

**TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES  
GRANT AGREEMENT AMENDMENT**

This Amendment No. 3 (Amendment) bilaterally modifies Contract No. HHS000841700005 and is entered into by the Texas Department of Family and Protective Services (DFPS) and Tarrant County (Grantee) for Community Youth Development (CYD) services.

**I. PURPOSE.**

As provided for in Section V(A) of the DFPS Grant Uniform Terms and Conditions, this Amendment modifies the Statement of Work.

**II. GRANT AGREEMENT MODIFICATIONS.**

The Parties agree to the following:

- A.** Unless otherwise modified by this Amendment or any prior amendments, this Grant Agreement will remain in full force and effect.
- B.** Section V (Statement of Work) of this Grant Agreement is deleted in its entirety and replaced with the following:

The Grantee will perform the work and provide services as provided for in Attachment A-3 (Statement of Work). All work and services provided under this Grant must be in accordance with all state and federal laws, rules, and regulations.

- C.** Section VIII (Attachments) of this Grant Agreement is modified by deleting Attachment A-2 (Statement of Work) in its entirety and replacing it with Attachment A-3 (Statement of Work), which is attached and incorporated as part of this Grant Agreement.

**III. EFFECTIVE DATE.**

This Amendment is effective on January 1, 2024.

**IV. SIGNATORIES.**

By signing this Amendment, the Parties certify that they have the requisite authority to bind their respective Party to this Amendment.

**DFPS**

**GRANTEE**

**X**

**X**

**NAME:** Jennifer Sims  
**TITLE:** Deputy Commissioner

**NAME:** Tim O'Hare  
**TITLE:** Tarrant County Judge

**DATE:**

**DATE:**

12122023

APPROVED AS TO FORM:

*Kimberly Colliet Wesley*  
Criminal District Attorney's Office\*

\*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

## ATTACHMENT A-3

## STATEMENT OF WORK

This Statement of Work (SOW) provides an executive level summary of the Grantee's proposed service delivery program, a list of core services, coalition work, other contracted work, the primary service area, the eligible population, annual performance measures, and additional grant requirements. Any changes to this SOW require a formal grant amendment.

## Community Youth Development Program

GRANT INFORMATION	
<b>Grantee Name:</b> Tarrant County	<b>Grant Term:</b> September 1, 2021 through August 31, 2026
<b>Grant Number:</b> HHS000841700005	<b>Agency ID:</b> 24821479

PRIMARY SERVICE AREA
List all primary counties and zip codes that will be the focal point of services for this grant. Note: Additional counties may be served in accordance to the RFA. The service area will be listed in the Project Work Plan.
Tarrant County 76106, 76164, 76112, 76119 ZIP Codes

DIRECT SERVICES (include only services funded by PEI under this contract)		
Briefly list the services that will be provided and which agencies will be providing these services (if applicable).		
Agency Providing Service	Service Type	Program Curriculum/Model to be used (if applicable)
See Project Work Plan	Mentoring	Model/Curriculum as indicated in the Project Work Plan
See Project Work Plan	Youth Leadership Development	Model/Curriculum as indicated in the Project Work Plan
See Project Work Plan	Youth Advisory Committee	Model/Curriculum as indicated in the Project Work Plan
See Project Work Plan	Post-High School Readiness	Model/Curriculum as indicated in the Project Work Plan
See Project Work Plan	Additional CYD Program Services	Model/Curriculum as indicated in the Project Work Plan

COMMUNITY AND SYSTEMS SUPPORT
See Project Work Plan

OTHER CONTRACTED WORK
See Project Work Plan

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**ELIGIBLE POPULATION**

A. The eligible population requirements are described below:

1. Grantee will serve Youth ages 6-17 and their Families who live in or attend public school in the proposed ZIP Code(s) or attend school at a public middle or high school located outside of the proposed ZIP Code(s) that has at least 30% enrollment from the ZIP Code(s).
2. The target age range for Youth served is 10-17 years. Youth under age 6 are not eligible for CYD. Youth served from ages 6-9 cannot exceed 30% of the Performance Measure for annual unduplicated Index Youth served.
3. Youth who turn 18 years old during the school year will be permitted to participate in CYD until meeting program goals or the end of the current fiscal year, provided they were 6-17 years old when first enrolled in CYD.
4. Family members of Index Youth are eligible if the goal of the activity or opportunity involves promoting Positive Youth Development or increasing Protective Factors of Youth.
5. Youth who spend a significant amount of time in an SDA but do not meet the above eligibility criteria. For example, a Youth who spends regular time at a recreation center or with a relative in the Grantee's SDA. This flexible approach allows CYD to reach Youth who consider the Grantee's SDA part of their community and provide them with CYD opportunities. Grantee must provide justification on the PEI enrollment form that Index Youth is eligible under this flexible approach.
6. Youth who are currently on probation are not eligible for the CYD program. A Youth is eligible 12 months post probation. Youth whose cases are pre-adjudicated, informally adjudicated, or whose adjudication has been deferred are eligible to participate in CYD. PEI reserves the right to alter eligibility criteria during the Period of Performance.

B. To be eligible to participate in Grantee's CYD program, Youth must exhibit at least two priority characteristics as referenced in the RFA, Section 2.5.3 Eligible Population.

**ANNUAL CYD GRANTEE OUTPUTS AND OUTCOMES**

OUTPUTS	TARGET
<b>OUTPUT 1:</b> Expected average number of Index Youth served annually.	FY 22: 1,000 FY 23: 1,000 FY 24: 1,000 FY 25: 1,000 FY 26: 1,000
<b>OUTPUT 2:</b> Expected number of Index Youth served during the school year (September – May).	FY 22: 460 FY 23: 460 FY 24: 460 FY 25: 460 FY 26: 460
<b>OUTPUT 3:</b> Expected number of Index Youth served during the summer (June – August).	FY 22: 350 FY 23: 350 FY 24: 350 FY 25: 350 FY 26: 350
<b>OUTPUT 4:</b> Index Youth will complete the PEI Program Experience Survey at Discharge.	50%
<b>OUTPUT 5:</b> Index Youth will complete a matching pre-service and post-service survey as designated by PEI.	60%
OUTCOMES	TARGET

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<b>OUTCOME 1:</b> 10-17-year-old Index Youth will not engage in delinquent behavior.	100%
<b>OUTCOME 2:</b> Index Youth report positive outcomes in at least one domain of the Program Experience Survey at discharge.	80%
<b>OUTCOME 3:</b> Index Youth improve in at least one domain or area of the survey chosen by PEI between pre- and post-service.	75%

☒ **Innovation Implementation**

Innovation work is focused around one or more of the following areas 1) Elevating parent and youth voice and leadership 2) Promoting access to services 3) Meeting families' basic needs and 4) Providing crisis support to families. This work seeks to resource innovative ideas both as continued responses to challenges communities and families face from the COVID-19 pandemic, and as part of continuous efforts to further prevention programming.

ANNUAL GRANTEE OUTPUTS AND OUTCOMES	
OUTPUTS	TARGET
<b>Output 1:</b> Innovation Grant services are provided to the designated number of children, youth or families by the end of the fiscal year.	FY23: 135 FY24: 135 FY25: 135
<b>Output 2:</b> Innovation Grant events and activities are provided to designated number of children, youth, families, staff and/or community members by the end of the fiscal year.	See Project Work Plan
<b>DELIVERABLES</b>	
Innovation Grant Deliverables	See Project Work Plan for Deliverables.

**REPORTING REQUIREMENTS**

1. Grantee will submit a monthly expenditure report using the format provided by DFPS for allowable expenses that includes an invoice and a scanned purchase voucher with an original signature.
2. Grantee will work with DFPS during that last month of the fiscal year to submit accurate year-end expenditures as soon as possible.
3. Grantee will enter all required data into PEIRS according to specified timeline.
4. Grantee will submit a Quarterly Report using the template and guidance provided by DFPS.
5. Grantee will report additional data elements as required by DFPS.

**OTHER REQUIREMENTS**

Grantee will implement any evidence-based model(s) outlined in its approved budget and Project Work Plan according to the specified model elements and requirements for each program model. Curricula, assessments, screening tools, data collection, and protocols required by the program model(s) must be used.

Grantee must complete ongoing trainings or meetings that are required by PEI and the specified program model(s).

Grantee must use the PEIRS data collection system required by DFPS. All required data must be entered directly into PEIRS, and the Grantee must perform a quality check to ensure all data required by DFPS is included and the data is accurate. This quality check must include timely review and response to DFPS-

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generated quality assurance reports. Data must be entered each month according to DFPS requirements and guidance.

Grantee will take all appropriate steps to maintain participant confidentiality and obtain any necessary written participant consents for data analysis or disclosure of protected health information, in accordance with applicable federal and state laws, including, but not limited to, authorizations, data use agreements, and business agreements, as necessary.

To ensure participant health and safety, Grantee must follow DFPS requirements regarding criminal background checks and records maintenance.

Grantee must provide flexible schedules to direct service staff and supervisors to allow for evening and weekend work to accommodate participants' schedules.

Grantee will monitor all subawards or contracts according to PEI requirements and guidance to ensure that all are adhering to grant requirements.

Grantee must participate in PEI-required evaluation activities administered through PEI research and evaluation and any contracted partners (if applicable).

Grantee may not engage in research on program staff and/or participant population without prior written authorization from PEI and the program model(s).

Grantee may not use the DFPS name, logo, or insignia on forms or other materials related to PEI-funded services. This includes forms (e.g., consent forms) and materials distributed to the Grantee's participants.