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Co# 143925



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/17/2024

SUBJECT: **CLEARWATER PACKAGING, INC. D/B/A CPI/GUARDIAN -  
GUARDIAN PROPERTY AND EVIDENCE PACKAGING SYSTEM -  
SHERIFF'S OFFICE**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve Clearwater Packaging, Inc. d/b/a CPI/Guardian as sole source for the Guardian Property and Evidence Packaging System, for the Sheriff's Office.

**BACKGROUND**

Clearwater Packaging, Inc. d/b/a CPI/Guardian provided the Purchasing Agent documentation to substantiate the fact that they are the sole provider, patent holder, and sole supplier of materials and parts for this system, which provides tamper evident, odor free, space saving storage for inmate personal property.

Clearwater Packaging, Inc. d/b/a CPI/Guardian is the sole source provider of the Property Room Expander (PRE5) system for storage of inmate clothing currently being used in Tarrant County's correctional facility. This system uses a vacuum bag to store inmate clothing in a compact, odor free, hygienic manner, and provides a signature block for tamper evidence. This sole source designation is for the bags used with this system.

Under the County Purchasing Act exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court. Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a)(7) as follows:

- “(7) an item can be obtained from only one (1) source, including:
  - (A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;”

**FISCAL IMPACT**

There is no immediate fiscal impact associated with this item.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Niki Jones Chris Lax, CPSM, CPSD, CPCP
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**TAKINGS IMPACT ASSESSMENT CHECKLIST**

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Clearwater Packaging, Inc. d/b/a CPI/Guardian - Guardian Property and Evidence Packaging System - Sheriff's Office

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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**I. Stated Purpose**

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

**II. Potential Effect on Private Real Property**

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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