



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 02/06/2024

**SUBJECT: BID NO. 2022-084 - ANNUAL CONTRACT FOR MISCELLANEOUS OFFICE FURNITURE - COUNTYWIDE - VARIOUS VENDORS - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME FIRM FIXED PRICES AND DISCOUNT FROM LIST PRICE**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2022-084, Annual Contract for Miscellaneous Office Furniture, for the second and final optional twelve (12) month period at the same firm fixed prices and discount from list price.

**BACKGROUND**

On April 5, 2022, the Commissioners Court, through Court Order #137844, awarded Bid No. 2022-084, Annual Contract for Miscellaneous Office Furniture, Countywide, to the following vendors:

Primary	Plano Office Supply	Sections 1 and 5
	Texas Furniture Source, Inc.	Section 3
	Blue Box LLC	Sections 4 and 6
	Panther Ergonomics & Product Solutions	Section 2
	TX Interior Resources LLC	Sections 7 and 8
Secondary	Hertz Furniture Systems LLC	Sections 3 and 4
	Texas Furniture Source, Inc.	Section 5
	Plano Office Supply	Sections 2 and 6
Alternate	Blue Box LLC	Section 2
	Just Ergonomics LLC	Sections 3 and 6

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

On February 7, 2023, the Commissioners Court, through Court Order #140259, approved the first renewal option to the following vendors:

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Amos Jones Chris Lax, CPSM, CPSD, CPCP
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Primary	Plano Office Supply	Sections 1 and 5
	Texas Furniture Source, Inc.	Section 3
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	Panther Ergonomics & Product Solutions	Section 2
	TX Interior Resources LLC	Sections 7 and 8
Secondary	Hertz Furniture Systems LLC	Sections 3 and 4
	Texas Furniture Source, Inc.	Section 5
	Plano Office Supply	Sections 2 and 6
Alternate	Blue Box LLC	Section 2

The vendors notified Purchasing in writing that their prices will remain firm through April 4, 2025.

The purpose of this contract is to purchase office furniture for various departments.

Therefore, it is the recommendation of Purchasing that the Commissioners Court approve renewal of Bid No. 2022-084, Annual Contract for Miscellaneous Office Furniture, for another twelve (12) month period.

## **FISCAL IMPACT**

Expenses for last year were approximately \$357,173.33. Orders are placed on an as-needed basis. Funding is available in account 45100-2024 Non-Debt Capital/Various Cost Centers/540000 Capital Outlay.

***Please Note: Due to the volume, copies of the entire packet are not being reproduced for distribution. However, the information may be viewed online in the Court's agenda on the Tarrant County Website or in the Commissioners Court records within the County Clerk's Office.***