



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT NAME (If applicable, list additional names)

Commissioners, Pct. 1 Roy Brooks

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)

2024 NACo's Western Intersate Region Conference

Destination: Fish Camp, CA Departure: 5/7/24 Return: 5/10/24

GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate Date Range for GSA Lodging Rate

\$ 186.00 5/7/24 - 5/10/24

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RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

The NACo WIR Conference brings together county officials across the nation to focus on pressing issues facing counties and our residents. This conference provides attendees with the opportunity to interact with federal, state and regional policymakers, participate in educational sessions and take home tools and address challenges. Commissioner Brooks will also attend a Board of Directors Meeting.

Staying at Host Hotel

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Roy Brooks	\$ 289.00	3	5/7/24 - 5/10/24	\$ 867.00
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Total Cost for Lodging for the Trip

Category: Additional Details (ex: if the cost per attendee differs.) Total Cost:

Registration: \$ 475.00

Transportation: \$ 350.00

Other (specify): Per Diem \$ 276.00

TOTAL FOR ALL TRAVEL EXPENDITURES \$ 1,968.00

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

G/L # 588261 Fund# 26100-2024 Cost Center# 6110100000

Requested By: [Signature] Department Head/Elected Official: [Signature]

Your search for California (Mariposa including Yosemite National Park)

Estimated per diem total: \$834.50 (Max lodging total + M&IE total)

Lodging breakdown: May 07, 2024 - May 10, 2024

Date	Daily Rate	# of Nights	Total
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May	\$186	3	\$558
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Max lodging total: \$558

Meals & incidental expenses breakdown: May 07, 2024 - May 10, 2024

Days, Month	Daily Rate	# of Days	Total
First day (05/07/24)*	\$59.25	1	\$59.25
Full day (May)	\$79	2	\$158
Last day (05/10/24)*	\$59.25	1	\$59.25

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$276.50**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Commissioner Pct 1		Roy Brooks, Roderick Miles Jr.			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
38th Annual National Organization of Black County Officials Economic Development Conference					
Destination: Atlanta, GA		Departure: 6/4/24		Return: 6/9/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 173.00		6/4/24 - 6/9/24			
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RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
As NOBCO Chairman, Commissioner Brooks will represent NOBCO and Tarrant County at the upcoming 38th Economic Development Conference. The Conference will focus on the impact of Criminal Justice, Education, Health and Economics. The EDC is a forum for learning more about innovative ideas and progressive programs to enrich experience and effectiveness of attending county officials. This is an opportunity fo county officials and community service providers to come together and provide attendees with rich information, tools and resources to use, and best practices to empower and equip them to move forward and succeed.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Roy Brooks	\$ 209.00	5	6/4/24 - 6/9/24	\$ 1,246.61
	Roderick Miles Jr.	\$ 209.00	5	6/4/24 - 6/9/24	\$ 1,246.61
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:					\$ 1,025.00
Transportation:					\$ 660.00
Other (specify):	Per Diem				\$ 814.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 4,992.22
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
G/L# 588261 Fund# 26100-2024 Cost Center# 6110100000					

Requested By: _____ Department Head/Elected Official: Roy C. Brooks

Your search for Georgia (Fulton / Dekalb including Atlanta)

Estimated per diem total: \$1272 (Max lodging total + M&IE total)

Lodging breakdown: June 04, 2024 - June 09, 2024

Date Daily Rate # of Nights Total

June \$173 5 \$865

Max lodging total: **\$865**

Meals & incidental expenses breakdown: June 04, 2024 - June 09, 2024

Days, Month	Daily Rate	# of Days	Total
First day (06/04/24)*	\$55.50	1	\$55.50
Full day (Jun)	\$74	4	\$296
Last day (06/09/24)*	\$55.50	1	\$55.50

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$407**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Pct. 1 Admin		Leon Polk			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
Alzheimer's Association International Conference 2024					
Destination: Philadelphia, Pennsylvania		Departure: 7/28/24		Return: 8/1/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 169.00		7/28/24		- 8/1/24	
		-			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
<p>AAIC is the largest and most influential international forum to advance dementia science. As an Alzheimer's Assn. advocate, board member, and through my daily role of addressing health disparities in my community, AAIC offers a unique opportunity to learn about the latest theories and breakthroughs from the world's basic and clinical researchers. Attending would provide numerous benefits to the organization and to the Tarrant County community.</p> <p>The registration fee of \$1,085.00 has been paid by the University of North Texas Health Science Center. The attendee will be staying at the host hotel.</p>					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Leon Polk	\$ 293.00	4	7/28/24 - 8/1/24	\$ 1,352.17
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	Paid for my University of North Texas Health Science Center				\$ 0.00
Transportation:	Airfare/Uber/Taxi				\$ 540.00
Other (specify):	Per Diem				\$ 355.50
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 2,247.67
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
G/L Account: 588261 (trip totals from G/L account)					
Cost Center: 6110100000					
Fund: 26100-2024					

Requested By: Leon Polk Department Head/Elected Official: Ray C. Brock

Your search for Pennsylvania (Philadelphia including Philadelphia)

Estimated per diem total: \$1031.50 (Max lodging total + M&IE total)

Lodging breakdown: July 28, 2024 - August 01, 2024

Date	Daily Rate	# of Nights	Total
July	\$169	4	\$676
August	\$169	0	\$0

Max lodging total: **\$676**

Meals & incidental expenses breakdown: July 28, 2024 - August 01, 2024

Days, Month	Daily Rate	# of Days	Total
First day (07/28/24)*	\$59.25	1	\$59.25
Full day (Jul)	\$79	3	\$237
Last day (08/01/24)*	\$59.25	1	\$59.25

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$355.50**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Criminal Courts	Judge Charles Vanover, Magistrate Sheila Wynn, and Magistrate Erin Cofer

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
RISE24 Conference

Destination: Anaheim, CA	Departure: 5/21/24	Return: 5/25/24
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GSA RATE (Additional line provided if travel occurs over a two-month period.)	
GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 183/night	5/21/24 - 5/25/24
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)
All Rise, formerly the National Association of Drug Court Professionals, convenes treatment court professionals annually to educate, train, and expand opportunities for court professionals to impact the lives of citizens affected by substance use and mental health disorders and become involved in the justice system. The per night lodging rate before taxes and fees is \$183.00.

TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Judge Vanover	\$ 217.62	4	5/21/24 - 5/25/24	\$ 870.48
	Magistrate Wynn	\$ 217.62	4	5/21/24 - 5/25/24	\$ 870.48
	Magistrate Cofer	\$ 217.62	4	5/21/24 - 5/25/24	\$ 870.48
				-	
Total Cost for Lodging for the Trip					\$2,611.44

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	Registration per attendee \$895.00	\$ 2,685.00
Transportation:	American Airline Round trip per attendee \$722.00	\$ 2,166.00
Other (specify):	Per Diem per attendee \$333.00	\$ 999.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$8,461.44

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)
\$2,820.48 from 588261/10000-2024/4220800000 for Judge Vanover
\$5,640.96 from 588261/10000-2024/4192500000 for Magistrate Wynn and Magistrate Cofer

Requested By: [Signature] Department Head/Elected Official: [Signature]

Your search for Anaheim, California (Los Angeles / Orange / Ventura / Edwards AFB less the city of Santa Monica including Los Angeles)

Estimated per diem total: \$1065 (Max lodging total + M&IE total)

Lodging breakdown: May 21, 2024 - May 25, 2024

Date	Daily Rate	# of Nights	Total
May	\$183	4	\$732

Max lodging total: **\$732**

Meals & incidental expenses breakdown: May 21, 2024 - May 25, 2024

Days, Month	Daily Rate	# of Days	Total
First day (05/21/24)*	\$55.50	1	\$55.50
Full day (May)	\$74	3	\$222
Last day (05/25/24)*	\$55.50	1	\$55.50

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$333**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Public Health		Rune-Par Nilsson			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
Association of Public Health Laboratories Annual Conference 2024					
Destination: Milwaukee, WI			Departure: 5/5/24		Return: 5/9/24
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate			Date Range for GSA Lodging Rate		
\$ 129.00			5/5/24 - 5/9/24		
			-		
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
<p>To learn about new technologies and best practices in Public Health Laboratories through workshops, poster sessions, lectures, and networking. Will earn continuing education credits for certification purposes. Will be able to share information with my Public Health colleagues and suggest changes when appropriate. These meetings often lead to funding opportunities and guidance on future initiatives.</p> <p>The per night lodging rate before taxes and fees is \$149.00. This hotel is within walking distance of the conference venue. This option is more cost-efficient than paying for transportation at a hotel within the GSA rate.</p>					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Rune-Par Nilsson	\$ 175.67	4	5/5/24 - 5/8/24	\$ 702.68
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Total Cost for Lodging for the Trip					
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:					\$ 650.00
Transportation:					\$ 627.36
Other (specify):	Meal Per Diem				\$ 288.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 2,268.04
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261 / T0400-2024 / 5100501000 / \$2268.04					

Requested By: Rune-Par Nilsson

Digitally signed by Rune-Par Nilsson
Date: 2024.04.03 16:54:29 -05'00'

Department Head/Elected Official:

4/03/2024

RV 02/21/2024

Your search for Milwaukee, Wisconsin (Milwaukee including Milwaukee)

Estimated per diem total: \$804 (Max lodging total + M&IE total)

Lodging breakdown: May 05, 2024 - May 09, 2024

Date	Daily Rate	# of Nights	Total
May	\$129	4	\$516

Max lodging total: **\$516**

Meals & incidental expenses breakdown: May 05, 2024 - May 09, 2024

Days, Month	Daily Rate	# of Days	Total
First day (05/05/24)*	\$48	1	\$48
Full day (May)	\$64	3	\$192
Last day (05/09/24)*	\$48	1	\$48

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$288**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Public Health		Hope Adams			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
Evaluating Ending the Health Epidemic (EHE) Implementation Workshop					
Destination: Seattle, Washington		Departure: 4/30/24		Return: 5/3/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 176.00		4/30/24 - 4/30/24			
\$ 232.00		5/1/24 - 5/3/24			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
Ending the HIV Epidemic (EHE) is in its 4th year of funding, and 2nd year of program implementation. In order to ensure that the program implementation process has been successful and the program is making its intended impact, an implementation evaluation needs to be completed. This workshop will help determine which metrics and outcomes to measure and the best measurement tools, review implementation science and theory, and develop an implementation plan for EHE program and Tarrant County Public Health.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Hope Adams			4/30/24 - 5/3/24	\$ 0.00
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Total Cost for Lodging for the Trip					\$ 0.00
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:					\$ 0.00
Transportation:					\$ 0.00
Other (specify):	Meal Per Diem				\$ 0.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 0.00
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
***All expenses will be paid by Research Alliance in Implementation Science to End HIV (RAISE) and National Alliance of State & Territorial AIDS Directors (NASTAD) - No cost to Tarrant County					

Requested By:

[Signature]

Department Head/Elected Official:

[Signature]

4/4/202

RV 02/21/2024

Your search for Seattle, Washington (King including Seattle)

Estimated per diem total: \$916.50 (Max lodging total + M&IE total)

Lodging breakdown: April 30, 2024 - May 03, 2024

Date	Daily Rate	# of Nights	Total
April	\$176	1	\$176
May	\$232	2	\$464

Max lodging total: **\$640**

Meals & incidental expenses breakdown: April 30, 2024 - May 03, 2024

Days, Month	Daily Rate	# of Days	Total
First day (04/30/24)*	\$59.25	1	\$59.25
Full day (May)	\$79	2	\$158
Last day (05/03/24)*	\$59.25	1	\$59.25

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$276.50**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)	
Public Health		Amanda M. McKernan	
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)			
American Nursing Informatics Association 2024 Annual Conference			
Destination: Chicago, IL		Departure: 5/9/24	Return: 5/11/24
GSA RATE (Additional line provided if travel occurs over a two-month period.)			
GSA Lodging Rate		Date Range for GSA Lodging Rate	
\$ 216.00		5/9/24 - 5/11/24	
		-	
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)			
<p>This conference focuses on topics that impact clinical and informatics practices including: innovations in practices such as the use of Artificial Intelligence (AI), leadership strategies, and improvement of quality and patient outcomes. Information received to be shared with both Clinical Informatics team and Clinical Services.</p> <p>The nightly rate before taxes and fees is \$209.00.</p>			

TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Amanda McKernan	\$ 245.34	1	5/9/24 - 5/9/24	\$ 245.34
	Amanda McKernan	\$ 245.35	1	5/10/24 - 5/10/24	\$ 245.35
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Total Cost for Lodging for the Trip					\$ 490.69
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:					\$ 715.00
Transportation:					\$ 345.26
Other (specify):	Meal Per Diem				\$ 197.50
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 1,748.45
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261 / T0400-2024 / 5100016000 / \$1748.45					

Requested By: Amanda McKernan

Digitally signed by Amanda McKernan
Date: 2024.04.03 16:36:39 -0500

Department Head/Elected Official:

4/3/2024

RV 02/21/2024

Your search for Chicago, Illinois (Cook / Lake including Chicago)

Estimated per diem total: \$629.50 (Max lodging total + M&IE total)

Lodging breakdown: May 09, 2024 - May 11, 2024

Date Daily Rate # of Nights Total

May \$216 2 \$432

Max lodging total: **\$432**

Meals & incidental expenses breakdown: May 09, 2024 - May 11, 2024

Days, Month	Daily Rate	# of Days	Total
First day (05/09/24)*	\$59.25	1	\$59.25
Full day (May)	\$79	1	\$79
Last day (05/11/24)*	\$59.25	1	\$59.25

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$197.50**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Tarrant County Sheriff's Office		Wesley McDuffie			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
American Jail Association					
Destination: Fort Lauderdale, FL		Departure: 5/18/24		Return: 5/22/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 158.00		5/18/24 - 5/22/24			
		-			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
The attendee will have an opportunity to network with peers on best practices that can be utilized to advance the department.					
The per night lodging rate before taxes and fees is \$199.00.					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Wesley McDuffie	\$ 224.87	4	5/18/24 - 5/22/24	\$ 899.48
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Total Cost for Lodging for the Trip					\$ 899.48
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	\$420.00				\$ 420.00
Transportation:	\$317.00				\$ 317.00
Other (specify):	\$262.50 Meals & incidental expenses				\$ 262.50
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 1,898.98
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261-24200-2024-2120910000					

Requested By:

Department Head/Elected Official:

RV 02/21/2024

Your search for fort lauderdale, Florida (Broward including Fort Lauderdale)

Estimated per diem total: \$942.50 (Max lodging total + M&IE total)

Lodging breakdown: May 18, 2024 - May 22, 2024

Date	Daily Rate	# of Nights	Total
May	\$158	4	\$632

Max lodging total: **\$632**

Meals & incidental expenses breakdown: May 18, 2024 - May 22, 2024

Days, Month	Daily Rate	# of Days	Total
First day (05/18/24)*	\$51.75	1	\$51.75
Full day (May)	\$69	3	\$207
Last day (05/22/24)*	\$51.75	1	\$51.75

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$310.50**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)				
Tarrant County Sheriff's Office	Wesley McDuffie				
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
National Association of Police Organizations					
Destination: Nashville, TN		Departure: 7/13/24		Return: 7/17/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 210.00		7/13/24 - 7/14/24			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
<p>The attendee will learn from presentations made by prominent law enforcement figures on the latest developments in police policies and services.</p> <p>The attendee is requesting reimbursement to stay at the host hotel for one night. The per night rate before taxes and fees is \$309.00</p> <p>Transportation, two lodging nights, and registration fees will be paid for by The National Association of Police Organizations.</p>					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Wesley McDuffie	\$ 361.71	1	7/13/24 - 7/14/24	\$ 361.71
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Total Cost for Lodging for the Trip					\$ 361.71
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	\$0.00				\$ 0.00
Transportation:	\$228.79				\$ 228.79
Other (specify):	\$301.50 Meals & incidental expenses				\$ 301.50
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 892.00
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261-24200-2024-2120910000					

Requested By: Wesley McDuffie Department Head/Elected Official: Billy Wilson

Your search for nashville, Tennessee (Davidson including Nashville)

Estimated per diem total: \$1195.50 (Max lodging total + M&IE total)

Lodging breakdown: July 13, 2024 - July 17, 2024

Date Daily Rate # of Nights Total

July \$210 4 \$840

Max lodging total: **\$840**

Meals & incidental expenses breakdown: July 13, 2024 - July 17, 2024

Days, Month	Daily Rate	# of Days	Total
First day (07/13/24)*	\$59.25	1	\$59.25
Full day (Jul)	\$79	3	\$237
Last day (07/17/24)*	\$59.25	1	\$59.25

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$355.50**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Tarrant County Sheriff's Office		Martin Klahm, Robert Mandelbaum and Moranda Holt			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
Lab for Economic Opportunities Workshop					
Destination: South Bend, IN		Departure: 5/1/24		Return: 5/3/24	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
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		-			
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
<p>On November 7, 2023, the Commissioners Court through Court Order #142115, approved the contract with Tarrant County College to provide welding and business classes to inmates house in the Tarrant County Jail. The University of Notre Dame will be collaborating with the Tarrant County Sheriff's Office to conduct a study regarding the long-term impact of this program.</p> <p>No registration fees and the Wilson Sheehan Lab for Economic Opportunities will cover the costs of lodging.</p>					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Martin Klahm	\$ 0.00		-	\$ 0.00
	Robert Mandelbaum	\$ 0.00		-	\$ 0.00
	Moranda Holt	\$ 0.00		-	\$ 0.00
				-	
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Total Cost for Lodging for the Trip					\$ 0.00
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	\$0.00				\$ 0.00
Transportation:	\$629.99 x 3 Airfare / \$78.30 Car Rental / \$31.90 Parking if needed				\$ 2,000.17
Other (specify):	\$39.50 x 3 Meals & incidental expenses / \$60.00 x 3 Luggage				\$ 298.50
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 2,298.67
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261-10000-2024-2120950000					

Requested By: Capt. Martin Klahm

Digitally signed by Capt. Martin Klahm
Date: 2024.04.04 11:39:07
+0100

Department Head/Elected Official:

RV 02/21/2024

Your search for south bend, Indiana (including Standard Rate)

Estimated per diem total: \$361.50 (Max lodging total + M&IE total)

Lodging breakdown: May 01, 2024 - May 03, 2024

Date Daily Rate # of Nights Total

May \$107 2 \$214

Max lodging total: **\$214**

Meals & incidental expenses breakdown: May 01, 2024 - May 03, 2024

Days, Month	Daily Rate	# of Days	Total
First day (05/01/24)*	\$44.25	1	\$44.25
Full day (May)	\$59	1	\$59
Last day (05/03/24)*	\$44.25	1	\$44.25

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$147.50**