29, 2023, through January 19, 2024. TCJS has acknowledged receipt of the observation logs and as of January 25, 2024, is no longer requiring additional logs be sent for review.

## 283.1 – Discipline

### *Deficiency noted: Discipline*

Additional oversight and review of disciplinary hearings are now conducted by the disciplinary hearing officer, classification supervisor, chief of security, and deputy warden. Disciplinary documentation has been sent to TCJS weekly since December 29, 2023, and weekly reports will continue to be sent to TCJS until further notice (a minimum two weeks) which began on January 26, 2024.

## 285 – Recreation

### *Deficiency noted: Documented Recreation Offering*

Corrective measures were put in place to address compliance with recreation offerings and recreation logs were submitted to TCJS weekly from December 29, 2023, through January 19, 2024. TCJS has acknowledged receipt of the recreation logs and as of January 25, 2024, is no longer requesting additional logs be sent for review.

As of January 19, 2024, MTC has corrected all areas of non-compliance at Dalby and is awaiting reinstatement to full compliance. All follow-up documentation and corrective action plans, with the exception of disciplinary records, has been reviewed by TCJS and no further action is required. As noted in 283.1 Discipline, documentation will continue to be sent to TCJS for a minimum of two weeks which began on January 26, 2024. MTC expects the Dalby facility will be placed back in compliance once this review is completed. Furthermore, facility leadership and county personnel will attend the quarterly TJCS meeting this Thursday, February 1, 2024, to provide the commission with an update on areas of non-compliance noted during the inspection.

If you should have any questions, please contact me at [dan.joslin@mtctrains.com](mailto:dan.joslin@mtctrains.com) or 801-693-2960.

Sincerely,

//s//

Dan Joslin, Vice President