



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 02/21/2024

SUBJECT: **BID NO. 2022-110 - ANNUAL CONTRACT FOR TRANSPORTATION OF HUMAN REMAINS - MEDICAL EXAMINER'S OFFICE - FORT WORTH FUNERALS AND CREMATIONS, LLC - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2022-110, Annual Contract for Transportation of Human Remains, for the second and final optional twelve (12) month period at the same firm fixed prices.

**BACKGROUND**

On May 10, 2022, the Commissioners Court, through Court Order #138090, awarded Bid No. 2022-110, Annual Contract for Transportation of Human Remains, for the Medical Examiner's Office, to Fort Worth Funerals and Cremations, LLC.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On March 14, 2023, the Commissioners Court, through Court Order #140489, approved the first renewal option.

The purpose of this contract is to transport human remains from a designated location to the County morgue.

The vendor notified Purchasing in writing that their prices will remain firm through May 21, 2025. The Medical Examiner's Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of the Medical Examiner's Office and Purchasing that the Commissioners Court approve renewal of Bid No. 2022-110, Annual Contract for Transportation of Human Remains, for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$450,000.00. The County's future cost will be determined by the services provided on an as-needed basis. Funding is available in account 10000-2024 General Fund/2310100000 Medical Examiner/576121 Transportation.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Niki Jones Chris Lax, CPSM, CPSD, CPCP
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