



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 06/18/2024

**SUBJECT: PERMISSION TO TAKE BIDS/RFPS**

## **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

**a. Annual Contract for Automotive Equipment and Installation**

Estimated Value - \$106,702.50

Funding is available in the FY 2024 budget.

The purpose of this contract is to install equipment purchased through another vendor to current fleet as well as to purchase and install emergency equipment onto new or existing fleet. This contract will be used by Transportation Services and the primary contact is Joylee Russell.

**b. Annual Contract for Disposable Paper and Plastic Products**

Estimated Value - \$530,000.00

Funding will be requested in the FY 2025 budget.

The purpose of this contract is to purchase disposable paper and plastic products for the County which includes paper towels, toilet paper, trash can liners, and various other disposables necessary for day-to-day usage. This contract will be utilized Countywide and the primary contact is Robert Carter.

**c. RFP for Annual Contract for Audio Visual Systems Maintenance and Staff Augmentation**

Estimated Value - \$110,000.00

Funding is available in the FY 2024 budget.

The purpose of this contract is to receive the services of an audio visual company with the expertise and experience to provide equipment and perform setup, maintenance, and repair services to the County's audio visual systems when needed. This contract will be used by Information Technology and the primary contact is Garrett Collins.

**d. Annual Contract for Preventative Maintenance and Repair of Automatic Sliding Gate Operators**

Estimated Value - \$24,858.00

Funding is available in the FY 2024 budget.

This new annual contract will be utilized for preventative maintenance and repair of automatic sliding gate operators located throughout the County. This contract will be used by Facilities Management and the primary contact is Michael Amador.

SUBMITTED BY: Purchasing

PREPARED BY: Melissa Lee, C.P.M., A.P.P.  
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



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**e. RFP for Annual Contract for Operation of the Reentry First Stop Center**

Estimated Value - \$277,250.00

Funding will be requested in the FY 2025 budget.

The purpose of this contract is to hire a firm to provide administrative services to citizens leaving incarceration at a Tarrant County jail facility. Administrative services include housing assistance and job placement assistance. This contract will be used by the Administrator's Office and the primary contact is Russell Schaffner.

### **BACKGROUND**

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

### **FISCAL IMPACT**

There is no fiscal impact associated with this item.