



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/18/2024

**SUBJECT: ACCEPTANCE OF A DONATION FROM DALTON HOFFMAN FOR
STORAGE FURNITURE TO THE TARRANT COUNTY ARCHIVES**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court accept the donation from Dalton Hoffman for storage furniture to the Tarrant County Archives.

BACKGROUND

Dalton Hoffman, a volunteer with the Tarrant County Archives, has offered to donate two (2) pieces of storage furniture for storing collection materials in the Archives. The items are as follows:

1. A 5-drawer steel map flat file cabinet.
2. A 5-drawer steel vertical legal-size file cabinet.

Each piece of furniture would benefit the Archives and add needed capacity for storing materials.

The Archives staff will coordinate with Facilities staff to transfer the furniture to the Archives.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY:	Archives	PREPARED BY: APPROVED BY:	Jaimi Parker
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