



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 08/06/2024

SUBJECT: BID NO. F2024138 - ANNUAL CONTRACT FOR AUTOMATIC AND MANUAL DOOR PREVENTATIVE MAINTENANCE AND REPAIR - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE, HOURLY RATES, AND MARKUP FOR PARTS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2024138, Annual Contract for Automatic and Manual Door Preventative Maintenance and Repair, for Facilities Management, to the following vendors at the per unit price, hourly rates, and markup for parts:

Primary	Southern Automation, LLC
Secondary	D.H. Pace Company, Inc.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred ninety-two (392) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on May 28, 2024. Four (4) bids and four (4) no-bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective September 11, 2024, with two (2) options for renewal periods of twelve (12) months each.

This contract is utilized to provide preventative maintenance and repair services for automatic and manual doors, which includes closer repair, automatic door equipment adjustment, and door hardware repair for Tarrant County buildings.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2024138, Annual Contract for Automatic and Manual Door Preventative Maintenance and Repair, be awarded to the vendors listed above at the per unit price, hourly rates, and markup for parts.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P.M., A.P.P. Chris Lax, CPSM, CPSD, CPCP
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FISCAL IMPACT

Expenses for last year were approximately \$39,238.00. The County's future cost will be determined by the services provided on an as-needed basis. Funding is available in account 10000-2024 General Fund/Various Cost Centers/532011 Building Maintenance. The department has included funding in the FY25 budget request.