



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/04/2024

**SUBJECT: RFP NO. F2024072 - ANNUAL CONTRACT FOR AUDIO VISUAL SYSTEMS RENOVATIONS FOR SELECT COUNTY FACILITIES - INFORMATION TECHNOLOGY - VARIOUS VENDORS - PER CONTRACT TERMS**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award RFP No. F2024072, Annual Contract for Audio Visual (AV) Systems Renovations for Select County Facilities, for Information Technology, to the following vendors at the per contract terms, approve contract and accept bonds:

Primary Ford Audio-Visual Systems, LLC  
Secondary Infinity Sound LTD

**BACKGROUND**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred twenty-six (526) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on February 13, 2024 was attended by five (5) vendors as well as representatives from Information Technology and Purchasing. Two (2) proposals and seven (7) no-bids were received.

Proposals were evaluated by Information Technology and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The top two (2) vendors were invited to provide presentations on April 15, 2024. The Evaluation Committee then rescored based upon the criteria and processes set forth in the RFP specifications.

A Best and Final Offer was then requested from the highest-scoring vendor which resulted in a reduction of \$15,044.54.

The proposals received from the vendors listed above meet all specifications and are acceptable to Information Technology.

The term of the contract is twelve (12) months, effective September 4, 2024, with two (2) options for renewal periods of twelve (12) months each.

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|---------------|------------|------------------------------|---|
| SUBMITTED BY: | Purchasing | PREPARED BY:<br>APPROVED BY: | Caleb Rojo<br>Chris Lax, CPSM, CPSD, CPCP |
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# COMMISSIONERS COURT COMMUNICATION

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The purpose of this contract is to improve the audio and video systems in the Commissioners Court and associated facilities that are used for a variety of hearings and meetings.

Therefore, it is the joint recommendation of Information Technology and Purchasing that RFP No. F2024072, Annual Contract for Audio Visual (AV) Systems Renovations for Select County Facilities, be awarded to the vendors listed above at the per contract terms.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

## **FISCAL IMPACT**

Funding in the amount of \$1,793,535.46 is available in account CARPA-2025.