



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 11/21/2023

**SUBJECT: APPROVAL OF AN ORDER DESIGNATING THE FREQUENCY  
COMMISSIONERS COURT WILL CONVENE IN REGULAR TERM  
DURING FISCAL YEAR 2024**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve an order designating the frequency in which the Commissioners Court shall convene in the regular term during FY 2024.

**BACKGROUND**

On September 19, 2023, the Commissioners Court, through Court Order #141714, and in accordance with Texas Local Government Code Section 81.005(a), approved an Order designating that beginning October 1, 2023, the Commissioners Court shall convene on the first, third and fifth Tuesday of each month at 10:00 a.m. in the regular term during FY 2024.

Local Government Code Section 81.005(a) states, “the commissioners court by order shall designate a day of the week on which the court shall convene in a regular term each month during the next fiscal year” and sets at minimum a quarterly meeting requirement. However, Local Government Code Section 81.005(h) grants a commissioners court discretion to “designate a day of the week on which the court shall convene in a regular term each month other than the day of the week designated under Subsection (a).”

The accompanying Order designates that beginning December 1, 2023, the Commissioners Court shall convene on the first and third Tuesday of each month, with exception of January 2024, at 10:00 a.m. in the Commissioners Courtroom, Tarrant County Administration Building, 100 East Weatherford Street, 5<sup>th</sup> Floor, Fort Worth, Texas 76196. For January 2024 only, the Court will convene on the second and fourth Tuesday of that month at the same time and place.

In addition, if a first or third Tuesday immediately follows a Commissioners Court approved nonbusiness day, as defined by Government Code 552.0031, the Commissioners Court meeting which would have occurred on that Tuesday will be postponed for one day and occur on the following day of Wednesday. By virtue of this order, the Commissioners Court designates the Day After Thanksgiving, Christmas Eve, Cesar Chavez Day, and Good Friday as nonbusiness days under Texas Government Code section 552.0031(f). These nonbusiness days are in addition to any national and state holidays as defined in Texas Government Code section 662.003(a) & (b) which are included on the Fiscal Year 2024 Holiday Schedule as previously approved by the Commissioners Court in Court Order #141963 on October 17, 2023.

The Criminal District Attorney’s Office has approved these Orders as to form.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

SUBMITTED BY:	Administrator's Office	PREPARED BY: APPROVED BY:	Vanessa A. Perez
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