



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 11/21/2023

**SUBJECT: APPROVAL OF A PROFESSIONAL SERVICES CONTRACT WITH
PARKHILL FOR ARCHITECTURAL AND ENGINEERING
SERVICES FOR THE PRECINCT 4 MAINTENANCE CENTER
FEASIBILITY STUDY**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve a professional services contract with Parkhill for architectural and engineering services for the Precinct 4 Maintenance Center Feasibility Study project, located at 6713 Telephone Road, Lake Worth.

BACKGROUND

On April 26, 2022, the Commissioners Court, through Court Order #138003, approved Request For Qualification (RFQ) No. 2022-098 – Annual Contract for Professional Architectural-Engineering Services, for various Tarrant County projects. With approval of RFQ No. 2022-098, the Facilities Management Department and Purchasing Department were granted approval to utilize the selected firms for indefinite quantities of work, as outlined in the RFQ, at the hourly rates in the respective rate schedules for each firm. Firms will be issued a Tarrant County purchase order or will be required to sign a contract for individual projects, depending on the type and cost of the work. Parkhill was one (1) of the firms that received the highest evaluated ratings from the evaluation committee as having qualifications to meet the County’s needs for indefinite quantities of work as outlined in the RFQ.

With approval of this Professional Services Contract, Parkhill will prepare a feasibility study for a new Precinct 4 Maintenance Center at a site to be determined. This study will evaluate the needs, space requirements, and potential cost to design and construct a new facility. The scope of services shall include but are not limited to summary presentation report documenting analysis, findings, and recommendations of the study including programming, site evaluation, and conceptual drawings.

This contract commences November 21, 2023 and concludes on the date services are completed.

The Criminal District Attorney’s Office has reviewed this contract as to form.

FISCAL IMPACT

Funding in the amount of \$24,375.00 is available in account 540000/1860100000/10000-2024.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Milissa Warner Michael Amador
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