



**COMMISSIONERS COURT
COMMUNICATION**

REFERENCE NUMBER _____

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DATE: 09/17/2024

SUBJECT: RFP NO. F2024170 - ANNUAL CONTRACT FOR DRUG AND ALCOHOL LABORATORY TESTING SERVICES - COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court reject all proposals for RFP No. F2024170, Annual Contract for Drug and Alcohol Laboratory Testing Services, and grant permission to rebid with revised specifications.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred and ninety (590) vendors were contacted and requested to participate in this RFP process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on July 29, 2024 was attended by five (5) vendors as well as representatives from Community Supervision and Corrections Department (CSCD) and Purchasing. Six (6) proposals and six (6) no-bids were received.

After review of the submitted proposals, it became evident there was a need for the specifications to be clarified as to the laboratory services subcontractor requirements.

Therefore, it is the joint recommendation of CSCD and Purchasing that the Commissioners Court reject all proposals received for RFP No. F2024170, Annual Contract for Drug and Alcohol Laboratory Testing Services, and grant permission to rebid with revised specifications.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Wanyu Chen Chris Lax, CPSM, CPSD, CPCP
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