



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/04/2024

SUBJECT: **CONSIDERATION OF OUT-OF-STATE TRAVEL REQUESTS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the following out-of-state travel requests.

BACKGROUND

Administrator’s Office

2024 NACo Business of Counties Forum for Major Urban County Administrators, October 9-11, 2024, Chicago, Illinois, for Chandler Merritt, \$1,026.00

This conference brings together County Administrator Officials from major urban counties to network and share challenges and opportunities in the public sector. The attendee will participate in presentations and roundtable discussions.

Sheriff’s Office

A. National Alliance of Gang Investigators Associations World Gang Summit, September 29 – October 4, 2024, Lexington, Kentucky, for Thomas McGullam and Jacob Narvaez, \$4,825.42

This summit brings together law enforcement professionals around the nation to network and learn about relevant topics related to street gang, prison gangs, and other domestic terrorist organizations.

B. Federal Bureau of Investigation National Academy (FBINA), September 26 – December 18, 2024, Quantico, Virginia, for Esmeralda Garcia, \$2,644.84

The FBINA is an eleven (11) week training program. The academy will enhance the attendee’s professional development by preparing the attendee for complex challenges through innovated techniques.

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| SUBMITTED BY: | Administrator’s Office | PREPARED BY: APPROVED BY: | Desirae S. Arebalo |
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Sheriff's Office (continued)

The Sheriff's Office is requesting that the court approve an exception to the travel policy, allowing the use of a county vehicle as well as overnight lodging to and from Quantico, Virginia. The attendee is requesting to stay one (1) night in Nashville, Tennessee and one (1) night in Roanoke, Virginia for their travel to the Academy. The attendee is requesting to stay one (1) night in Knoxville, Tennessee and one (1) in Hot Springs, Arkansas for their travel back home from the Academy. It is also requested that the Court approve up to one (1) Round-Trip flights for home visits due to the closure of the Academy for a Federal Holiday.

C. 22nd Annual International Breachers Symposium, November 2-7, 2024, Southaven, Mississippi, for Scott Hadley and Todd Tipton, \$3,958.00

The attendees will learn the latest information, technology, and tools to provide for safer and more effective SWAT operations.

FISCAL IMPACT

Administrator's Office

588291/10000-2024/1120100000 = \$1,026.00

Sheriff's Office

A. 588261/24200-2024/2120940000 = \$2,412.71
588261/24200-2024/2110430000 = \$2,412.71

B. 588261/24200-2024/2120990000 = \$2,644.84

C. 588261/24200-2024/2110550000 = \$850.00
588261/10000-2025/2110550000 = \$3,108.00